

BOARD MEETING

THURSDAY, DECEMBER 3, 2009

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

ST. LOUIS PUBLIC SCHOOLS

SPECIAL ADMINISTRATIVE BOARD MEETING

THURSDAY, DECEMBER 3, 2009 - 6:00 PM

ROOM 108, ADMINISTRATIVE BUILDING

801 N. 11TH STREET

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Student Recognition
5. Public Comments
6. Approval of Minutes
 - a. Regular Meeting of October 20, 2009
 - b. Regular Meeting of November 5, 2009
7. Superintendent's Report
 - a. Information Items
 1. Accountability Office
 - Score Card
 2. Academic
 - Advance Placement Presentation
 3. Public Information
 - Web-Site
 - b. Action Items
8. Board Member Updates
9. Adjournment

NOTES: _____

**ST. LOUIS PUBLIC SCHOOL DISTRICT
SUPERINTENDENT'S REPORT**

December 3, 2009

1.0 Preliminary

1.1 CONSENT AGENDA

1.2 Information Items Only

1. ACCOUNTABILITY OFFICE
 - Score Card
2. ACADEMIC OFFICE
 - Advance Placement Presentation
3. PUBLIC INFORMATION OFFICE
 - Web-Site

1.3 Business Items – Action Required

- 12-03-09-01** To ratify a contract extension with Xerox Corporation to provide the operation and maintenance of the Print Shop and all the District's multi-functional devices for the period December 1, 2009 through January 31, 2010 at a cost not to exceed \$340,000.
FUNDING SOURCE: GOB
- 12-03-09-02** To approve the renewal of the Microsoft Services Premier Support contract that will provide problem resolution support and services on a 24 hours basis. The support also includes current practices, trainings and workshops. The period of this contract is December 4, 2009 through November 30, 2010 at a cost not to exceed \$86,940.
FUNDING SOURCE: GOB
- 12-03-09-03** To approve a sole source contract with Touchpoint Autism Services to provide placement services for the period November 23, 2009 through June 30, 2010 at a cost not to exceed \$105,600.
FUNDING SOURCE: GOB
- 12-03-09-04** To approve a sole source purchase for Passport Reading Journeys III Program from Voyager Expanded Learning for the period December 4, 2009 through June 2, 2010 at a cost not to exceed \$15,000.
FUNDING SOURCE: TITLE I
- 12-03-09-05** To approve the purchase of equipment and software from Learning Concepts, Inc. for the period December 4, 2009 through June 30, 2010 at a cost not to exceed \$24,011.90.
FUNDING SOURCE: Non-GOB
- 12-03-09-06** **PULLED**
- 12-03-09-07** To approve the acceptance of funds for the one year Refugee Impact Grant funded by DESE for the period September 15, 2009 through June 30, 2010.
FUNDING SOURCE: Not Applicable

- 12-03-09-08** To approve the Students-In-Transition Coordinator as the Board's appointed Foster Care Liaison in accordance with Senate Bill 291 that passed in August 2009.
FUNDING SOURCE: Not Applicable
- 12-03-09-09** **(APPROVED 11-19-09)** To approve the FY 09/10 Financially Stressed Budget and Educational Plan.
FUNDING SOURCE: Not Applicable
- 12-03-09-10** **(WALK ON ITEM - APPROVED 11-19-09)** Pending legal review, to authorize the Superintendent to adjust the 2009 Winter Break, December 19, 2009 through January 3, 2010, as furlough days for all District employees. Employees may utilize vacation or personal time off (PTO).
- 12-03-09-11** **(WALK ON ITEM- APPROVED 11-19-09)** Pending legal review, to authorize the Superintendent to furlough all District employees without pay, January 4, 2010 (Record Keeping Day) and February 5, 2010 (Professional Development). Employees may not utilize vacation or PTO.

ITEMS FOR CONSIDERATION FOR THE DECEMBER 17, 2009 MEETING

- 12-17-09-01** To approve a contract with Johnson Controls, Inc. for Air Conditioning repairs at Peabody Elementary School for the period December 19, 2009 through April 10, 2010 at a cost not to exceed \$39,342.00 that includes the 10% contingency.
FUNDING SOURCE: HVAC
- 12-17-09-02** To approve a contract with Public Financial Management Group (PFM) for the period December 2009 through June 30, 2010 to guide the development of the District's five year plan in an amount not to exceed \$135,000.
FUNDING SOURCE: GOB
- 12-17-09-03** To approve the renewal and the addendum of a contract with the Missouri School Boards Association for direct Medicaid claims at a cost not to exceed 10% of the general revenue and the \$12.00 per student case review cost.
FUNDING SOURCE: GOB
- 12-17-09-04** To approve a sole source contract with READ 180, Scholastic Education for the purchase of materials for the Soldan and Roosevelt High Schools at a combined cost not to exceed \$28,253.
FUNDING SOURCE: GOB
- 12-17-09-05** To approve the purchase of 12 laptop computers for the Fanning Middle School in conjunction with the Innovative Technology Education Fund Grant award from World Wide Technology at a cost not to exceed \$9,300.
FUNDING SOURCE: ITEF Grant
- 12-17-09-06** To approve the purchase of 11 laptop computers for the Kennard CJA School in conjunction with the Innovative Technology Education Fund Grant award from World Wide Technology at a cost not to exceed \$8,525.
FUNDING SOURCE: ITEF Grant
- 12-17-09-07** To approve the purchase of Optiplex 760 desktop computers and touch screen monitors for the Gateway Michael School in conjunction with the Innovative Technology Education Fund Grant award from World Wide Technology at a total combined cost not to exceed \$15,744.
FUNDING SOURCE: ITEF Grant

December 3, 2009



SAINT LOUIS PUBLIC SCHOOLS

Date: November 10, 2009

To: Dr. Kelvin R. Adams, Superintendent

From: Brian Wolfe, Dep Supt. - Operations

VENDOR SELECTION METHOD:

☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal *Previous Bd. Res. #*
☐ Ratification

07-10-08-12

Agenda Item:

Information:

Conference:

Action:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

12-03-09-01

SUBJECT:

Ratification of the contract extension with Xerox Corporation to provide the operation and maintenance of the Print Shop and all the District's multifunctional devices for the period from December 1, 2009 through January 31, 2010 at a cost not to exceed \$340,000.

BACKGROUND:

We have completed the third year of a five year agreement and are in the middle of the fourth year. The District is satisfied with the quality of the services received. Currently, the District pays approximately \$170,000 per month for services which includes: fleet management of the multifunctional print/copier devices, district-wide Pony and US mail delivery services in elementary, middle, high schools and administrative offices as well as daily management of the Print Shop. At this time we are in the process of renegotiating the contract with Xerox in the hope of making the services even more efficient, and reducing the cost to SLPS.

CSIP: Goal # SLPS Goal #2 - Process and Performance

Row #

93

MSIP: 6.4.1

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source: 110 - 2577 - 6319 - 981 - 00 GOB

Amount: \$ 340,000.00

Requisition #: 10115831

Fund Source: - - - -

Amount:

Requisition #: _____

Fund Source: - - - -

Amount:

Requisition #: _____

Cost not to Exceed: \$ 340,000.00

Pending Funding Availability

Vendor #:

Department: Technology

Requestor:

Dr. Jesolyn Larry

Brian Wolfe, Dep Supt. - Operations

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



SAINT LOUIS PUBLIC SCHOOLS

Date: November 10, 2009

To: Dr. Kelvin R. Adams, Superintendent

From: Brian Wolfe, Dep Supt. - Operations

VENDOR SELECTION METHOD:

<input type="checkbox"/>	RFP/Bid	
<input type="checkbox"/>	Sole Source	
<input checked="" type="checkbox"/>	Contract Renewal	Previous Bd. Res. # 6-11-09-04
<input type="checkbox"/>	Ratification	

Agenda Item:
Information:
Conference:
Action:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

12-13-09-02

SUBJECT:

To approve the renewal of the Microsoft Services Premier Support to provide problem resolution support that covers I.T. systems 24/7 and training and workshops that keep the Technology staff up to date on the latest technologies. The support will be for the period December 4, 2009 through November 30, 2010 at a cost not to exceed \$86,940.

BACKGROUND:

As a Premier Support customer, SLPS will be provided flexible assistance that includes proactive planning and support, onsite training and best practices, in-depth workshops, and a comprehensive suite of online information services designed to meet the District's complex support needs. SLPS will have access to technical support professionals who provide rapid problem resolutions 24 hours a day, seven days a week. In addition, Premier provides a designated Technical Account Manager (TAM) and support team that will help optimize the efficiency of IT and maximize the benefits of Microsoft technology solutions.

CSIP: Goal # SLPS Goal #2 - Process and Performance Row # 88 MSIP: 6.43

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source: 110 - 2828 - 6319 - 981 - 75 GOB	Requisition #: 10115832
Amount: \$ 86,940.00	
Fund Source: - - - - -	Requisition #:
Amount:	
Fund Source: - - - - -	Requisition #:
Amount:	
Cost not to Exceed: \$ 86,940.00	Pending Funding Availability Vendor #:

Department: Technology

Requestor: Dr. Jesolyn Larry

Brian Wolfe, Dep Supt. - Operations

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MBY

DATA SHEET

Risk and Health Assessment Program for Active Directory

Gain critical insights into the health of your directory service. Maximize your IT performance with Risk and Health Assessment Program for Active Directory

Microsoft® Active Directory® forms a critical backbone for the support of your enterprise's information structure. A poorly functioning Active Directory environment impacts security boundaries, replication, and delegate administration, causing significant impact to your business. The Risk and Health Assessment Program for Active Directory is designed to help proactively diagnose and troubleshoot issues before they arise.

The Risk and Health Assessment Program for Active Directory provides an in-depth analysis of an organization's Windows® 2000 Server, Windows Server® 2003, or Windows Server® 2008 Active Directory. Working with senior IT staff members and engineers in charge of supporting the Active Directory environment, the highly experienced engineers of Microsoft collect and analyze a series of data points to identify areas for remediation.

After the engagement, your organization can effectively use the Active Directory snapshot tool to help diagnose vulnerabilities within your environment to enhance performance.

Maximize your Microsoft Investment

The Risk and Health Assessment Program for Active Directory provides critical insight into the health of your directory service. Microsoft's own experienced internal engineers utilize our own IT department's tools to take a snapshot of your production Active Directory environment. Analysis of performance, configuration, and event data for each Domain Controller in your forest enables engineers to help provide clear steps for maximizing the performance of your Active Directory investment. During the engagement, your people will gain experience by diagnosing and troubleshooting issues identified by the Active Directory snapshot tool. This enables the performance of your Active Directory environment to be maintained after the engagement.

Key Focus Areas

Data collection is the key component of a successful engagement. Designed to take advantage of Windows® Management Instrumentation (WMI), the Active Directory snapshot tool integrates directly with the core operating system management interface.

Directory Service Replication

- Site Configuration
- Replication Status
- Replication Configuration
- Active Directory Convergence
- Large Groups
- Forest and Domain Info
- Subnet Info

File Replication Service

- SYSVOL Convergence
- Orphaned GPTs, Unlinked GPOs
- SYSVOL Consistency
- SYSVOL Information

Name Resolution

- DNSLint
- DCDIAG-DNS
- WINS 1B and 1C
- IP Information
- DNS Information

Backup and Disaster Recovery Strategy

- Supportability Best Practices
- Backup Status

Domain Controller Health

- DCDIAG — General
- Performance Statistics
- Time Configuration
- OS Information
- Event Logs
- Security Updates

Active Directory Database Analysis

- Database Information
- Partition ACLs
- Active Directory Object Count

Others

- Exchange DSACCESS
- Account Information
- Account Lockouts
- Environmental Dependencies

Operational Excellence

- Monitoring
- Change, Configuration and Release Management
- Service Level Management

Maintain Maximum Efficiency

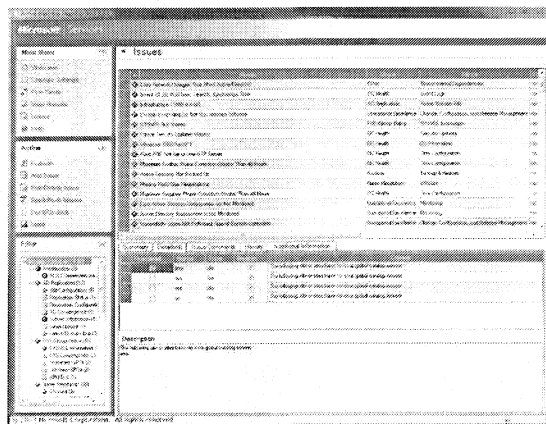
Using knowledge gained from over 5,000 worldwide deliveries and operations within the Microsoft IT organization, the Risk and Health Assessment Program for Active Directory provides a platform to help your business meet its Active Directory performance goals.

Reduce Support Costs

Expose vulnerabilities in your Active Directory infrastructure and operational processes before they affect your business. Improve your environment's uptime and lower support costs. Proactive diagnosis of the causes, not just the symptoms, will help optimize productivity.

Practical Recommendations

Solutions for each of the risks are identified and articulated in the key findings report. By covering operations, configuration, and architecture, effective remediation improves efficiency within your Active Directory system. Additionally, a Microsoft Office PowerPoint® summary presentation and a Microsoft Office Excel® report are included to help communicate the findings and the steps for remediation.



The Risk and Health Assessment Program includes a detailed issues inventory with reported history and resolution status related to your Active Directory components.

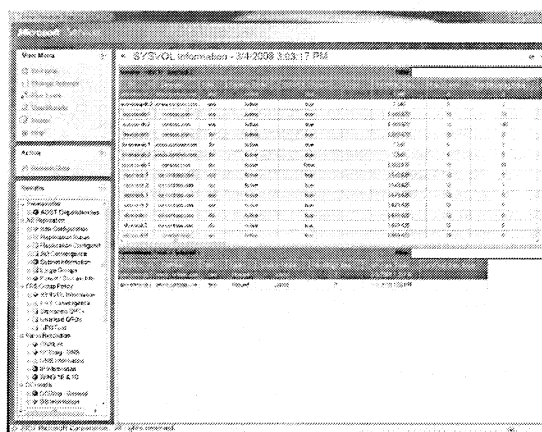
Engagement without Business Interference

During the Risk and Health Assessment Program for Active Directory, the tools and process are designed to minimize any negative impact on your ongoing business. On-site engagement is kept to an absolute minimum through ongoing research and development, which maximizes the effectiveness of the Active Directory snapshot tool. To support effective engagement, the following items are required:

- Enterprise Administration access
- High-end workstation or server-class computer
- Windows 2003 Server
- Microsoft Office Visio® 2003 or later
- Windows Server 2003 Service Pack 2 Support Tools or Remote Server Administration Tools
- Full RPC access to all forest Domain Controllers
- English version of the operating system
- English locale in the regional settings
- Conference room with a projector for the onsite portion of the engagement
- Access to a plotter (optional, but highly recommended)

Active Directory Snapshot Tool Stays With You

As part of the engagement, our engineers will help your own staff to use the Active Directory snapshot tool. This tool will remain available for use within your organization for up to one year following the engagement. The Active Directory snapshot tool uses a graphical user interface console built on Microsoft Visual Studio® 2005, so it is easy to read and understand the data with sections relative to the analyzed component. The output incorporates sorting and filtering capabilities, along with data history for future review. Explanations and definitions are incorporated directly into the user interface and by pausing the cursor over the appropriate columns of data they are visible. Full documentation is included with the accompanying technical reference and help files.



The Active Directory snapshot tool provides valuable real-time information about the performance, configuration, and health of the key Active Directory components.

Maximize the Value of Your IT Investments

The mission of Microsoft Services is to help ensure that you get the most out of your IT investments. Whether you are looking to improve your bottom line, enhance productivity, or use technology to realize new business opportunities, Microsoft is ready to assist. From business support to strategic consulting, we offer a full range of Premier Support services for any stage in your IT life cycle.

For more information
Please visit the Premier
Support Web site at
[www.microsoft.com/
premier](http://www.microsoft.com/premier) or contact your local
Microsoft
Services representative.

**Microsoft Premier Support Services Description Schedule:
Fee and Named Contacts for
St. Louis Public Schools**

(Microsoft Affiliate to complete)
Premier Support Services Description Number
(Microsoft Affiliate to complete)
Schedule Number

001300899

This Schedule is made pursuant to the Microsoft Premier Support Services Description identified above (the "**Services Description**"). The terms of the Services Description and applicable Exhibits are incorporated herein by this reference and by providing payment for the Services under this Schedule You agree to be bound by these terms. Any terms not otherwise defined herein will assume the meanings set forth in the Agreement and the Services Description.

Term

This Schedule will commence on 11/19/2009 the "Commencement Date") and will expire on 11/18/2010 (the "Expiration Date").

1. **PREMIER SUPPORT SERVICES AND FEES.** The quantities listed in the table below represent the amount of Services that You have pre-purchased for use during the term of this Schedule and applicable fees.

Description of Services – Main Contract
<ul style="list-style-type: none">Support Account Management Hours includedUp to 180 Support Assistance HoursUp to 120 Problem Resolution Support HoursUnlimited User Access to Premier Online Website
Total Due From Customer: \$86,940

2. **MICROSOFT CONTACT**

Microsoft Contact: Contact for questions and notices about this Schedule and the Services Description:

Microsoft Contact Name:

Address:

Microsoft Corporation

(Attn: Peter Kyte)

7595 Technology Way, Denver CO 80237

Phone: 425-538-0508

Email: peter.kyte@microsoft.com

Facsimile: 425-936-7329

SAINT LOUIS PUBLIC SCHOOLS

Date: May 19, 2009

To: Kelvin R. Adams, Ph.D.

From: Terry Laster, Chief Information Officer

Agenda Item: 06-11-09-04

Information: ☐

Conference: ☐

Action: ☒

Subject:

Request extension of the Microsoft Services Premier Support to provide problem resolution support that covers I.T. systems 24/7 and training and workshops that keep IT staff up-to-date on the latest technologies. The support will be for the period of June 1, 2009 through November 18, 2009 at a cost not to exceed \$28,980.00.

Background:

As a Premier Support customer, SLPS will be provided flexible assistance that includes proactive planning and support, onsite training and best practices, in-depth workshops, and a comprehensive suite of online information services designed to meet the complex support needs. SLPS will have access to technical support professionals who provide rapid problem resolutions 24 hours a day, seven days a week. Plus, Premier provides a designated Technical Account Manager (TAM) and support team that will help optimize the efficiency of IT and maximize the benefits of Microsoft technology solutions.

CSIP Link#2 - MSIP Link 6.4

\$7245/mo.

Funding Source :981-110-2828-6319-75-100

Requisition No.

Cost not to exceed: \$28,980.00

Recommendation: Approval


Terry Laster, Chief Information Officer


Enos Moss
CFO / Treasurer

Sam Aihie
Executive Director of Budgets

Kelvin R. Adams, Ph.D.
Superintendent

AB
5-19-09

OKC
5/19/09

**SAINT LOUIS PUBLIC SCHOOLS****Date:** November 10, 2009**To:** Dr. Kelvin R. Adams, Superintendent**From:** Dr. Chip Jones, Assoc. Supt., Student Spt. Svcs.**VENDOR SELECTION METHOD:**

- ☐ RFP/Bid
☒ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 1208-09-03
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

To approve a sole source contract with Touchpoint Autism Services for placement services to be provided November 23, 2009 through June 30, 2009 at a cost not to exceed \$105,600.00

BACKGROUND:

A programmatic option for our most complex students with autism that demonstrate safety concerns to self and others after exhausting all interventions in less restrictive programs across the continuum of service is needed for the District. Presently, there is one student that requires this level of intervention, and it is predicted that 1-2 students a year will need intervention requiring specialized skill/expertise/experience at this level of intervention. The goal will be to improve student outcomes (behavior in an educational setting) to the point services can be provided in a less restrictive setting. Thus, short-term (3-12 months), placement with a focus on assessment, diagnostic instruction, stabilization and then, transition planning toward less restrictive placements is needed.

CSIP: Goal 2**Row:** 137**MSIP:** 7.1.1**FUNDING SOURCE:** (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 650-1249-6311-828-00	Non-GOB	Requisition #: 10115763
Amount: 105,600.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$105,600.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013928

Department: Special Education**Requestor:** Dr. Chip Jones

Carlinda Purcell
 Dr. Carlinda Purcell, Dep. Supt., Academics

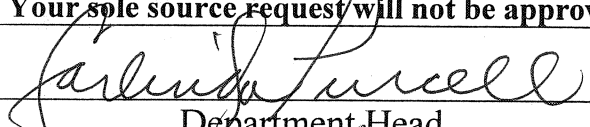
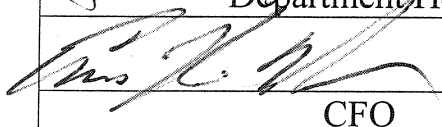
Angela Banks
 Angela Banks, Interim Budget Director

Enos Moss
 Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
 Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Chip Jones	Date: 11/6/09
Department / School: Special Education	Phone Number: 314-345-2250
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Assessment, diagnostic instruction, stabilization and transition planning toward less restrictive placements for our most complex students with autism. (See the Contract Agreement for additional detail.)	
Vendor Name: Touchpoint Autism Services	Email:
Vendor Contact:	Phone Number
Justification Information	
1. Why the uniquely specified goods are required?	
We need a programmatic option for our most complex students with autism that demonstrate safety concerns to self and others after exhausting all interventions in less restrictive programs across the continuum of services.	
2. Why good or services available from other vendors /competitors are not acceptable?	
There are no other vendors within the region that poses the specialize skill/expertise/experience as it relates to the most complex students with autism that demonstrate safety concerns to self and others after exhausting all intervention in less restrictive program options across the continuum of service.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	11/9/09- Date
 CFO	Date
	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

☒ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.

AGREEMENT

This Agreement ("Agreement"), to be designated Agreement No. SEO2010-22,
(For Board Use Only)
is made as of the 1st day of November, 2009, by and between the Board of Education of
the City of St. Louis, governing body of the St. Louis Public Schools, a Missouri Metropolitan
School District (the "Board") with its principal place of business located at 801 N. 11th Street, St.
Louis, Missouri 63101, and Touchpoint Autism Services
Company Name
(hereinafter "Contractor") with its principal place of business located at :

1101 Olivette Executive Parkway, Saint Louis, MO 63110,
City / State / Zip Code

WHEREAS, the Board has the power and duty to govern and oversee the management
of public schools and courses of instruction within the District subject to the laws of the State of
Missouri and the United States; and

WHEREAS, Contractor has expertise in providing the services described herein, and is
willing to provide such services for designated students in accordance with this Agreement; and

WHEREAS, the Board has determined that the instructional needs of certain District
students would be served in a different school setting; and

WHEREAS, the Board and Contractor have determined to proceed upon the terms and
conditions set forth herein;

NOW, THEREFORE, in consideration of the premises and for other good and valuable
consideration, the receipt and sufficiency of which are hereby acknowledged, the Board and
Contractor agree as follows:

1. **Services.** The Board hereby retains Contractor to perform, and Contractor agrees to
provide to the Board, the services as set forth and described on Attachment A, attached hereto
and incorporated herein by reference (the "Services") which includes, as applicable, the target

group(s) of students ("Students"), the number of participants, and any other specific undertakings related to the Services. Contractor shall provide all supplies, materials, and equipment necessary to provide Services as defined in this Agreement unless excepted in writing by the Executive Director of Special Education or designee. Contractor shall not charge a fee of any kind to Students, but may require Students to furnish personal or consumable items on the same terms and conditions that the Board may require student to provide these items. Contractor shall adhere to all Board policies concerning the supervision, discipline, and control of Students. The Board shall, within its sole discretion, select and assign students to receive Services under this Agreement. All students shall be considered students of the Board at all times.

2. **Warranty For Services.** Contractor warrants and represents to the Board of Education that Contractor possess the background, experience, expertise and qualifications to undertake and to carry out the Services. Contractor also warrants that Contractor and Contractor's staff meet all certifications and qualifications contained in the Missouri State Plan for Special Education for all Services Contractor will provide. Contractor further warrants and represents that the Services will performed in a professional, good, thorough and workmanlike manner and consistent with accepted industry standards. The Contractor shall agree and understand that utilization of other contractors, suppliers, vendors, etc. shall in no way relieve the Contractor of responsibility of providing equipment or services or from fulfilling this Agreement as set forth herein.

3. **Remedies for Unsatisfactory Services.** In the event Contractor fails to provide the Services consistent with this Agreement the Board of Education, at its option, may: (a) require Contractor to re-perform the unsatisfactory Services at no cost to the Board; (b) refuse to pay Contractor for Services unless and until Services are corrected and performed satisfactorily; (c) require Contractor to reimburse the Board for all amounts paid for unsatisfactory Services;

and/or (d) proceed with, and assert, any and all remedies available at law. The foregoing options and remedies available to the Board of Education shall be deemed to be mutual and severable, and not exclusive.

4. **Licenses and Permits.** Contactor shall obtain at Contractor's expense all licenses and permits necessary to perform Services.

5. **Background Checks.** All Contractor employees and independent contractors providing Services, and any of Contractor's employees and independent contractors who are physically present, either routinely or intermittently, at any facility where Services are provided (collectively "Contractor Staff Member(s)"), shall complete background checks conducted by Contractor at no expense to the Board. This background check shall include: (a) a Federal Bureau of Investigation fingerprint check, (b) a Missouri Highway Patrol fingerprint check, and (c) a Missouri Family Support and Children's Division ("CD") check. No Contractor Staff Member who has been convicted of or plead guilty to a criminal act, or who has been investigated by CD and CD has issued a probable cause finding concerning the individual, will provide Services under this Agreement or be allowed in the facility while Services are being provided. By execution of this Agreement, Contractor certifies it has reviewed the history of all existing Contractor Staff Members to ensure compliance with this provision, and will continue to monitor the criminal backgrounds of all new and existing Contractor Staff Members. Each new Contractor Staff Member will be subject to a background check prior to hiring, and all Contractor Staff Members will be subject to additional background checks, as described above, no less than annually. Contractor will screen all volunteers providing Services or who are physically present, either routinely or intermittently, at any facility where Services are provided using the same procedures used by the Board to screen volunteers.

6. **Reporting.**

A. During the term of this Agreement, Contractor shall report to, and confer with, the Board's Executive Director of Special Education and/or his or her designee on a quarterly basis in writing on forms approved by the Executive Director of Special Education or designee, and as may be reasonably requested, concerning the Services performed by Contractor and issues related to the Services. Contractor also agrees to meet and confer with other Board administrators, officers and employees as directed, or as may be necessary or appropriate.

B. The Contractor shall within ten (10) days after the award of contract submit a written identification and notification to the Board of the name, title, address, telephone number, and e-mail address of one (1) individual within its organization as a duly authorized representative to whom all correspondence, official notices and requests related to the Contractor's performance under this Agreement shall be addressed. The Contractor shall have the right to change the name of the individual described above as deemed necessary, provided that the Board is notified immediately.

C. The Contractor shall within ten (10) days after the award of contract submit a written identification and notification to the Board of the name, title, address, telephone number, and e-mail address of one (1) individual within its organization as a duly authorized representative to whom payment shall be addressed. The Contractor shall have the right to change the name of the individual described above as deemed necessary, provided that the Board is notified immediately.

D. The Contractor shall notify the Board within the time frame indicated whenever any of the following occur:

1. Any occurrence resulting in death, injury, or property damage in excess of five thousand (\$5,000) involving any Services purchased pursuant to this Agreement; day of occurrence;
2. A change of licensure or certification/accreditation status; within 48 hours;
3. A change in the Contractor's name, address, telephone number, or administration; within seven (7) days;
4. Cancellation of insurance as required herein; day of occurrence;
5. Any litigation pursuant to paragraph 9; within seven (7) days of Contractor's first notification of said litigation.

7. Record Maintenance.

A. The Contractor must maintain auditable and programmatically separate records for all Board students receiving Services, and shall cooperate with the Board in maintaining such records.

B. The Contractor shall allow the Board or its authorized representative to inspect and examine the Contractor's records which relate to the performance of this Agreement at any time during the period of this Agreement.

C. The Contractor shall deliver an original set of records documenting all Services, which shall be satisfactory to the Board, to the Executive Director of Special Education or designee at the end of each contract year.

D. The Board shall provide Contractor with relevant school records and other pertinent information relating to the Student and his or her academic and social performance.

8. Inspection and Provision of Information. The parties agree that, without prior notice, any official representative of the Board may visit and inspect Contractor's facilities,

monitor classes, review course materials, and interview students, faculty, and staff. The parties also agree that:

- a. Contractor shall provide any data records or information requested by the Board within three (3) regular business days of request; and
- b. Contractor's representatives shall meet with Board representatives to discuss any matter the Board deems appropriate. The meeting shall include those Contractor's representatives identified by the Board and take place at a time and place directed by the Board, provided the Board gives at least forty-eight (48) hours' advance notice. If the meeting concerns matters involving health or safety, Contractor agrees to meet as soon as possible, but no more than twenty-four (24) hours after a Board request;
- c. Contractor shall comply with any other reasonable requests made by the Board, and cooperate with the Board in its monitoring efforts.

9. **Use of Data / Information.** Information and other data developed or acquired by or furnished to Contractor in the performance of this Agreement shall remain the Board's property and shall be used only in connection with Services provided to the Board. Use of this information in any other way, absent written consent from the Board, is strictly prohibited.

10. **Contractor Representations.** Contractor acknowledges and represents that (i) Contractor is legally authorized to transact business in the State of Missouri and to provide the Services required hereunder, (ii) the entering into this Agreement has been duly approved by the Contractor, (iii) the undersigned is duly authorized to execute this Agreement on behalf of the Contractor and to bind Contractor to the terms hereof, and (iv) Contractor will comply with all state, federal and local statutes, regulations and ordinances, including civil rights, employment

laws, and the Missouri State Plan for Special Education, and agrees not to discriminate against any employee or applicant for employment or in the provision of Services on the basis of race, color, national origin, sex, sexual orientation, age or disability. Contractor also agrees to abide by all applicable Board policies and regulations.

11. **Independent Contractor.** The Board and Contractor agree that Contractor will act for all purposes as an independent contractor and not as an employee, in the performance of Contractor's duties under this Agreement. Accordingly, Contractor shall be responsible for payment of all taxes, including federal, state and local taxes arising out of Contractor's Services in accordance with this Agreement, including by way of illustration but not limitation, federal and state income tax, Social Security tax, unemployment insurance taxes, and any other taxes. In addition, Contractor's employees shall not be entitled to any vacation, insurance, health, welfare, or other fringe benefits provided by the Board. Contractor shall have no authority to assume or incur any obligation or responsibility, nor make any warranty for or on behalf of the Board or to attempt to bind the Board. Except as otherwise provided in this Agreement, and subject to applicable provisions of law, Contractor shall manage and direct all activities relating to Services.

12. **Facilities.** Contractor shall provide an appropriate classroom facility for its course of instruction which meets or exceeds all life safety codes and accessibility requirements for school buildings according to local, state, and federal codes, and which shall be subject to the Board's approval. Contractor shall furnish and equip its classroom facility, at Contractor's expense, with appropriate furniture, fixtures, and equipment and shall maintain the facility at all times in a state of good repair and cleanliness.

13. **Meals.** Meals provided by Contractor shall be made available at no additional expense to the Board.

14. **Compensation.**

A. The Board shall pay to the Contractor a total not-to-exceed amount of One Hundred Five Thousand Six Hundred Dollars (\$105,600.00) for performance of the Services, based upon an amount of One Hundred Seventy-five to Five Hundred Dollars (\$175.00 – 500.00) per student attendance day.

B. The Board shall pay to Contractor a rate for each day of attendance for each student up to, but not exceeding one hundred seventy-four (174) days for the regular school year, and up to but not exceeding thirty (30) days for the Extended School Year during the term hereof, for provision for Services. The per diem enrollment rate(s) shall be as described in the attached scope of service for the regular school year and for the extended school year; provided, however, that during the term of this Agreement the amount paid shall not exceed the sum of \$105,600.00. In the event a student withdraws from or becomes incapable of attending the program offered by Contractor, or moves out of the City of St Louis, the Board's obligations herein shall terminate immediately, and the Board shall be required to pay only for Services provided prior to such event.

C. Contractor may submit invoices for fees and costs on a periodic basis, no more than monthly, which shall be satisfactory to the Board, and payment shall be made to the Contractor within 60 days of the Board approval of the invoices.

D. Contractor shall include with each invoice a reporting and description of hours of service in a format and on such forms as approved by the Board.

E. The Board reserves the right to deduct from an invoice any overpayment by the Board on a prior invoice.

F. The Board reserves the right to demand payment from Contractor for any overpayment by the Board to the Contractor.

G. The Board reserves the right to make invoice corrections/changes with appropriate notification to the Contractor.

15. **Governing Law - Jurisdiction.** This Agreement shall be governed, construed and interpreted under Missouri law, and shall be deemed to be executed and performed in the City of St. Louis, Missouri. Any legal action relating to this Agreement shall be governed by the laws of the State of Missouri, and the parties agree to the exclusive exercise of jurisdiction and venue over them by a court of competent jurisdiction located in the City of St. Louis, Missouri. The parties expressly agree that no action concerning this Agreement, or an alleged breach thereof, may be commenced anywhere but the City of St. Louis, Missouri.

16. **Term and Termination.** The Term of this Agreement shall be from November 1, 2009 through June 30, 2010. In the event that either party is in material breach of any of its covenants hereunder, the other party, acting reasonably and in good faith, shall be entitled to terminate this Agreement, provided that the non-breaching party provides notice to the breaching party specifying the nature of the breach, and provided that the breaching party does not cure the breach within twenty (20) days after notice is provided. In addition, the Board may terminate this Agreement for convenience and without cause upon forty-five (45) days' written notice to Contractor. In order to facilitate an orderly transition, the parties agree that in the event of a termination, they shall reasonably cooperate with each other to develop a mutually acceptable transition plan to assure minimal disruption in the provision of educational services to the Students.

17. **Insurance.**

A. Contractor shall maintain occurrence-based insurance, including comprehensive general liability, automotive liability, professional liability, and if applicable, worker's

compensation and employers' liability in the amounts specified in Attachment A. Such insurance shall be provided by insurance companies authorized to do business in the State of Missouri.

B. The Board shall be included as an additional insured on all required insurance policies, except professional liability, workers compensation and employer's liability, with respect to the liability arising out of the performance of Contractor's Services under this Agreement.

C. Certificates of Insurance evidencing the Contractor's insurance coverage shall be furnished to the Board of Education at the time of commencement of the Services.

D. All such insurance shall provide for notice to the Board of Education of cancellation of insurance policies thirty (30) days before such cancellation is to take place.

18. **Indemnification.** Contractor agrees to indemnify and hold harmless the Board and the Board's officers, directors, servants, employees, and agents from and against any and all liabilities, losses, damages, costs, and expenses of any kind (including without limitation, reasonable legal fees and expenses) which may be suffered by, incurred by or threatened against the Board or any officers, directors, servants, employees, or agents of the Board on account of or resulting from injury, or claim of injury to person or property arising from the Contractor's actions or omissions relating to this Agreement, or arising out of Contractor's breach or failure to perform, any term, covenant, condition and agreement herein provided to be performed by Contractor.

19. **Contractor Bankruptcy or Insolvency.** Upon the filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assignee for the benefit of creditors, the Contractor must notify the Board immediately. Upon learning of the action herein identified, the Board

reserves the right at its sole discretion to either cancel the Agreement or reaffirm the Agreement and to hold the Contractor responsible for damages.

20. **Assignment.** This Agreement may not be assigned by Contractor without the written authorization of the Board, which authorization the Board may withhold in its sole discretion.

21. **Entire Agreement.** This Agreement contains the complete agreement between the parties and shall, as of the effective date hereof, supersede all other agreements between the parties relating to the subject matter of this Agreement. The parties stipulate that neither of them has made any representation with respect to the subject matter of this Agreement or the execution and delivery hereof except such representations as are specifically set forth herein. All agreements not expressly set forth herein are null and void. Each of the parties hereto acknowledges that they have relied on their own independent judgment in entering into this Agreement and have had the opportunity to consult legal counsel.

22. **Notice.** Any notice required pursuant to this Agreement shall be deemed to have been given when delivered in person or sent postage prepaid via certified mail return receipt requested or via a nationally recognized overnight courier service and addressed:

To the Board: Board of Education of the City of St. Louis
801 North 11th Street
St. Louis, MO 63101
Attn: Superintendent-**Legal Notice Enclosed**

With an additional notice sent to:
Office of Special Education
801 North 11th Street
St. Louis, MO 63101
Attn: **Legal Notice Enclosed**

To Contractor: At the address set forth on page one of this Agreement.

23. **Waiver.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or a breach thereof.

24. **Severability.** If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

25. **Headings.** All paragraph headings contained in this Agreement are for convenience of reference only, do not form a part of this Agreement and shall not affect in any way the meaning or interpretation of this Agreement.

26. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original.

27. **Binding Effect.** This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the respective parties. This Agreement shall not be binding and effective unless and until it is duly executed by both parties.

28. **Rights Cumulative.** All the rights and remedies of each party hereunder or pursuant to present or future law shall be deemed to be separate, distinct and cumulative, and no one or more of them, whether exercised or not, or any mention of or reference to any one or more of them herein, shall be deemed to be an exclusion or a waiver of any of the others, or of any of the rights or remedies which such party may have, whether by present or future law or pursuant hereto, and each party shall have, to the fullest extent permitted by law, the right to enforce any rights or remedies separately and to take any lawful action or proceedings to

exercise or enforce any right or other remedy without thereby waiving or being barred or estopped from exercising and enforcing any other rights and remedies by appropriate action or proceedings.

29. **Force Majeure.** The Board and Contractor shall be excused for the period of any delay in the performance of any obligations or the non-performance of any obligation under this Agreement when prevented from performing such obligations by cause or causes beyond their reasonable control, including, without limitation actions or decrees of governmental bodies, including a state intervention of any kind, civil commotion, riots, fire or other casualty, or natural disaster or other acts of God (hereinafter referred to as a Force Majeure Event). The party who has been so affected shall immediately give notice to the other party and shall do everything possible to commence or resume performance. Upon receipt of such notice, all obligations under this Agreement shall immediately be suspended. If the period of nonperformance exceeds thirty (30) days from the receipt of notice of the Force Majeure Event, the party who has received the notice may, by giving written notice, terminate this Agreement. Under no circumstances shall the Board be required to pay for Services not provided.

30. **Definition.** For purposes of this Agreement, the term "person" shall mean any natural person, firm association, partnership, corporation or other form of legal entity.

IN WITNESS WHEREOF, the Board of Education and Contractor have executed this Agreement as of the day and year first written above.

Touchpoint Autism Services
1101 Olivette Executive Parkway
St Louis, MO 63110

THE BOARD OF EDUCATION
OF THE CITY OF ST. LOUIS

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Tax I.D. No _____

Attachment A

SCOPE OF SERVICES

The Board expects that Services will be provided substantially as presented and described in the Agreement and herein. Any significant alteration of the Services provided requires prior written consent from the Board. Specifically, the Agreement has been awarded based on Contractor's commitment and ability to achieve the following:

I. Services to be provided:

Contractor agrees to provide a 3 - tiered system of educational services for students that display behavioral difficulties in their home school districts. Each student will receive a functional behavioral assessment (FBA) upon program entry to determine the variables that are maintaining their inappropriate responding. A behavior development plan (BD Plan) will then be developed for use at contractor location and the home school district to address problem behaviors as they arise. Regular team meetings will be held in order to facilitate as smooth a transition as possible as well as to incorporate IEP goals into the behavioral strategies that are being employed. A staff sharing system will be put in place to allow for the home school district to successfully implement the behavioral strategies being utilized at contractor location. Within this tiered system of service delivery, the staffing that the student receives will be based upon the specific needs of the child. A trans-disciplinary approach will be fostered whereby participation and representation from the home school district will be present on the treatment team for the child. Discipline specific services such as occupational therapy and speech/language services are included within the rate presented below consistent with what is identified by the IEP team up to 2 hours per week of each service. The following model describes each of the tiers of service delivery and the corresponding level of team involvement with the home school district and contractor:

Tier 1 - The students referred to tier 1 services would be defined as those individuals that would display less risky patterns of unwanted behavior. Students in this category would typically score in the 1-20 range on the Overt Aggression Scale. Assessments of language and verbal functioning would typically be in the Level 3 area of the Verbal Behavior Milestones Assessment and Protocol (VBMAPP).

Tier 2 - The students referred to tier 2 services would be defined as those individuals that would display moderate levels of risk behaviorally. Students in this category would score in the 21-30 range on the Overt Aggression Scale. Assessments of language and verbal functioning would typically be in the Level 1-2 area of the Verbal Behavior Milestones Assessment and Protocol (VBMAPP).

Tier 3 - The students referred to tier 3 services would be defined as those individuals that would display higher risk patterns of unwanted behavior. Students in this category would typically score over 30 on the Overt Aggression Scale. Assessments of language and verbal functioning would be in the Level 1-2 area of the Verbal Behavior Milestones Assessment and Protocol (VBMAPP), but could be higher.

II. Payment:

The following fee schedule will be employed:

Student Tier Level	Staffing Requirements	Per Diem Rate
1	1:4	\$175
2	1:1	\$300
3	2:1	\$500

Note: Request for payment must be presented within 60 days of the end of the contract period.

All persons providing Service shall possess the necessary requirements for their discipline according to the Missouri State Plan for Special Education.

Insurance Coverage Required

Without limiting any of the other obligations or liabilities of the Contractor, the Contractor shall secure and maintain at its own cost and expense, throughout the duration of this Agreement, insurance of such types and in such amounts as may be necessary to protect it and the interests of the Board against all hazards or risks of loss, as hereunder specified:

Comprehensive General Liability:	\$1,000,000 per occurrence
Automotive Liability:	\$300,000 per occurrence

Contractor shall have on file and maintain for the duration of this Agreement proof of Professional liability and malpractice insurance for each licensed professional so assigned to provide said Services. A minimum coverage shall be \$1,000,000.00 per occurrence with an aggregate coverage amount of \$1,000,000.00.

Regardless of any intervening consideration or approval of alternate insurance coverage amounts by the Board, it shall be the responsibility of the Contractor to maintain adequate insurance coverage at all times during the term of this Agreement. Failure of the Contractor to maintain coverage shall not relieve it of any contractual responsibility, obligation, or liability under this Agreement.

Contractor shall be liable for all deductible amounts from such insurance and shall indemnify and hold the Board harmless therefrom. Contractor shall indemnify and hold harmless the Board and its agents and employees from and against all claims, damages, loss, and expenses, including attorney's fees arising out of or resulting from the performance of Services, caused in whole or in part by any act or omission of Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

In any and all claims against the Board or any of its agents or employees by any employee of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any benefits payable by or for Contractor or any subcontractor under Workers' Compensation acts, disability acts, or other employee benefit acts.

It is further agreed that Contractor shall be as fully responsible to the Board for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons it directly employs. Contractor shall cause appropriate provision to be inserted in all subcontracts relating to the insurance coverages required by this Agreement so as to bind all subcontractors to the same specifications that bind the Contractor.

**SAINT LOUIS PUBLIC SCHOOLS****Date:** November 10, 2009**To:** Dr. Kelvin R. Adams, Superintendent**From:** Dr. Carlinda Purcell, Dep. Supt., Academics**VENDOR SELECTION METHOD:**

- ☐ RFP/Bid
☒ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-03-09-04
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

To approve a sole source purchase of Passport Reading Journeys III Program from Voyager Expanded Learning to be provided immediately and used through June 2, 2010 at a cost not to exceed \$15,000.00.

BACKGROUND:

Vashon High School will implement a reading course. The purpose of this class is to provide additional support for those students who would be considered "below basic" or "basic" on the EOC Exam. There are 60 slots available for students in the program at one time. Selection will be based on three criteria, reading level as determined by the SRI, score on the practice EOC Exam, and the score on the writing diagnostic scored on the 6 Traits of Writing Rubric. The following formula will be used to determine an overall score to aid selection and monitor progress. It determines the degree to which a student is above or below the desired levels for students. It sets the expected lexile level at 1220 (10th grade), the practice EOC Exam scored at 59% (proficient as determined by DESE), and 24 on the 6 Traits rubric (equivalent to 80%). It weighs the scores with SRI score being most important, EOC score second and writing third. ((SRI Score/1220)*3)+((EOC Score/59)*2)+(6 Traits Score/24)=Selection Coefficient.

CSIP: Goal 1: Performance**Row:** 18**MSIP:** 6.3.3**FUNDING SOURCE:** (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 230-1177-6312-183-AD	Non-GOB	Requisition #: 10115742
Amount: 15,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$15,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600000294

Department: Vashon High School**Requestor:** Barbara L. Sharp

Dr. Carlinda Purcell, Dep. Supt., Academics

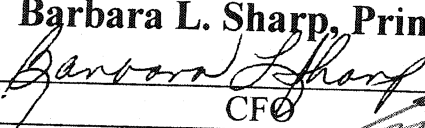
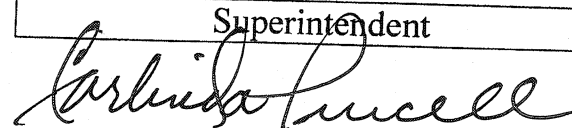
Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Barbara L. Sharp	Date: November 3, 2009
Department / School: Vashon High School	Phone Number: 314-533-9487
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Voyager Expanded Learning, Inc. is the sole source vendor for the Passport Reading Journey program.	
Vendor Name: Voyager Expanded Learning	Email: tjones@voyagerlearning.com
Vendor Contact: Tai Jones	Phone Number: 888-399-1995 Ext. 7409
Justification Information	
1. Why the uniquely specified goods are required?	
This reading program is targeted at students in high school that are severely behind in reading.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Other programs the district has purchased are used at previous grade levels. A new program was chosen to avoid the possibility of redundancy.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
The program was piloted at Carnahan and was credited with helping them attain AYP.	
4. List the Names of other Vendors contacted & Price Quotes:	
The selection committee for the 9 th grade reading program chose the "language" program over Voyager primarily because of the technology requirements of Voyager. However, Voyager was preferred over the other 4 programs considered. Cost comparisons were not made available to the selection committee.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Christopher Martens	November 3, 2009
Department Head	Date
Barbara L. Sharp, Principal	November 3, 2009
 CFO	Date
Superintendent	Date
	11/9/09

JKC

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box, you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box, you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box, you must complete the following task:

- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box, you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors

- Document rationale in support of treating the delivery date as mission critical

X Research Continuity The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box, you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

X Unique Design The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box, you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box, you must complete the following task:

- Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;
 3. If the Sole Source Criteria are no met, then the item must be bid.



To Whom It May Concern:

Voyager Expanded Learning, Inc. is the sole source vendor for the following products:

TimeWarp® Plus Series: Grades K-9, teacher materials and student materials. A summer school intervention system that is sold solely by Voyager Expanded Learning, Inc.

Voyager Passport® Reading Intervention: Grades K-5, teacher materials and student materials. A reading intervention system that integrates with other reading programs that is sold solely by Voyager Expanded Learning, Inc.

California Voyager Passport® Reading Intervention: Grades 4-8, teacher materials and student materials. A complete reading/language arts system that is sold solely by Voyager Expanded Learning, Inc.

Ticket to Read®: Student-centered online component offering more time on task and improved reading performance that is sold solely by Voyager Expanded Learning, Inc.

Passport Reading Journeys™: Grades 6-10, teacher materials and student materials. An accelerated reading intervention series for middle and high school students that is sold solely by Voyager Expanded Learning, Inc.

Voyager Pasaporte™ Spanish Reading Intervention: Grades K-3, teacher materials and student materials. A Spanish reading intervention system that is sold solely by Voyager Expanded Learning, Inc.

Vmath® Series: Grades 2-8, teacher materials and student materials. A targeted math intervention system that is sold solely by Voyager Expanded Learning, Inc..

VmathLive®: Technology program – Grades 2-8. An online program that provides interactive math activities that is sold solely by Voyager Expanded Learning, Inc., in the United States.

Vmath® Texas Edition: Grades 2-8, teacher materials and student materials. A targeted math intervention system aligned with the TEKS that is sold solely by Voyager Expanded Learning, Inc..

Vmath® Summer Adventure: Grades K-8, teacher materials and student materials. A summer school math intervention system that is sold solely by Voyager Expanded Learning, Inc..

Voyager Universal Literacy System®: Grades K-3, teacher material and student materials. A complete reading system that is sold solely by Voyager Expanded Learning, Inc.

VoyagerU®: Professional development courses designed to increase K-8 teachers' knowledge and skills in reading instruction. Comprehensive Courses include Reading Academy, Reading for Understanding, Getting Reading Results: A Continuous Improvement Process, and Getting Reading Results: Content Integration. Targeted Courses include Small Group Intervention, Vocabulary, Fluency, and Content Integration.

All of Voyager's original works of authorship are entitled to registration with the Copyright Office. Registration with Copyright Office, however, is not a prerequisite of obtaining copyright ownership. Copyright ownership and the right to register exist as soon as the work of authorship is fixed in a tangible way. We register all our original works.

Should you have any questions, please call 1-888-399-1995.

Sincerely,

Brad Almond

Brad Almond
Chief Financial Officer

Missouri Department of Elementary and Secondary Education
ST. LOUIS CITY (115115)
FINAL Adequate Yearly Progress**
CARNAHAN SCH. OF THE FUTURE 1500
Grade Span: 09 -11 Title I School:Yes

2009	Groups*	Met
Communication Arts	3	3
Mathematics	3	0
Additional Indicator:	Met	
Required Action: Title I No Sanctions		

Overall Status	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Communication Arts Status						Not Met		Met					
Mathematics Status						Not Met	Met	Not Met					
Additional Indicator Status						Met	Met	Met					
COMMUNICATION ARTS	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Annual Proficiency Target	18.4	19.4	20.4	26.6	34.7	42.9	51.0	59.2	67.4	75.5	83.7	91.8	100.0
School Total (All Kids)	PROF					8.8 * NP		69.5 * Y					
	GROWTH + PROF PCT							69.5					
	LND/PR	0	.	3.1					
Asian/Pacific Isl.	PROF					50	.	0					
	GROWTH + PROF PCT						.	0					
	LND/PR			.	.	0	.	0					
Black	PROF					8.2 * NP		68.6 * Y					
	GROWTH + PROF PCT						.	68.6					
	LND/PR	0	.	3.4					
Hispanic	PROF					0	.						
	GROWTH + PROF PCT						.	.					
	LND/PR	0	.	.					
American Indian	PROF												
	GROWTH + PROF PCT						.	.					

	LND/PR						
White	PROF0	.	87.5						
	GROWTH + PROF PCT							.	87.5						
	LND/PR0	.	0						
Other/Non-Response	PROF						
	GROWTH + PROF PCT							.	.						
	LND/PR						
F/R Lunch	PROF	9.3 * NP	.	70 *						
	GROWTH + PROF PCT							.	70						
	LND/PR0	.	3.6						
IEP	PROF0	.	72						
	GROWTH + PROF PCT							.	72						
	LND/PR0	.	7.4						
LEP	PROF	33.3 -	.	33.3 -						
	GROWTH + PROF PCT							.	33.3						
	LND/PR0	.	0						
MATHEMATICS		2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
Annual Proficiency Target		8.3	9.3	10.3	17.5	26.6	35.8	45.0	54.1	63.3	72.5	81.7	90.8	100.0	
School Total (All Kids)	PROF	1.5 * NP	25.4 *	16.7 *						
	GROWTH + PROF PCT							25.4	16.7						
	LND/PR0	.0	1.3						
Asian/Pacific Isl.	PROF						.0 -	.0 -	50 -						
	GROWTH + PROF PCT							.0	50						
	LND/PR		0	.0	.0						
Black	PROF	1.6 * NP	23.5 *	12.3 *						
	GROWTH + PROF PCT							23.5	12.3						
	LND/PR0	.0	.0						

Hispanic	PROF	0	50	0						
	GROWTH + PROF PCT							50	0						
	LND/PR	0	0	100						
American Indian	PROF						
	GROWTH + PROF PCT							.	.						
	LND/PR						
White	PROF	0	37.5	36.4						
	GROWTH + PROF PCT							37.5	36.4						
	LND/PR	0	0	0						
Other/Non- Response	PROF						
	GROWTH + PROF PCT							.	.						
	LND/PR						
F/R Lunch	PROF	2.3 NP	18.6 * S	16.7 * NP						
	GROWTH + PROF PCT							18.6	16.7						
	LND/PR	0	0	1.5						
IEP	PROF	0	0	0						
	GROWTH + PROF PCT							0	0						
	LND/PR	0	0	0						
LEP	PROF	0	0	33.3						
	GROWTH + PROF PCT							0	33.3						
	LND/PR	0	0	25						
Attendance/Graduation		.1	.1	.1	.1	.1	93.3 0	93.7 0	94.9 0						

**World Literature End of Course Exam Intervention Plan
Vashon High School
September 22, 2009**

- DRAFT-

1. Introduction

1.1 Purpose and Goal

The goal of the Vashon 10th Grade Communication Arts Intervention team is to reach the targets set by AYP for the 2009-2010 school year, namely 59.2% of students reaching the “Proficient” or “Advanced” level on the End of Course Exam (EOC).

The purpose of the team is to proactively address students who are at risk of scoring “Basic” or “Below Basic” on the EOC Exam. This will be done through regular assessment, intervening instruction based on those assessments, reflection on progress and gaps, and making necessary adjustments. The team seeks to combine classroom teachers and administrative elements to most effectively move students at Vashon forward.

1.2 Intervention Team

The intervention team, referred to as the team hence forth, is made up of the following individuals

Alice Terrell – Teaching and Learning Facilitator for Communication Arts
Chris Martens – Communication Arts Department Chair and World Literature Teacher
Anne Spence – Intervention Class Teacher
Rachel Moskal – Intervention Class Teacher
Benjamin Taylor – World Literature Teacher

2. Reading Intervention Class

2.1 Purpose and Goals

The purpose of this class is to provide additional support for those students who would be considered “below basic” or “basic” on the EOC Exam. This student is typified as being at least two years below grade level in reading, lacking knowledge of basic literary concepts, and a struggling writer. This is the population that is traditionally least addressed within a Communication Arts classroom, but needs the most individual attention to make significant gains. The ultimate goal of this course is to move students towards proficiency on the EOC Exam as part of our overall school goal. To measure this, the class will set targets of at least two years of growth in reading and one and a half squares of growth on the 6 Traits of Writing rubric. The curriculum that has been selected for this program, Voyager Journeys, has a proven track record of success, including a demonstrated two year gain in reading level for students at Carnahan High School.

2.2 Selection and Removal

There are 60 slots available for students in the program at one time. Selection will be based on three criteria, reading level as determined by the SRI, score on the practice EOC Exam, and the score on the writing diagnostic scored on the 6 Traits of Writing Rubric. The following formula will be used to determine an overall score to aid selection. It determines the degree to which a student is above or below the desired levels for students. It sets the expected lexile level at 1220 (10th grade), the practice EOC Exam score at 59% (proficient as determined by DESE), and 24 on the 6 Traits rubric (equivalent to 80%). It weights the scores with SRI score being most important, EOC score second and writing third.

$$((\text{SRI Score}/1220)*3)+((\text{EOC Score}/59)*2)+(\text{6 Traits Score}/24)=\text{Selection Coefficient}$$

As an example, as student who scored 1220 on the SRI, 59% on the EOC, and a 24 on the writing diagnostic would have a coefficient of 6. A student who is well above grade level with scores of 1500, 80%, and 30 respectively would have a coefficient of 7.65. A student who is well below grade level with scores of 900, 25%, and 15 would have a coefficient of 3.69.

The 60 students with the lowest combined score will be selected. If students are missing data points, then the team will show preference to those students with low reading scores.

At the end of each term, data for all of the students will be evaluated, including SRI scores and Voyager assessments. If a student has demonstrated a level of growth that shows that they are performing on grade level, then they will be removed from the class. Additionally, if there is a significant attendance issue to the point where the classroom teacher feels that achievement is being significantly impaired, that student will be removed from the class. This can include days missed due to excused absences, unexcused absences, and suspension.

At term, the team will look at the available number of slots available due to removal due to growth, attendance, transfer to another school, or withdrawal from Vashon. Any updated data will be entered into the same formula that was used for the initial selection and spots will be filled by students with the lowest combined score and that meet the attendance criteria.

2.3 Resources

The following resources have been requested, to be funded from the Title 1 grant that Vashon has received.

1. *Passport Reading Journeys* Program

Students will participate in the *Passport Reading Journeys* program aimed at remedial readers. According to their own website, "Passport Reading Journeys combines high-interest reading expeditions with research-based instruction to capture interest and accelerate learning. The program includes, "compelling stories and topics delivered with vigorous instruction in fluency, vocabulary, and comprehension." One component of the program is Strategic Online Learning Opportunities (SOLO), which gives students exciting online practice with instant feedback. The program also includes an assessment tool, VPORT®, which is a data management system that allows

the instructor to track student performance on Reading Benchmarks, VIP Benchmarks, and Comprehension and Vocabulary Assessments. The program makes use of technology by utilizing videos and interactive software. The cost for the curriculum, classroom materials, and two days of training for two teachers is \$16,500.

2. Dell Mobile Computer Lab

In order to make full use of the Voyager reading program, and to support writing instruction, it is necessary for students to have frequent and dependable access to computers. Providing a mobile lab is the most efficient way to assure that we have working computers available for the students to use for writing, interactive software, and assessment. The cost for the mobile lab with a secure cart is \$35,500.

3. Promethean Activeboard System

A Promethean Activeboard system will improve instruction; make full use of the *Passport Reading Journeys*, and support frequent, meaningful assessment. The system allows a teacher to guide students through interactive software in whole class instruction. Additionally, it provides an interactive system of assessment that produces immediate data. The system can also be used to effectively view online resources and instructional videos. The cost for two installed board with active expression assessment tools is \$9,500.

3. Interventions for Basic Students

3.1 Intervention Period Instruction

Vashon is currently implementing a school wide intervention program for all students, and this provides an opportunity to address the needs of student performing at the basic level. In order to preserve the student's ability to participate in tutoring and academic clubs, this will take place on Tuesdays. With members of the intervention team rotating teaching responsibilities, there will be two classes available, for a total of 60 students.

3.1.1 Identification

Classroom teachers will look at available data sources such as SRI scores, PLC created assessments, and teacher created formative assessments to determine students who are struggling. In order to have the widest impact overall, students who are enrolled in the Intervention Class will not participate in the Intervention Period Instruction. A list of students who are performing on a basic level will be established before the end of the first term so that the team can effectively coordinate the intervention program. Ever five weeks, the team will reassess the list of students who are participating in the intervention.

3.1.2 Curriculum and Instruction

The team will collaborate to develop a curriculum that addresses the areas of greatest need as determined by the results of the 2009 EOC Exam and the practice EOC Exam given in August of 2009. For each of these skill, a member of the team will design a lesson to be given that will instruct students, give students a large amount of practice in this skill, and assess them at the end of the lesson. These

lessons will be targeted at the GLE and DOK level that will be seen on the EOC and attempt to mimic the EOC as much as possible. Depending on the number of students, one or more members of the team may be instructing during this period. At regular intervals, the team will review data collected during the intervention and during regular World Literature to determine the effectiveness of the instruction and adjust course as necessary.

3.2 After School Tutoring

For students who are performing at the basic level and not showing progress towards the proficient level will have the opportunity for additional help after school with a tutor.

3.2.1 Identification and Communication

Classroom teachers will look at available data sources such as SRI scores, PLC created assessments, and teacher created formative assessments to determine students who are struggling. A student may be selected for tutoring for either overall performance or difficulty with one skill. It will be the responsibility of the classroom teacher to communicate formally with the tutor, identifying which students to expect and what skills that they are struggling with.

The number of students who are selected for tutoring will depend on the number of tutors available. Ideally, the ratio of students to tutors will be either four to one or five to one. Students will be actively engaged until the activity bus arrives, allowing students to return home.

3.2.2 Curriculum

Tutors would work directly with the team to develop a purposeful curriculum that both target the needed skill for the student who will be attending and fit in with concurrent classroom activities. Depending on the needs and resources, this may be a readily available curriculum or be created by the team and the tutors. This should be flexible to directly address the needs of the particular students who are attending tutoring. It will be important to provide tutors with the resources to remediate and enrich for the skills that we have identified, allowing them to teach to the level that the students are actually on. Additionally, tutors will be expected to actively engage students for the entire tutoring period, limiting any intrusion to the larger school

3.2.3 Incentives

In order for a tutoring program to be effective, especially one that is intended to address skills and not grades, attendance and buy in is necessary. Thus a system of incentives needs to be in place to encourage students to participate fully. The team will actively seek out opportunities and resources from community partners to provide incentives for students who participate and show progress towards proficiency.

3.2.4 Resources

1. Tutors

Funding for at least two tutors to work with students after school twice per week in coordination with classroom teachers will be needed. Responsibilities would include working with individual students and small groups, working with classroom teachers to develop curriculum and activities to address areas of struggle, and communicate with members of the team about progress.

2. Incentives for Students

As stated previously, the team will seek the support of community partners for incentives for students, thus little finding will be required for student incentives. There may be a need to provide snacks or refreshment for identified students.

Doss, Lori A.

From: rachelmoskal@gmail.com on behalf of Rachel Moskal [rachel.pedersen@slps.org]
Sent: Tuesday, November 03, 2009 2:12 PM
To: Doss, Lori A.
Subject: Fwd: Voyager Data

----- Forwarded message -----
From: **Brown, Brandon S.** <Brandon.Brown@slps.org>
Date: Fri, Oct 9, 2009 at 6:19 AM
Subject: Voyager Data
To: rachelmoskal@gmail.com

Growth in Lexile Reading Level:

October: 562 (3.1 grade equivalent)

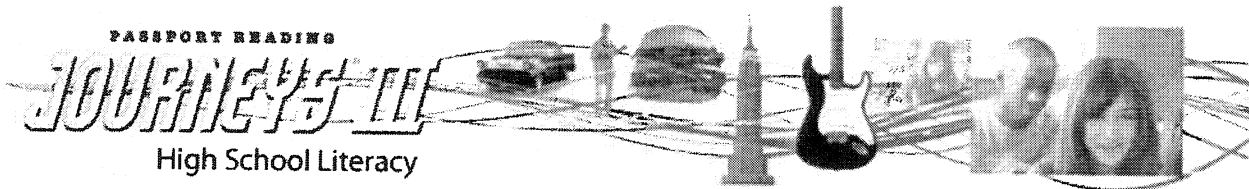
May: 835 (5.3 grade equivalent)

Growth in Fluency (1:00 timed read):

October: 88 words per minute

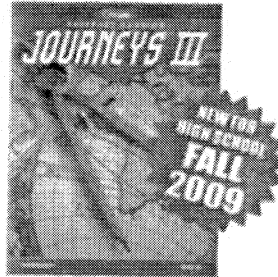
May: 151 words per minute

--
Rachel Moskal
Communication Arts Teacher
Vashon High School
3035 Cass Ave
St. Louis, MO 63106



Compelling High School Literacy Instruction for Struggling Readers

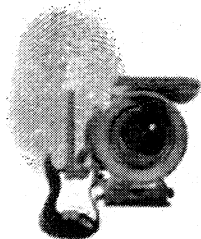
Passport Reading Journeys III is effective literacy instruction in comprehension, academic language, and writing embedded in stimulating content to promote the transfer of reading skills into real-life practice.



Click for details, sample lessons and more

Curriculum Features

Intense Instruction Targeted lessons build reading skills students need for success.



Motivation

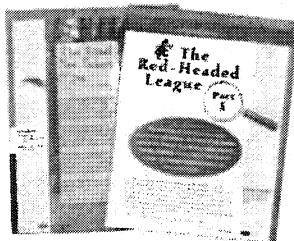
The most important factor in approaching struggling high school readers is motivating them to participate in the learning process. *Passport Reading Journeys III* includes 14 two-week Expeditions related to high-interest science, social studies, and fine arts topics that are relevant in modern society and inspire students to engage in reading.



Photo by Passport Reading Journeys III Classroom

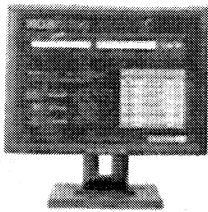
High-Interest Reading

The Student Anthology features fiction and nonfiction to match literature with reading instruction. Academic textbook selections within the student materials enable adolescents to delve deeper in the numerous topics. Career highlights enhance the relevancy of the topics.

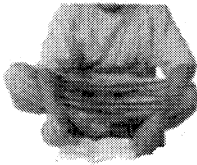


Exciting Videos Each Expedition opens with compelling videos that engage student interest and provide important background knowledge. Students investigate the Internet, music trends, criminology, fashion, military life, visual arts, and other relevant, high-interest topics. *Passport Reading Journeys III* provides valuable opportunities for students to read, learn, and discuss. **Passport Reading Journeys Library** The

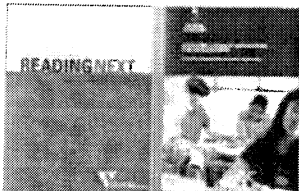
Passport Reading Journeys III Library brings to the classroom a diverse collection of winning and distinctive novels and short stories for partnered reading. **Online Learning** and



vocabulary component. Passport Reading Journeys III, provides students with a rich and varied exposure to academic vocabulary and reading comprehension. Available 24/7, VocabJourney is adaptive to respond to the needs of the individual student.



Assessment A multi-stage assessment system provides teachers with a complete picture of student progress and achievement. Reading Benchmark Assessments powered by the Lexile Framework for Reading®, Comprehension and Vocabulary weekly assessments, and Semester Exams are accompanied by self-assessments through the online vocabulary component.



Research-Based Aligned to state standards, *Reading Next* and *Academic Literacy Instruction for Adolescents*, Passport Reading Journeys III provides the instruction vital to helping students succeed in academic coursework and their reading scores on state tests.

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PASSPORT READING JOURNEYS Results

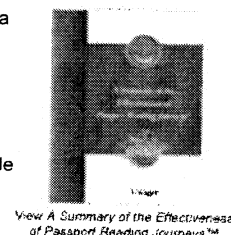
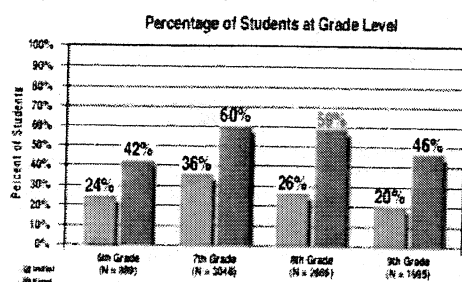


It's Never Too Late For Intervention

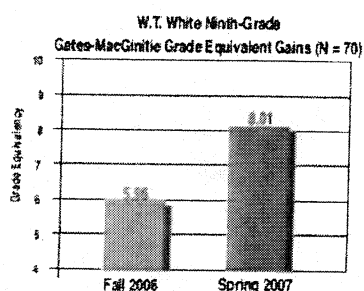
Passport Reading Journeys has had a powerful impact on student performance at all grade levels. Both independent data and Voyager assessments confirm the effectiveness of *Passport Reading Journeys*.

National Results: Grades 6-9

After one year in *Passport Reading Journeys*, more students at each grade level finished the year reading within the grade level range. The chart below shows the percentage of students who were in the grade-level interquartile range at the beginning and end of the year.



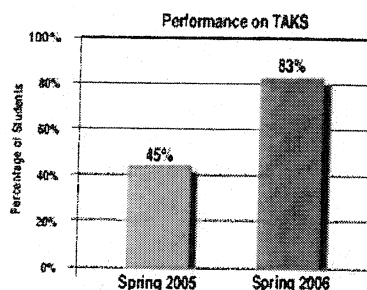
Two Years Gain in One Year



On the Gates-MacGinitie assessment, these ninth-grade students demonstrated two years of academic growth over just one academic year, moving from reading at a 5.96 grade level in Fall 2006 to 8.01 in Spring 2007.

High-Stakes Achievement

Students in Dallas, Texas, showed outstanding gains on the Texas Assessment of Knowledge and Skills (TAKS).

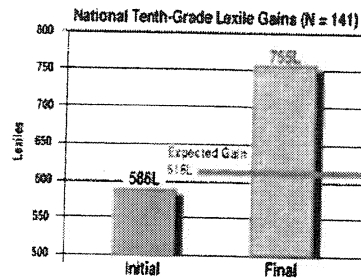


Eighty-three percent of students in *Passport Reading Journeys* passed the ELA strand of the TAKS at the end of ninth grade. Forty-five percent of these students passed the assessment the previous year.

High School Students

The charts below show Lexile gains for high school students in *Passport Reading Journeys*.

After approximately 30 weeks in the program, tenth graders gained 169 Lexiles, 139 Lexiles more than the expected gain for these students.

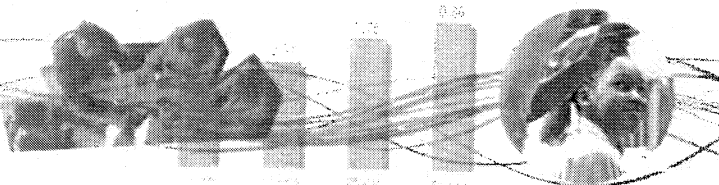


This is the first time since we began administering the Arizona High Stakes Test (AIMS) in 2000 that we have had results where 50 percent or more of our students passed the reading portion of the assessment. This is 110 percent because of Passport Reading Journeys.

Marti Gilmore, Principal Kayenta Middle School, Kayenta, Arizona



PASSPORT READING JOURNEYS Research



Meets *Reading Next* Recommendations

Reading Next recommended several elements necessary for an effective adolescent literacy program. *Passport Reading Journeys* incorporates each of these instructional recommendations.

Direct, explicit comprehension instruction: Includes teacher modeling, such as think-alouds, demonstrating to students strategies to use during reading.

Integration of content-area texts: Integrates vocabulary and comprehension instruction with science, social studies, and fine arts content students find most challenging.

Motivation: Uses DVDs, high-interest reading passages, and online technology to gain student interest.

Text-based collaborative learning: Gives students time to discuss and respond in writing as they construct solid understanding of the content.

Strategic tutoring: Small-group instruction and technology application allow teachers to target specific needs of struggling readers.

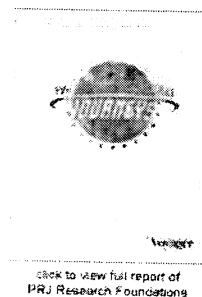
Diverse texts: Features varied, engaging topics at different readability ranges as determined by the Lexile Framework for Reading and allows students a considerable degree of choice.

Writing: Includes writing in response to reading activities and specific writing lessons to maximize the link between comprehension and writing.

Technology: Incorporates computer-assisted instruction, and offering struggling readers self-paced, individualized instruction that includes immediate feedback and multiple opportunities for practice.

Assessment: Embeds ongoing progress monitoring and formative and summative assessments to guide instruction and determine student success.

Professional development: The training model for *Passport Reading Journeys* builds capacity and facilitates a successful implementation.



Passport Reading Journeys
Beginnings - II

Passport Reading Journeys III

The Passport Reading Journeys Design Team



Sharon Vaughn, Ph.D. Principal Design Advisor Sharon Vaughn, Ph.D., is the H. E. Hartfelder/Southland Corporation Regents Chair at the University of Texas. She directed the Vaughn Gross Center for Reading and Language Arts at the University of Texas, and is the Co-Principal Investigator at the National Research and Development Center on English Language Learners.



Donald D. Deshler, Ph.D. Donald D. Deshler, Ph.D., is a professor in the School of Education and director of the Center for Research on Learning (CRL) at the University of Kansas. Dr. Deshler served as an adviser for *Reading Next: Vision for Action and Research in Middle and High School Literacy* (2004) from the Carnegie Foundation.



Janette Klingner, Ph.D. Janette Klingner, Ph.D., is an Associate Professor of Education at the University of Colorado at Boulder. She is an Associate Editor for the *Journal of Learning Disabilities*, and on the editorial boards for eight additional journals. In 2004, she was honored with AERA's Early Career Award for outstanding research.



Susan De La Paz, Ph.D. Susan De La Paz, Ph.D., is a tenured professor in Santa Clara University's School of Education, teaching courses in both Teacher Education and Special Education. Her research focuses on the area of writing for students with and without learning disabilities, and many of her interventions have focused on students at the secondary level.



Diane August, Ph.D. Diane August, Ph.D., is a Senior Research Scientist at the Center for Applied Linguistics located in Washington, D.C. She serves as the Principal and Co-Principal Investigator for two federally funded studies investigating the development of literacy in in English language learners.

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**SAINT LOUIS PUBLIC SCHOOLS****Date:** November 10, 2009**To:** Dr. Kelvin R. Adams, Superintendent**From:** Dr. Carlinda Purcell, Dep. Supt., Academics**VENDOR SELECTION METHOD:**

- ☐ RFP/Bid
☒ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-03-09-05
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

To purchase equipment and software from Learning Concepts, Inc. for the period beginning December 4, 2009 through June 30, 2010 at a cost not to exceed \$24,011.90.

BACKGROUND:

This equipment and software is being purchased for the Computer Networking Program at Gateway Institute of Technology. This will provide students opportunities to repair computers consistently for system faults set by the instructor through software and circuit board PROMS. This will also provide A+ training manuals and test preparation materials to allow students to gain industry certification.

CSIP: Goal 2: Process Performance**Row:** 39**MSIP:** 7.3.3**FUNDING SOURCE: (Fund Type – Function – Object Code – Location Code – Project Code)**

Fund Source: 290-1394 826-KZ-290 6411	Non-GOB	Requisition #: 10115704
Amount: \$23,644.95		
Fund Source: 290-1394 826KZ-290 6441	Non-GOB	Requisition #: 10115705
Amount: \$366.95		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$24,011.90	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600012724

Department: Career & Technical Ed.**Requestor:** Frank J. Logan, Sr.

Dr. Carlinda Purcell, Dep. Supt., Academics

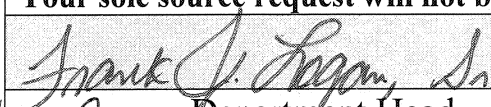
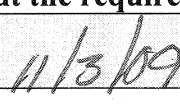
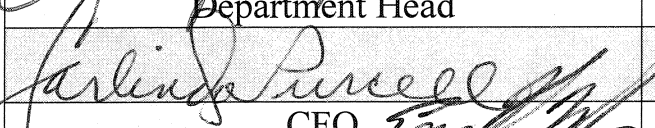
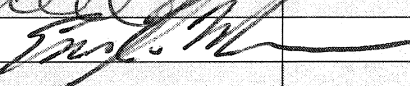
Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Frank J. Logan	Date: March 18, 2009
Department / School: Career & Tech. Ed.	Phone Number: 314-345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Provide specialized supplies/equipment to upgrade the Computer Networking Lab at Gateway Institute of Technology.	
Vendor Name: Learning Concepts	Email:
Vendor Contact: Attached Req from Quote	Phone Number: 1-800-289-6463
Justification Information	
1. Why the uniquely specified goods are required?	
Specific for this program.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Vendor specific for this program.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	 Date
 CFO	 Date
 Superintendent	 Date

REQUISITION # 10112104

CAREER AND TECHNICAL EDUCATION
ST. LOUIS PUBLIC SCHOOLS
REQUEST FOR PURCHASE FORM

G/L ACCT 6411 COST CENTER 826-62-90 Fund 290-0394

SHIP TO:

Plant/Storage Location: _____
School: Gateway IT _____
ATTN: Christopher Sparks / _____
Address: 5101 McRee Ave. _____
St. Louis, MO 63110 _____
Phone: 314-776-3300 Room ext: 233

Vendor Code: _____ Commodity Code _____
Vendor Name: Learning Concepts, INC _____
Address: 15227 W. 147th Street _____
Olathe, KS 66062-4796 _____
Phone No: 800-289-6463 Fax No: 877-289-6263

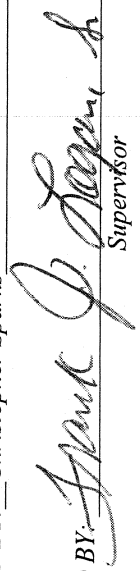
CATALOG NO.	QUANTITY	UNIT COST	EST. COST	MODEL NO.	DESCRIPTION OF ITEM
EZ-900-01	5	945.00	4725.00		A+ Essentials portion of A+ Training
EZ-900-02	5	875.00	4375.00		IT Technician portion of A+ Training
EZ-900-03	5	625.00	3125.00		Depot Technician portion of A+ Training
EZ-900-04	5	550.00	2750.00		Help Desk portion of A+ Training
EB-900-90	1	795.00	795.00		PC Fundamentals ISM (A+)
EZ-910-L	1	205.00	205.00		Reference Library for A+ Test Preparation
EZ-806-30	1	975.00	975.00		PC Display Systems Workstation Kit
EZ-806-40	1	775.00	775.00		PC Display Systems Student Kit
EZ-806-50	1	245.00	245.00		PC Display Systems Instructor Kit
EZ-907-30	1	975.00	975.00		PC Laser Printers Workstation Kit
EZ-907-40	1	875.00	875.00		PC Laser Printers Student Kit
EZ-907-50	1	345.00	345.00		PC Laser Printers Instructor Kit
Total: \$20165.00					

SEND FORM(S) TO:

REQUESTED BY: Christopher Sparks

DATE: 11/02/09

Paul Cady
Career and Technical Education
801 North 11th Street
St. Louis, MO 63101
Phone: 314-345-4532
FAX: 314-345-4540

APPROVED BY:  Supervisor

DATE: 11/2/09

CAREER AND TECHNICAL EDUCATION
ST. LOUIS PUBLIC SCHOOLS
REQUEST FOR PURCHASE FORM

G/L ACCT 6411 COST CENTER 828-K2310 Fund 290-1394

SHIP TO:

Plant/Storage Location: _____
 School: Gateway IT
 ATTN: Christopher Sparks /
 Address: 5101 McRee Ave.
St. Louis, MO 63110
 Phone: 314-776-3300 Room ext: 233

Vendor Code: _____ Commodity Code _____
 Vendor Name: Learning Concepts, INC
 Address: 15227 W. 147th Street
Olathe, KS 66062-4796

Phone No: 800-289-6463 Fax No: 877-289-6263

CATALOG NO.	QUANTITY	UNIT COST	EST. COST	MODEL NO.	DESCRIPTION OF ITEM
EZ-903-30	1	975.00	975.00		Networking Technology Workstation Kit
EZ-903-40	1	775.00	775.00		Networking Technology Student Kit
EZ-903-50	1	245.00	245.00		Networking Technology Instructor Kit
EB-903-90	1	795.00	795.00		Network Technologies and Practices Instructor Support Module
EZ-914-10-N	4	70.00	280.00		Network+ Test Preparation – Network version
EZ-914-50	1	14.95	14.95		Network+ Certification Test Preparation Instructor's Guide
Shipping	1	395.00	395.00		Shipping Estimate, not to exceed.
Total: \$3479.95			\$23,644.95		

SEND FORM(S) TO:

REQUESTED BY: Christopher Sparks

DATE: 11/02/09

APPROVED BY: Frank J. Harper, Jr.
 Supervisor

DATE: 11/02/09

Paul Cady
 Career and Technical Education
 801 North 11th Street
 St. Louis, MO 63101
 Phone: 314-345-4532
 FAX: 314-345-4540

PAGE 1 OF 1

G/L ACCT	6441	COST CENTER	826-KZ-240	Fund	290-1594
----------	------	-------------	------------	------	----------

Plant/Storage Location: _____
 School: Gateway IT _____
 ATTN: Christopher Sparks / Nation _____
 Address: 5101 McRee Ave. _____
 _____ St. Louis, MO 63110 _____
 Phone: 314-776-3300 Room ext: 233

Vendor Code: _____ Commodity Code _____
 Vendor Name: Learning Concepts, INC _____
 Address: 15227 W. 147th Street _____
 Olathe, KS 66062-4796 _____
 Phone No: 800-289-6463 Fax No: 877-289-6263

CATALOG NO.	QUANTITY	UNIT COST	EST. COST	MODEL NO.	DESCRIPTION OF ITEM
EZ-910-10N	5	70.00	350.00		A+ Certification Test Preparation Software -Networked Version
EB-910-50	1	16.95	16.95		A+ Test Preparation Instructor's Guide
TOTAL ESTIMATED COST				\$366.95	

SEND FORM(S) TO:

DATE: 11/02/09

*Paul Cady
Career and Technical Education
801 North 1st Street
St. Louis, MO 63101
Phone: 314-345-4532
FAX: 314-345-4540*

Learning Concepts, Inc.

15221 W. 147th Street
Olathe, KS 66062-4796

phone: 800-289-6463 fax: 877-289-6263

Price Quotation

DATE	QUOTE #
10/1/2009	361

NAME / ADDRESS

Gateway IT High School
William Nation
5101 McRee Ave.
St. Louis, MO 63110

PROJECT

A+ and Network+

#	DESCRIPTION	PART #	QTY	RATE	TOTAL
1	A+ Essentials portion of A+ Training	EZ-900-01	5	945.00	4,725.00
2	IT Technician portion of A+ Training	EZ-900-02	5	875.00	4,375.00
3	Depot Technician portion of A+ Training	EZ-900-03	5	625.00	3,125.00
4	Help Desk portion of A+ Training	EZ-900-04	5	550.00	2,750.00
5	PC Fundamentals ISM (A+)	EB-900-90	1	795.00	795.00
6	A+ Certification Test Preparation Software - Networked Version	EZ-910-10N	5	70.00	350.00
7	A+ Test Preparation Instructor's Guide	EB-910-50	1	16.95	16.95
8	Reference Library for A+ Test Preparation	EZ-910-L	1	205.00	205.00
9	PC Display Systems Workstation Kit	EZ-806-30	1	975.00	975.00
10	PC Display Systems Student Kit	EZ-806-40	1	775.00	775.00
11	PC Display Systems Instructor Kit	EZ-806-50	1	245.00	245.00
12	PC Laser Printers Workstation Kit	EZ-907-30	1	975.00	975.00
13	PC Laser Printers Student Kit	EZ-907-40	1	875.00	875.00
14	PC Laser Printers Instructor Kit	EZ-907-50	1	345.00	345.00
15	Networking Technology Workstation Kit	EZ-903-30	4	975.00	3,900.00
16	Networking Technology Student Kit	EZ-903-40	4	775.00	3,100.00
17	Networking Technology Instructor Kit	EZ-903-50	4	245.00	980.00
18	Network Technologies and Practices Instructor Support Module	EB-903-90	1	795.00	795.00
19	Network+ Test Preparation Software - Network version	EZ-914-10-N	4	70.00	280.00
20	Network+ Certification Test Preparation Instructor's Guide	EZ-914-50	1	14.95	14.95
21	Shipping Estimate, not to exceed.	Shipping	1	395.00	395.00
				TOTAL	\$29,996.90



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PC TECHNOLOGY

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[Network + Certification Test Prep](#) [PC Display Systems](#) [Technology Literacy](#)

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A+ CERTIFICATION TEST PREPARATION PROGRAM {EVS-910}



Heathkit's A+ Certification Test Preparation Program is second to none. Our interactive CD lets students answer practice questions that test their overall knowledge - thereby building confidence before taking the actual A+ Certification exams. Our test preparation software is a valuable assessment tool that allows you to carefully monitor a student's progress from start to finish. It's designed to highlight technology areas that have been mastered and pinpoints those concepts requiring additional study - we call it our Interactive Assessment Tool. Heathkit's Interactive Assessment Tool allows students to concentrate on their weakest areas of study and not waste time searching through mastered subject areas. It's the most cost-effective, thorough way to prepare for A+ Certification testing.

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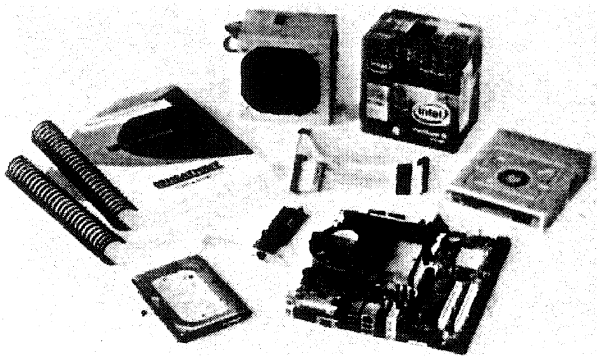
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PC FUNDAMENTALS (EVS-900)



PC Fundamentals is designed to develop the technical skills measured by the new CompTIA A+ Certification exam. Designed to fill a semester, the 60 plus-hands-on exercises take a student through the construction, upgrading, troubleshooting, and repair of common problems found in a contemporary Windows PC. Repeatable hardware problems are inserted with Heathkit's OmniFIRM, as well as a series of window "bugs" were created in a range of levels guaranteed to challenge each student at an appropriate level. Heathkit's PC Fundamentals prepares and qualifies students to take the CompTIA A+ Certification exam in one comprehensive course. It also contains elements that will prepare your students for the Skills USA Championships Computer Maintenance Technology contest.

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PC TECHNOLOGY

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PC LASER PRINTER MAINTENANCE & REPAIR (EVS-907)



Prepare Your Students to Service and Maintain PC Laser Printers.

Today, more and more printer manufacturers and servicing companies require their technicians and sales representatives to be CompTIA A+ Certified. Ten percent of all questions on the CompTIA A+ Certification exam refer to laser printers. To prepare your students for this exam, and for a rewarding career as a computer technician, we offer PC Laser Printer Maintenance and Repair - a logical component of a PC Servicing/Troubleshooting curriculum.

Based on CompTIA A+ Certification exam objectives, this course presents important laser printer technology from Hewlett Packard, taking students right into the heart of the printer. Students learn the basics of PC laser printer technology, how to partially disassemble and reassemble a laser printer, identify its major components, troubleshoot typical malfunctions, provide proper maintenance and more. It also prepares students to answer laser printer questions on the CompTIA A+ Certification exam with confidence.

PC Laser Printer Maintenance and Repair is a comprehensive, flexible course. It includes the industry's best textbooks and workbooks, as well as helpful instructor materials, making it easy for you to communicate important technical information. The course also includes our exclusive Fault Insertion and Removal Modules (FIRM) for practical, hands-on experiments.

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PC TECHNOLOGY

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[Network + Certification Test Prep](#) [PC Display Systems](#) [Technology Literacy](#)
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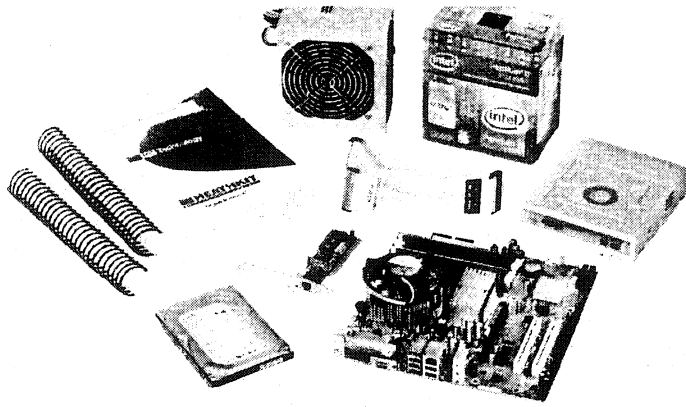
PC DISPLAY SYSTEMS (EVS-806)



At some point in time, anyone who has ever worked on a computer has had a problem with their computer monitor; whether it was the display color just wasn't quite right or the screen inexplicably 'snapping' off, we've all encountered one problem or another. PC Display Systems is a fast-paced course that teaches your students how to analyze and troubleshoot such common monitor malfunctions, as well as make proper adjustments to monitors and create various display configurations. Students will finish the course with a solid knowledge of PC displays. In addition, this course will also prepare students for the display section of CompTIA's A+ certification exam.

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Pc Fundamentals is designed to develop the technical skills measured by the new CompTIA A+ Certification exam. Designed to fill a semester, the 60-hands-on exercises take a student through the construction, upgrading, troubleshooting, and repair of common problems found in a contemporary Windows PC. Repeatable hardware problems are inserted with Heathkit's OmniFIRM, as well as a series of Windows "bugs". These "bugs" were created in a range of difficulty levels guaranteed to challenge each student at an appropriate level. Heathkit's PC Fundamentals prepares and qualifies students to take the CompTIA A+ Certification exam in one comprehensive course. It also contains elements that will prepare your students for the SkillsUSA Championships Computer Maintenance Technology contest.

PC Technology

Quick View

- ▶ Provides an overall approach to computer system management and troubleshooting
- ▶ Flexible and Modular Curriculum

System Components

- ▶ EB-900 Textbook/workbook
- ▶ EB-900-50 Instructor's Guide
- ▶ EB-900-30 Student Parts Pack

Instructor Support Module (ISM)

- ▶ Material Required for Lecture
- ▶ Material Required for Each Lab Station
- ▶ Exercise Objectives
- ▶ PowerPoint Presentations (.ppt and .html versions)

Prerequisites

- ▶ None

CompTIA.
A+® Certification Program

HEATHKIT.
EDUCATIONAL SYSTEMS

PC Fundamentals

Hands-On Experiments

- 1 Inside the Computer
- 2 Computer Power
- 3 The Motherboard
- 4 Installing Computer Components
- 5 Installing and Configuring Windows XP
- 6 The Windows Desktop, Part 1
- 7 The Windows Desktop, Part 2
- 8 Organizing the Desktop
- 9 Working with Files and Folders
- 10 Using the Command Line
- 11 Files and Their Attributes
- 12 The Windows XP File System
- 13 Controlling Windows Access
- 14 Windows Security
- 15 Hard Disk Drive Recovery
- 16 Safe Mode
- 17 Using the Recovery Console
- 18 Backing Up Your Data
- 19 System Inventory
- 20 Drive Interfaces
- 21 Working with the Windows Control Panel
- 22 Registry Basics
- 23 Memory
- 24 Virus Detection and Prevention

Hands-On Experiments (continued)

- 25 Using Floppy Drives
- 26 Configuring the Sound System
- 27 Hard Drive Maintenance
- 28 Computer Management
- 29 Working with Hardware Passwords
- 30 The Microsoft Management Console
- 31 Troubleshooting a Boot Failure
- 32 Video System Troubleshooting
- 33 Troubleshooting with the Monitor
- 34 Troubleshooting without the Monitor
- 35 System Cooling
- 36 Troubleshooting a Malfunctioning PC
- 37 Troubleshooting the System
- 38 The Troubleshooting Process
- 39 Survey the Laptop Components
- 40 Displays and Resolution
- 41 Universal Serial Bus
- 42 Power Management
- 43 The Network Interface Card (NIC)
- 44 Exploring Network Properties
- 45 The Peer-to-Peer Network
- 46 Exploring the Ethernet LAN

Hands-On Experiments (continued)

- 47 Sharing Resources
- 48 Introduction to TCP/IP
- 49 Installing Printer Devices
- 50 Sharing Printer Resources

*** Please note that the experiments listed are only a sample of all the experiments included in the course. ***

Key System Components: (but not limited to)

Intel Motherboard
Pentium CPU
OmniFIRM
Video FIRM
Windows Faults
1 GB USB Flash Drive
V12 Power Supply
PCI Network Interface Card
DDR Ram
DVD/CD Burner
Palm Zire



SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled work force.



Heathkit's A+ Certification Test Preparation Program is second to none. Our interactive CD lets students answer practice questions that test their overall knowledge - thereby building confidence before taking the actual A+ Certification exams. Our test preparation software is a valuable assessment tool that allows you to carefully monitor a student's progress from start to finish. It's designed to highlight technology areas that have been mastered and pinpoints those concepts requiring additional study - we call it our *Interactive Assessment Tool*. Heathkit's *Interactive Assessment Tool* allows students to concentrate on their weakest areas of study and not waste time searching through mastered subject areas. It's the most cost-effective, thorough way to prepare for A+ Certification testing.



E25-910

PC Technology

Quick View

- ▶ Review how best to prepare to take the A+ Certification exam. This involves how to properly survey different types of questions from a linear and adaptive testing perspective.
- ▶ Tests students knowledge and skills against the clock.
- ▶ Choose between Core hardware review and Operating Systems (OS) Technologies review when preparing for either CompTIA test.
- ▶ Complete up to five (5) different 75-question Core tests and five (5) different 75-question OS Technologies tests - never the same question twice.

System Components

- ▶ Student Study Guide (1)
- ▶ Instructor's Guide (!)
- ▶ Reference Library with WIN2000 Book (1)

Classroom Hours

- ▶ 15-50 hours

Prerequisites

- ▶ PC Systems Servicing or equivalent
- ▶ PC Systems Troubleshooting or equivalent



A+ Certification Test Preparation Program

Program Features

Software Review Mode - lets students work at their own pace and check their own answers. It then builds upon basic student knowledge with on-screen explanations of the correct answers and references to exact reference books and page numbers in the Reference Library where more information can be found.

Student Guide - allows students to study when a computer is not available. The Student Guide brings the test preparation question pool into print with 750 Core hardware and Operating Systems (OS) technology questions arranged in applicable domains.

Interactive Assessment Tool - we understand that individuals will be more knowledgeable in certain subject areas than in others. Our 750 unique test questions allow students to practice several test versions, offering questions in either linear or adaptive format, prior to taking the actual certification exam.

Instructor Features

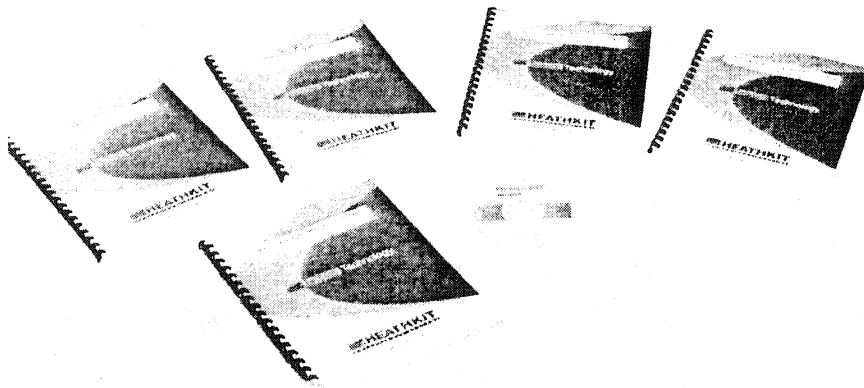
Instructors can enhance student exam performance by ensuring that review test questions are scrambled, making tests more individualized and customized to suit student needs

Students are presented with pictorial-based questions to challenge them to identify certain points from a graphic objective, multiple-choice questions are provided with important 'almost correct' answers to consider

A variety of question and answer formats are provided

Continuing Education Units (CEUs) Awarded

Once your students have passed the A+ Certification Exam, have them send us a copy of their results and Heathkit Educational Systems will be pleased to issue CEUs for the Core and OS Technologies



Heathkit's Network+ Certification Test Preparation Program prepares students to succeed at CompTIA's Network+ Certification exam. Our interactive CD lets students answer practice questions that test their overall knowledge - thereby building confidence before taking the actual Network+ Certification exam. Our test preparation software is a valuable assessment tool that allows you to carefully monitor a student's progress from start to finish. It's designed to highlight technology areas that have been mastered and pinpoints those concepts requiring additional study - we call it our *Interactive Assessment Tool*. Heathkit's *Interactive Assessment Tool* allows students to concentrate on their weakest areas of study and not waste time searching through mastered subject areas. It's the most cost-effective, thorough way to prepare for Network+ Certification testing.

HEATHKIT
EDUCATIONAL SYSTEMS

PC Technology

Quick View

- ▶ Review how best to prepare to take the Network+ Certification exam. This involves how to properly survey different types of questions from a linear and adaptive testing perspective.
- ▶ Tests students knowledge and skills against the clock.
- ▶ Complete up to five (5) different 75-question Network+ tests never the same question twice.

System Components

- ▶ Student Study Guide (1)
- ▶ Instructor's Guide (!)

Classroom Hours

- ▶ 10-35 hours

Prerequisites

- ▶ A+ Certification or equivalent

 **CompTIA.**
Network+™ Certification Program

Network+ Certification Test Preparation Program

Program Features

Software Review Mode - lets students work at their own pace and check their own answers. It then builds upon basic student knowledge with on-screen explanations of the correct answers and references to exact reference books and page numbers in the Reference Library where more information can be found.

Student Guide - allows students to study when a computer is not available. The Student Guide brings the test preparation question pool into print with 375 questions

Interactive Assessment Tool - we understand that individuals will be more knowledgeable in certain subject areas than in others. Our 375 unique test questions allow students to practice several test versions, offering questions in either linear or adaptive format, prior to taking the actual certification exam.

Instructor Features

Instructors can enhance student exam performance by ensuring that review test questions are scrambled, making tests more individualized and customized to suit student needs

Students are presented with pictorial-based questions to challenge them to identify certain points from a graphic objective, multiple-choice questions are provided with important 'almost correct' answers to consider

A variety of question and answer formats are provided

Continuing Education Units (CEUs) Awarded

Once your students have passed the Network+ Certification Exam, have them send us a copy of their results and Heathkit Educational Systems will be pleased to issue CEUs.

PC Display Systems (EVS-806)

Contents

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Exercise 9—Using Multiple Monitors	9-1
Exercise 10—DisplayMate and Multiple Monitors	10-1
Exercise 11—Working With Color	11-1
Exercise 12—TV and the Monitor	12-1
Exercise 13—General Information, Maintenance and Troubleshooting	13-1
Exercise 14—Using the Windows XP Desktop	14-1

Prerequisites

You should have a basic understanding of using a computer that runs Microsoft Windows® and have the practical experience of properly removing and installing cards in the computer's expansion slots. This course does not require that you have prior experience or knowledge in computer science or electronics.

Equipment

The following items are required for this course.

Pentium computer with:

Windows® XP installed

CD-ROM drive

AGP slot

At least one available PCI slot

Sound card or sound circuitry on motherboard

Keyboard

Mouse

Other items include the parts that were supplied with this product. You will identify and use some of those parts in Exercise 1.

NOTE: The parts supplied with this course may look slightly different from those shown in this manual's art work. The hardware may also have slightly different features.

Course Objectives

When you have completed this course, you will be able to:

1. Properly install and remove a video adapter in a computer.
2. Measure a monitor screen.
3. Adjust a monitor using its own controls.
4. Set a monitor for various resolutions and qualities of color.
5. Define what primary and secondary color are.
6. Force the system to boot to the **Startup Menu** or **Safe Mode**.
7. Replace a driver using **Device Driver Rollback**, or replace a system using **System Restore**.
8. Describe the basics of how a CRT monitor works.
9. Use **DisplayMate Setup** to quickly adjust a monitor.
10. Use **DisplayMate Tune-Up** to fine tune a monitor.
11. Describe how LCD, plasma, OLED, and NED technologies work.
12. Simultaneously operate multiple monitors by Windows XP.
13. Mix and match colors and gray scales, and test your eye's sensitivity to color.
14. Install hardware and software so you can watch TV, listen to FM radio signals, or teleconference over the Internet using your computer and monitor.
15. Properly clean, position, operate, and troubleshoot your computer's monitor system.

16. Update the video display adapter driver files.

17. Recover from inappropriate settings that render the display unreadable.

PC LASER PRINTERS

(EVS-907)

Contents

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Exercise 9 — Troubleshooting Memory Problems	9-1
Chapter Examinations	10-1

Equipment

The only tool you will need to complete the exercises in this workbook, are a common Phillips screwdriver, a small flat-blade screwdriver and a pair of needle nose pliers.

COURSE OBJECTIVES

When you finish this course, you will be able to:

1. Partially disassemble and reassemble the HP LaserJet 2300d printer.
2. Demonstrate proper safety techniques.
3. Identify all major printer assemblies.
4. Describe the electrophotographic process used in the laser printer.

5. Demonstrate proper cleaning procedures.
6. Demonstrate procedures for determining if a given problem is the fault of the printer, computer or software.
7. Answer all the questions relative to lasers printer on the A+ certification Exams.

**ITEM 12-03-09-06
PULLED AT THE
11/19/09 MEETING**

**SAINT LOUIS PUBLIC SCHOOLS****Date:** November 10, 2009**To:** Dr. Kelvin R. Adams, Superintendent**From:** Dr. Carlinda Purcell, Dep. Supt., Academics**VENDOR SELECTION METHOD:**

- ☐ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-03-09-07
 Information: ☒
 Conference: ☐
 Action: ☒

SUBJECT:

To approve the acceptance of funds for a one year grant funded by the Missouri Department of Elementary and Secondary Education (Refugee Impact Grant) for the time period of September 15, 2009 through June 30, 2010 in an amount not to exceed \$168,938.00.

BACKGROUND:

The Refugee Impact Grant is a federal grant to assist school districts that are experiencing an influx of refugee students. The St. Louis Public Schools annually enrolls an average of 300 new refugee students arriving from war torn countries with low literacy, years of interrupted formal schooling and adjustment issues that interfere with learning. The grant will add a social worker at the new Welcome School as well as funding support for the Newcomer Family Literacy Center. The grant will also allow us to purchase READ 180 materials for struggling refugee students at high school and will fund parent activities that will empower newcomer parents to actively get involved in their children's education.

CSIP: Goal 2: Process Performance**Row:** 64**MSIP:** 8.1.1**FUNDING SOURCE: (Fund Type – Function – Object Code – Location Code – Project Code)**

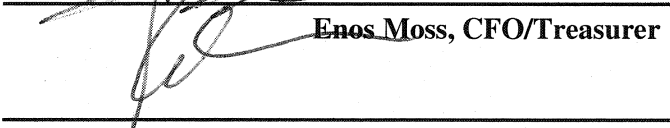
Fund Source: 290-3411-AJ-838-290		Requisition #:
Amount: \$168,938.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$168,938.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: ESOL Program**Requestor:** Nahed Chapman

 Dr. Carlinda Purcell, Dep. Supt., Academics


 Angela Banks, Interim Budget Director


 Enos Moss, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent



Missouri Department of Elementary and Secondary Education

— Making a positive difference through education and service —

October 7, 2009

TO: Carlinda Purcell, Authorized Representative
St. Louis City School District 115-115

CC: Nahed Chapman
Yaya Badji

FROM: Craig Rector, Director 
Federal Discretionary Grants

SUBJECT: 2009-10 Refugee School Children Impact Grant Approval Notification

This memorandum gives notification that your federal Refugee School Children Impact Grant request has been reviewed and approved for funding in the amount of \$168,938. This letter, the enclosed budget page and signed assurance page provide approval for you to obligate and expend federal Refugee School Children Impact Grant funds as of **September 15, 2009**. The project completion date is June 30, 2010. Funds may be spent only for the items and amounts approved in the original grant, but total budget expenditure variation among expense objects of ten percent will be allowed without an amendment. An obligation or expenditure of funds for activities or within object codes not previously approved may not occur prior to the approval of our Department. The Final Expenditure Report and the End of Year Progress Report will be due 30 days after the project ending date. The End of Year Progress Report is available online at:
<http://dese.mo.gov/divimprove/fedprog/discretionarygrants/index.html>.

Funds under the Refugee School Children Impact Grant are subject to the general requirements for accounting of federal funds. The receipt and expenditure of these funds must be accounted for separately from all other funds with a clear audit trail available.

ePeGS (electronic Planning and electronic Grant System): Starting with fiscal year 2009-2010 and thereafter, each eligible recipient serving as a fiscal agent will be responsible for submitting budget information for amendments, payment requests and Final Expenditure Reports to DESE through ePeGS. To use ePeGS, district personnel must have a User ID and password for the Refugee Grant Program. The district may access a copy of the DESE Web Systems User ID Request Form on the ePeGS website at <http://www.dese.mo.gov/epgs/>. Currently, we are in the process of loading your budget

information into ePeGS. Once that is complete, we will send an e-mail message detailing the process of amendments, payment requests and Final Expenditure Reports.

If your district is paying staff with federal funds (full-time, part-time, stipends paid to staff and pay for out-of-contract time), there should be documentation of time and effort logs, work schedules, or workshop sign-in sheets. If your district is paying staff solely with federal funds, you will need to prepare a single-funding certification form semi-annually and keep a copy on file in the district. Staff being paid with federal funds should be reported on Core Data. A copy of these forms can be found on the following website http://dese.mo.gov/divimprove/fedprog/grantmgmnt/publication_and_forms.html.

The ending date for this grant is June 30, 2010. No carryover funds will be allowed for the 2009-2010 grant year. Do pay attention to the benchmarks and measurements that you wrote into your application.

Beginning with the 2006-2007 grant year, if any district fails to spend at least 80% of their grant award for two consecutive years, the district will lose eligibility for these funds in the next grant year. **In the past year, your district expended 100% or \$178,405 of an \$178,405 grant award.** Please contact my office if your district anticipates a problem in expending the award or would like assistance in planning a budget that can meet the needs of your Refugee students and can make use of your entire grant award amount.

If you have questions regarding this award, please call.

Best wishes and success.

Enclosure



10-03-09 47

RECEIVED SEP 29 2009

FEDERAL DISCRETIONARY GRANTS SECTION
MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
PO BOX 480, JEFFERSON CITY, MO 65102-0480
REFUGEE CHILDREN SCHOOL IMPACT GRANT APPLICATION
Project Dates September 15, 2009 to June 30, 2010

ORIGINAL

FOR DESE USE ONLY

SIGNATURE OF AUTHORIZED DESE OFFICIAL

DATE

9-15-09

SECTION I - TOTAL BUDGET

Refugee Children School Impact	6100 Certificated Salaries	6150 Noncertificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Materials & Supplies	6500 Capital Outlay	6600 Other	Total
1100 Instruction					35,829			35,829
1270 Bilingual								
1600 Adult Education								
2100 Support Services - Pupils	\$30,000		\$15,000	\$75,000	\$35,829	0		129,000 CR \$155,829 pb
2210 Improvement of Instruction Services								
2400 Support Services - School Administration								
2500 Support Services - Business								
2550 Pupil Transportation								
3500 Early Childhood Program								
Program Costs Subtotal	30,000		15,000	75,000	35,829			155,829
Indirect Costs								\$13,109
Administrative Costs								
Administrative Cost Subtotal								
GRAND TOTAL	30,000		15,000	75,000	35,829			\$168,938

SECTION II - DISTRICT AND PROGRAM INFORMATION

DISTRICT/APPLICANT NAME St. Louis Public Schools / Nahed Chapman	COUNTY-DISTRICT CODE 115-115
NAME AND TITLE OF THE BOARD AUTHORIZED REPRESENTATIVE Dr. Carlinda Purcell, Chief Academic Officer	TELEPHONE NUMBER (314) 345-2488
E-MAIL ADDRESS carlinda.purcell@slps.org	FAX NUMBER (314) 345-2482
NAME OF REFUGEE CHILDREN SCHOOL IMPACT GRANT CONTACT Nahed Chapman, Executive Director ~ ESOL/Bilingual/Migrant Program	TELEPHONE NUMBER (314) 776-1686 ext. 102
E-MAIL ADDRESS Nahed.chapman@slps.org	FAX NUMBER (314) 776-6039

Chapman, Nahed

From: Munson, Anna M.
Sent: Tuesday, November 03, 2009 12:19 PM
To: Chapman, Nahed
Cc: Schaeffer, Rick M.
Subject: RE: ESOL Resolutions

Good afternoon, Nahed:

Yes, I did indicate that you should proceed with submitting both resolutions simultaneously to expedite the process. Please know that if, for any reason, the Board should fail to approve acceptance of the grant funds, the 2nd resolution will be void.

Regards - Anna

From: Chapman, Nahed
Sent: Tuesday, November 03, 2009 11:56 AM
To: Munson, Anna M.
Subject: ESOL Resolutions
Importance: High

Hi Anna,

We are presenting a Resolution to accept the Refugee Impact Grant (AJ) in SAB 11/19/2009 meeting. We are also presenting a 2nd Resolution to purchase READ 180 for Soldan and Roosevelt. To expedite, you approved our proceeding with the 2nd Resolution before appropriating the grant and completing the requisition.

This email is to confirm.

Thanks.

Nahed Chapman
Executive Director
ESOL Program
St. Louis Public Schools
(314)776-1686

**SAINT LOUIS PUBLIC SCHOOLS****Date:** November 10, 2009**To:** Dr. Kelvin R. Adams, Superintendent**From:** Dr. Carlinda Purcell, Dep. Supt., Academics**VENDOR SELECTION METHOD:**

- ☐ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-03-09-08
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

To approve that SLPS' present and future Students-In-Transition Coordinator will perform the duties of the Foster Care Liaison effective immediately. This transaction is in accordance with Senate Bill 291 that was passed August, 2009. The Bill states that each school district will have a Board Appointed Foster Care Liaison. This transaction is of no cost to the district.

BACKGROUND:

Foster Care Liaison and/or Students-In-Transition Coordinator shall ensure all foster children attending SLPS are educated about their right to remain at their school of origin. The Liaison/Coordinator shall seek appropriate transportation if feasible (in accordance with Senate Bill 291). Foster Children shall be identified through the Students-In-Transition Office. Foster parents, state workers and/or students will be survey as an effort to determine the effectiveness of services. This will be achieved upon intake/identification or request for service .

CSIP/MSIP 6.3.4, Process & Performance; Instructional Design & Practice

CSIP: Goal 2: Process Performance**Row:** 95**MSIP:** 6.3.4**FUNDING SOURCE:** (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: NA		Requisition #:
Amount: 0.00		
Fund Source: NA		Requisition #:
Amount: 0.00		
Fund Source: NA		Requisition #:
Amount: 0.00		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Students-In-Transition**Requestor:** Deidra C. Thomas-Murray

 Dr. Carlinda Purcell, Dep. Supt., Academics


 Angela Banks, Interim Budget Director


 Enos Moss, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent

**ITEM 12-03-09-09
APPROVED AT THE
11/19/09 MEETING**



SAINT LOUIS PUBLIC SCHOOLS

Date: November 12, 2009

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

VENDOR SELECTION METHOD:

<input type="checkbox"/>	RFP/Bid	_____
<input type="checkbox"/>	Sole Source	_____
<input type="checkbox"/>	Contract Renewal	Previous Bd. Res. # _____
<input type="checkbox"/>	Ratification	_____

Agenda Item: _____
 Information: _____
 Conference: _____
 Action: _____

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

12-03-09-09

SUBJECT:

Resolution concerning FY2009-2010 Financially Stressed Budget and Education Plan.

BACKGROUND:

The Transitional School District of the City of St. Louis (Saint Louis Public Schools, SLPS) has been identified as experiencing financial stress under provisions of Section 161.520, RSMo. Therefore, the Special Administrative Board (SAB) shall develop, or cause to be developed, and shall approve a budget and education plan. The Budget and Education Plan must be submitted electronically to the Department of Elementary and Secondary Education no later than December 7, 2009.

Criteria which identified the district as experiencing financial stress:

1. The District had an unrestricted negative balance in its incidental or teachers fund at the end of the most recently completed fiscal year.
2. The District had a combined unrestricted balance remaining in the incidental and teachers fund of less than three percent at the end of the most recently completed fiscal year of the amount expended from those funds during the year.

CSIP: Goal # SLPS Goal #2 - Process and Performance Row # 75 MSIP: 8.5.4

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source: NA - - - -	Requisition #: _____
Amount: _____	
Fund Source: - - - -	Requisition #: _____
Amount: _____	
Fund Source: - - - -	Requisition #: _____
Amount: _____	
Cost not to Exceed: _____	Pending Funding Availability _____ Vendor #: _____

Department: Finance

Requestor: Angela Banks

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

115-115 ST. LOUIS CITY

2009-2010 Educational Plan

Financially Stressed District's Budget and Educational Plan

Section 161.520, RSMo requires a school district designated as financially stressed to submit a Budget and Educational Plan on forms provided by the Department of Elementary and Secondary Education. The budget and educational plan shall be submitted within forty-five (45) days of notification that the district has been identified as financially stressed.

1. Budget Document: A public school district may not adopt a budget in which the expenditures from any fund exceed the estimated revenues plus any unencumbered balances less any deficit estimated for the beginning of the current budget year. It is unlawful for the board to approve for payment. Section 165.021(4), RSMo, states, *"No check shall be drawn, or order for payment issued, for the payment of any school district indebtedness unless there is sufficient money in the treasury and in the proper fund for the payment of the indebtedness."* Therefore, the department cannot accept a budget indicating negative fund balances as meeting the requirements of Section 161.520, RSMo.

Completion of the WEB Financial Stress Budget meets the reporting requirement outlined in Section 161.520, RSMo. The WEB Budget format and edit functions closely mirrors the WEB Annual Secretary of the Board Report (ASBR) format to make completion of the budget document as simple as possible.

2. Educational Plan: The district may extract portions of the school board approved current year district budget to complete the educational plan. The items to be addressed are as follows:

A. Indicate any program changes (increases or decreases), the impact of each on the educational services provided the students and the anticipated effect on student learning.

St. Louis public schools is focusing its resources in the classroom to improve both the quality of instruction provided and its effect on student achievement. All teachers have been equipped with new computers intended to improve decision making with more timely and accurate data. Professional development has been enhanced with the addition of Teaching-Learning Facilitators at every school who provide support to core teachers. In addition, twelve dedicated consulting teachers are working with new teachers to assist in skill development and classroom management. Student achievement has been enhanced with new math and reading curriculum implemented in grades K-5. New assessment tools have been established, providing more timely metrics and a better gauge of student deficits and progress. The special education department has implemented a Response to Intervention model to increase tiered supports for all students and prevent over-identification to special education programs.

FY09-10 marks the opening of a new K-9 International Welcome School, focusing on intensive instruction for students with limited English proficiency and/or cultural awareness. Students may attend the Welcome School for up to three years before transitioning to an appropriate mainstream educational environment.

Five pilot schools utilizing the innovative Pilot School Model have been established at existing facilities to increase parental and community involvement and principal autonomy. A proven school turnaround program designed to raise academic achievement has been implemented in the 16 lowest performing schools. Two alternative schools, co-housed with various community service providers, have been established and internally staffed to provide the necessary support for students with targeted needs. A new After-School Model offers programs with additional instruction in reading and math while full-service schools extend opportunities for students, families, and the community.

B. Detail the expenditure reductions and the effect of those reductions on the financial condition of the district.

The district faced a nearly \$50M FY08-09 year-end budget gap to close in order to achieve its commitment not to deficit spend. Various initiatives were implemented, thus far resulting in significant cost reductions. SLPS continues to reduce fixed costs by right-sizing schools. Twelve schools were closed prior to the start of the FY09-10 year with additional closings slated for subsequent years. As students from closed schools enrolled in existing schools, economies of scale resulted in transportation and staff reductions. New cost reduction initiatives with a focus on reviewing contracts of our top paid vendors and streamlining processes are showing positive results.

Several of the top contractual costs under review include medical benefits, transportation, and document management services. Central Office staff have identified significant opportunities for reducing costs while maintaining our educational focus. These efforts will continue throughout this year and into future years.

C. Detail the revenue increases and the effect of those increases on the financial condition of the district.

Although the district continues to face general operating revenue declines, there are some positive indicators. Student enrollment has been on a fairly consistent decline over the past 10 years. However, FY10 enrollment appears to be stabilizing. Medicaid direct service revenue is anticipated to increase with improved staff training from a new provider. Title and special education stimulus funds are providing critical transition funding during district restructuring while continuing to improve the quality of instruction. Technology and food service stimulus grants will help to preserve general operating funds over the next several years.

D. Indicate other actions taken by the board to address the financial condition of the district.

The Comprehensive Long Range Plan is being implemented to foster long-term academic achievement. The Accountability Plan provides the detailed strategies to deliver the objectives within an 18 month time frame including initiatives to address the district's fiscal condition. In addition, a Five Year Financial Plan is in development to better prepare for upcoming challenges and opportunities while supporting academic commitments. With the exception of the \$8.5M lead abatement project, the SAB has committed to align expenditures with revenues.

3. District Patron Notification Procedure: Outline the procedure to be followed to inform the patrons of the district of the district's financial condition and the resulting impact on the educational services provided to the students.

Patrons are updated about the district's financial condition and any resulting impact on student achievement services through several sources including: (1) monthly school board meetings, (2) a new district website, (3) public relations announcements and newsletters, (4) external financial reports and presentations, and (5) other scheduled events.

4. Other Comments

5. District Assurance: The district must certify one of two statements regarding its ability to provide adequate, uninterrupted educational services to the students of the district for the remainder of the current school year and that the district can provide a minimum school term as required by Section 163.021, RSMo. A district with a negative ending fund balance in the Incidental or Teachers Fund cannot give this assurance. Check one of the boxes below:

☐ The district certifies that the ending fund balances in the Incidental and Teachers Funds will be positive and that adequate, uninterrupted educational services will be provided to the students of the district for the remainder of the current school year and that the district will provide a minimum school term as required by Section 163.021, RSMo.

☒ The district certifies that due to the financial condition of the district, it cannot give assurances at this time that ending fund balances in the Incidental and Teachers Funds will be positive and/or that adequate, uninterrupted educational Services or a minimum school term can be provided to the students of the district for the remainder of the current school year.

Year: 2009-2010

District: 115-115 ST. LOUIS CITY

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STATE OF MISSOURI
 DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 SCHOOL FINANCE SECTION
 P.O. BOX 480
 JEFFERSON CITY, MISSOURI 65102-0480

BUDGET 2009-2010

FINANCIAL STRESS BUDGET AND EDUCATIONAL PLAN

SECTION 161.520.3, RSMo, requires that a district identified as financially stressed according to Section 161.520.1,2, RSMo, submit a budget to the Department of Elementary and Secondary Education within forty-five calendar days of notification of the district's stress condition.

Basis of Accounting ☐ Cash ☒ Accrual

	General (Incidental) Fund	Special Revenue (Teachers) Fund	Debt Service Fund	Capital Projects Fund	Total All Funds
2009-2010 Levy Unadjusted	3.2732	0.0000	0.6211	0.0000	3.8943
2009-2010 Levy Adjusted	3.2732	0.0000	0.6211	0.0000	3.8943
3111 Beginning Fund Balances - July 1, 2009	-34,631,120.63	0.00	29,322,739.53	128,738,096.30	123,429,715.20
5899 Revenues (See Part II)	260,629,843.68	118,118,584.00	26,508,673.32	10,038,540.00	415,295,641.00
5999 Total Revenues And Balances	225,998,723.05	118,118,584.00	55,831,412.85	138,776,636.30	538,725,356.20
5510 Transfer To	1,800,000.00	27,013,118.11	0.00	0.00	28,813,118.11
6710 Transfer From	27,013,118.11	0.00	0.00	1,800,000.00	28,813,118.11
9999 Expenditures (See Part III)	232,796,103.29	145,131,702.11	26,479,263.76	29,038,821.89	433,445,891.05
3112 Ending Fund Balances - June 30, 2010	-32,010,498.35	0.00	29,352,149.09	107,937,814.41	105,279,465.15
3412 Restricted Fund Balances - June 30, 2010	0.00	0.00	0.00	0.00	0.00

Unrestricted Ending Fund Balance (Incidental + Teachers Funds) **-8.47%**

Part I Restricted Balance

Restricted Balance Purpose	General (Incidental) Fund	Special Revenue (Teachers) Fund	Debt Service Fund	Capital Projects Fund	Total All Funds
1001 Professional Development	0.00	0.00	*****	*****	0.00
1002 At Risk	0.00	0.00	*****	*****	0.00
1003 Student Scholarships	0.00	*****	*****	*****	0.00
1004 Bond Proceeds	*****	*****	*****	0.00	0.00
1005 Escrow Amt for Crossover Refunding of Bonded Debt	*****	*****	0.00	*****	0.00
1006 Other	0.00	0.00	0.00	0.00	0.00
1007 Total	0.00	0.00	0.00	0.00	0.00

Year: 2009-2010 District: 115-115 ST. LOUIS CITY

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Part I-A Transfer From and To Funds Detail

Transfer Type	Transfer From	Transfer To	Amount
002 Teachers Fund	General (Incidental) Fund	Special Revenue (Teachers) Fund	27,013,118.11
003 Debt Service Balance	Debt Service Fund	Capital Projects Fund	0.00
004 Transportation Calc Cost	General (Incidental) Fund	Capital Projects Fund	0.00
005 Area Vocational - Technical Schools	General (Incidental) Fund	Capital Projects Fund	0.00
006 Grant Match	General (Incidental) Fund	Capital Projects Fund	0.00
007 DNR Energy Conservation Loans	General (Incidental) Fund	Capital Projects Fund	0.00
008 Food Services	General (Incidental) Fund	Capital Projects Fund	0.00
009 Student Activities	General (Incidental) Fund	Capital Projects Fund	0.00
010 \$162,326 or 7%xSATxWADA	General (Incidental) Fund	Capital Projects Fund	0.00
011 Capital Projects Fund Interest	Capital Projects Fund	General (Incidental) Fund	0.00
012 Unspent Bond Proceeds	Capital Projects Fund	Debt Service Fund	0.00
014 Capital Projects Unrestricted Funds	Capital Projects Fund	General (Incidental) Fund	1,800,000.00
015 FY06 Designated Levy or 5% xSATxWADA (Debt Service)	General (Incidental) Fund	Debt Service Fund	0.00
016 FY06 Designated Levy or 5% xSATxWADA (Capital Projects)	General (Incidental) Fund	Capital Projects Fund	0.00
017 Lease Purchase prior to 01/01/97	General (Incidental) Fund	Capital Projects Fund	0.00
018 Guaranteed Energy Performance Savings Contract	General (Incidental) Fund	Capital Projects Fund	0.00
019 Excess Incidental Fund Balance	General (Incidental) Fund	Special Revenue (Teachers) Fund	0.00

TOTALS	Transfer From 6710	Transfer To 5510
General (Incidental) Fund	27,013,118.11	1,800,000.00
Special Revenue (Teachers) Fund	0.00	27,013,118.11
Debt Service Fund	0.00	0.00
Capital Projects Fund	1,800,000.00	0.00
TOTAL	28,813,118.11	28,813,118.11

Year: 2009-2010 District: 115-115 ST. LOUIS CITY

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Part II Revenue Summary

Description	General (Incidental) Fund	Special Revenue (Teachers) Fund	Debt Service Fund	Capital Projects Fund	Total All Funds
LOCAL REVENUE DETAIL					
5111 Current Taxes	129,858,795.00	0.00	24,641,205.00	0.00	154,500,000.00
5112 Delinquent Taxes	4,396,531.68	0.00	1,103,468.32	0.00	5,500,000.00
5113 School District Trust Fund (Prop C)	5,643,800.00	16,931,400.00	*****	*****	22,575,200.00
5114 Financial Institution Tax	500,000.00	0.00	100,000.00	0.00	600,000.00
5115 M&M Surtax	15,500,000.00	0.00	0.00	0.00	15,500,000.00
5116 In Lieu of Tax	200,000.00	0.00	0.00	0.00	200,000.00
5117 City Sales Tax	24,000,000.00	0.00	0.00	0.00	24,000,000.00
5121 Tuition From Individuals (K - 12)	250,000.00	0.00	*****	*****	250,000.00
5122 Summer School Tuition (K - 12)	350,000.00	0.00	*****	*****	350,000.00
5123 Tuition - Post Secondary	0.00	1,479,200.00	*****	*****	1,479,200.00
5131 Transportation Fees From Patrons	0.00	*****	*****	*****	0.00
Earnings on Investments	1,610,710.00	0.00	324,000.00	38,540.00	1,973,250.00
5140 General Fund - Regular Interest	1,610,710.00				
School Food Service Fund Interest	0.00				
Student Activities Fund Interest	0.00				
Other General Fund Interest	0.00				
5150 Food Service Program	600,000.00	*****	*****	*****	600,000.00
5165 Food Service Non-Program	1,787.00	*****	*****	*****	1,787.00
5170 Student Activities	0.00	0.00	*****	0.00	0.00
5180 Community Services	0.00	0.00	0.00	0.00	0.00
5190 Other - From Local Sources	4,309,316.00	0.00	0.00	0.00	4,309,316.00
5199 Local - Subtotal	187,220,939.68	18,410,600.00	26,168,673.32	38,540.00	231,838,753.00
COUNTY REVENUE DETAIL					
5211 Fines, Escheats, Etc.	*****	250,000.00	*****	*****	250,000.00
5221 State Assessed Utilities	2,000,000.00	0.00	340,000.00	0.00	2,340,000.00
5222 County Stock Insurance Fund	0.00	0.00	0.00	0.00	0.00
5231 Fed Prop (Include Fed Forest, Flood & Mineral)	0.00	0.00	0.00	0.00	0.00
5232 Penalties, Concentrated Animal Feed Oper	*****	0.00	*****	*****	0.00
5237 Other - County	0.00	0.00	0.00	0.00	0.00
5299 County - Subtotal	2,000,000.00	250,000.00	340,000.00	0.00	2,590,000.00
STATE REVENUE DETAIL					
5311 Basic Formula	0.00	43,728,047.00	*****	*****	43,728,047.00
5312 Transportation	10,800,000.00	*****	*****	*****	10,800,000.00
5314 Early Childhood Special Education	2,300,000.00	1,700,000.00	*****	*****	4,000,000.00
5317 Career Ladder	*****	0.00	*****	*****	0.00
5319 Basic Formula Classroom Trust Fund	8,413,535.00	0.00	0.00	0.00	8,413,535.00
5322 Vocational/At Risk	0.00	0.00	*****	*****	0.00
5324 Educational Screening Prog/PAT	650,000.00	0.00	*****	*****	650,000.00
5325 Small Schools Grant	0.00	0.00	*****	*****	0.00
5332 Vocational/Technical Aid	170,000.00	500,000.00	*****	0.00	670,000.00
5333 Food Service - State	74,755.00	*****	*****	*****	74,755.00
5337 Adult Education & Literacy (AEL)	150,000.00	0.00	*****	0.00	150,000.00
5338 Adult Education & Literacy Grant	0.00	0.00	*****	0.00	0.00
5353 Job Development/Customized Training	0.00	0.00	*****	0.00	0.00
5356 TANF &/or Parents' Fair Share Programs	0.00	0.00	*****	0.00	0.00
5357 Summer Child Care	0.00	0.00	*****	0.00	0.00
5358 Safe Schools Initiative Grant	0.00	0.00	*****	0.00	0.00
5359 Voc/Tech Ed Enhancement Grant	20,000.00	0.00	*****	0.00	20,000.00

Year: 2009-2010 District: 115-115 ST. LOUIS CITY

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Description	General (Incidental) Fund	Special Revenue (Teachers) Fund	Debt Service Fund	Capital Projects Fund	Total All Funds
STATE REVENUE DETAIL (Continued)					
5362 A+ Schools Grant	0.00	0.00	*****	0.00	0.00
5364 Grant For School Technology	0.00	0.00	*****	0.00	0.00
5365 Success Leads To Success Grant	0.00	0.00	*****	0.00	0.00
5366 MO Dept of Nat Res (DNR) Energy Loan	0.00	0.00	*****	0.00	0.00
5367 MO School Age Children's Health Services Grant	0.00	0.00	*****	0.00	0.00
5368 Extended Day Childcare Prog Grant	0.00	0.00	*****	0.00	0.00
5369 Residential Placement/Excess Cost	0.00	0.00	*****	0.00	0.00
5371 Readers For The Blind	0.00	0.00	*****	0.00	0.00
5372 State Emer Management Agency (SEMA) Funds	0.00	0.00	*****	0.00	0.00
5374 Educare Grant	0.00	0.00	*****	0.00	0.00
5376 Select Teachers (STARR)	0.00	0.00	*****	*****	0.00
5377 MO Dept of Nat Res (DNR) Energy Grant	0.00	*****	*****	0.00	0.00
5379 ESL Support Services Grant	0.00	0.00	*****	*****	0.00
5381 Extraordinary Cost-Special Education	0.00	1,000,000.00	*****	0.00	1,000,000.00
5382 Missouri Preschool Project	0.00	0.00	*****	0.00	0.00
5397 Other - State	3,605,211.00	276.00	*****	9,000,000.00	12,605,487.00
5399 State - Subtotal	26,183,501.00	46,928,323.00	0.00	9,000,000.00	82,111,824.00
FEDERAL REVENUE DETAIL					
5411 Impact Aid (P.L. 81-874)	0.00	0.00	*****	0.00	0.00
5412 Medicaid	4,200,000.00	0.00	*****	0.00	4,200,000.00
5413 Federal Disaster Assistance	0.00	0.00	0.00	0.00	0.00
5416 Federal Housing	0.00	0.00	*****	0.00	0.00
5417 Federal Flood Counseling	0.00	0.00	*****	*****	0.00
5418 Reserve Officer Training Corps (ROTC)	0.00	0.00	*****	0.00	0.00
5421 Special Vocational Projects	0.00	0.00	*****	0.00	0.00
5422 Basic Formula - Federal Budget Stabilization - ARRA	0.00	18,631,790.00	*****	*****	18,631,790.00
5423 Transportation - ARRA	0.00	*****	*****	*****	0.00
5424 Career Ladder - ARRA	*****	32,000.00	*****	*****	32,000.00
5425 Safe Schools Initiative Grant - ARRA	0.00	0.00	*****	0.00	0.00
5426 St. Louis Public Schools Intradistrict Trans - ARRA	727,500.00	*****	*****	*****	727,500.00
5427 Voc Ed Act-Title I, Basic Grant	639,350.00	389,920.00	*****	0.00	1,029,270.00
5431 Voc Ed Act-Title II, Tech Prep Program	0.00	0.00	*****	0.00	0.00
5432 (5432-5435) Workforce Investment Act (WIA)	0.00	0.00	*****	0.00	0.00
5435 Workforce Investment Act (WIA)	0.00	0.00	*****	0.00	0.00
5436 Adult Education & Literacy (AEL)	451,184.00	983,914.00	*****	0.00	1,435,098.00
5441 Ind With Disabilities Ed Act (IDEA)	5,229,470.00	2,573,390.00	*****	0.00	7,802,860.00
5442 Early Childhood Special Education - Federal	350,000.00	300,000.00	*****	0.00	650,000.00
5445 School Lunch Program	8,299,562.00	*****	*****	*****	8,299,562.00

Year: 2009-2010 District: 115-115 ST. LOUIS CITY

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Description	General (Incidental) Fund	Special Revenue (Teachers) Fund	Debt Service Fund	Capital Projects Fund	Total All Funds
FEDERAL REVENUE DETAIL (Continued)					
5446 School Breakfast Program	3,579,562.00	*****	*****	*****	3,579,562.00
5447 Special Milk Program	0.00	*****	*****	*****	0.00
5448 After School Snack Program	0.00	*****	*****	*****	0.00
5449 Fresh Fruits and Vegetable Program	0.00	*****	*****	*****	0.00
5451 Title I - ESEA	10,000,000.00	11,840,000.00	*****	0.00	21,840,000.00
5452 Title I, Part C - Migrant Education	0.00	0.00	*****	0.00	0.00
5453 Title I, Part B - Reading Skills Improvement	0.00	0.00	*****	0.00	0.00
5454 Title I, Part F - Comprehensive School Reform	0.00	0.00	*****	0.00	0.00
5455 Title V - ESEA	0.00	0.00	*****	0.00	0.00
5456 Title I-A, Education for Disadvantaged - ARRA	0.00	14,518,134.00	*****	0.00	14,518,134.00
5457 Title I-A, 1003(a) School Improvement - ARRA	0.00	0.00	*****	0.00	0.00
5458 Title I-A, 1003(g) School Improvement - ARRA	0.00	0.00	*****	0.00	0.00
5459 21st Century Community Learning Centers Grant	0.00	0.00	*****	0.00	0.00
5461 Title IV, Drug Free Schools	0.00	0.00	*****	0.00	0.00
5462 Title III, ESEA - English Language Acquisition	0.00	0.00	*****	0.00	0.00
5463 Educ For Homeless Children & Youth	0.00	0.00	*****	0.00	0.00
5464 Title I-D, Neglected, Delinquent, or At-Risk - ARRA	0.00	0.00	*****	0.00	0.00
5465 Title II, Part A, ESEA - Teacher & Principal Quality	2,278,417.00	3,260,513.00	*****	0.00	5,538,930.00
5466 Title II, Part D, ESEA - Enhancing Education	0.00	0.00	*****	0.00	0.00
5467 Title VII-B, McKinney-Vento Homeless Assistance - ARRA	183,000.00	0.00	*****	0.00	183,000.00
5468 Title II-D, Education Technology - ARRA	425,000.00	0.00	*****	0.00	425,000.00
5472 Childcare Development Fund Grant	0.00	0.00	*****	0.00	0.00
5473 Nat'l & Community Services Trust Act	0.00	0.00	*****	0.00	0.00
5474 National School Lunch Program Equipment Grants - ARRA	74,755.00	*****	*****	0.00	74,755.00
5475 Aids Education Grant	0.00	0.00	*****	0.00	0.00
5476 Even Start Family Literacy	0.00	0.00	*****	0.00	0.00
5477 Federal Emergency Mgt Agency (FEMA) Funds	0.00	0.00	*****	0.00	0.00
5478 Vocational Rehabilitation	0.00	0.00	*****	*****	0.00
5481 Summer Food Service Program	0.00	0.00	*****	0.00	0.00
5482 Workforce Investment Act (WIA)	0.00	0.00	*****	0.00	0.00
5483 Headstart	0.00	0.00	*****	0.00	0.00
5484 Pell Grants	0.00	*****	*****	*****	0.00
5486 Impact Aid, Restricted Purpose	0.00	0.00	*****	0.00	0.00
5489 Facilities Infrastructure	0.00	*****	*****	0.00	0.00
5492 Title VI, Part B Rural Education Initiative	0.00	0.00	0.00	0.00	0.00
5493 IDEA, Part B (611) - ARRA	8,587,603.00	0.00	*****	0.00	8,587,603.00
5494 IDEA, Part B (619) ECSE - ARRA	0.00	0.00	*****	0.00	0.00
5495 Rebuild Missouri Schools - ARRA	0.00	0.00	*****	0.00	0.00
5496 Outreach High School Dropouts - ARRA	0.00	0.00	*****	0.00	0.00
5497 Other - Federal	0.00	0.00	*****	0.00	0.00
OTHER REVENUE DETAIL					
5611 Sale of Bonds	*****	*****	*****	0.00	0.00
5631 Net Insurance Recovery	0.00	*****	*****	0.00	0.00
5641 Sale of School Buses	*****	*****	*****	0.00	0.00
5651 Sale of Other Property	0.00	*****	*****	1,000,000.00	1,000,000.00
5692 Refunding Bonds	*****	*****	0.00	*****	0.00
5699 Other Revenue Subtotal	0.00	0.00	0.00	1,000,000.00	1,000,000.00
5810 Tuition From Other Districts	0.00	0.00	*****	*****	0.00
5820 Area Voc Fees From Other LEAs	0.00	0.00	*****	*****	0.00
5830 Contracted Educational Services	0.00	0.00	*****	*****	0.00
5841 Transportation From Other LEAs for Non-Hand.	200,000.00	*****	*****	*****	200,000.00
5842 Transportation From Other LEAs for Hand.	0.00	*****	*****	*****	0.00
5843 ECSE Transportation From Other LEAs	0.00	*****	*****	*****	0.00
5898 Receipts Other Districts - Subtotal	200,000.00	0.00	0.00	0.00	200,000.00

5899	Total Revenues	260,629,843.68	118,118,584.00	26,508,673.32	10,038,540.00	415,295,641.00
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Part III-A Expenditures - Program/Fund

Description	General (Incidental) Fund	Special Revenue (Teachers) Fund	Capital Projects Fund	Total All Funds
INSTRUCTION EXPENDITURES				
1110 Elementary	33,342,330.74	44,609,343.64	0.00	77,951,674.38
1130 Middle/Junior High	3,733,489.24	16,016,412.59	0.00	19,749,901.83
1150 Senior High	9,725,079.36	25,484,989.92	0.00	35,210,069.28
1191 Summer School (Regular)	1,925,942.77	2,199,535.38	0.00	4,125,478.15
1192 Juvenile Program	0.00	0.00	0.00	0.00
1210 Special Education (1210-1240, 1260-1270, 1290)	13,825,825.49	25,786,233.28	0.00	39,612,058.77
1250 Culturally Different (Compensatory Education)	5,610,451.34	59,117.00	0.00	5,669,568.34
1280 Early Childhood Special Education	3,818,491.51	0.00	0.00	3,818,491.51
1300 Vocational Instruction	2,234,944.26	2,433,183.97	0.00	4,668,128.23
1400 Student Activities	580,039.54	85,635.32	0.00	665,674.86
Payments To Other Districts:				
1910 Tuition To Other Districts	5,000,000.00	0.00	*****	5,000,000.00
1920 Area Voc. School Fees	0.00	0.00	*****	0.00
1930 Tuition, Sev. Handicapped Program	0.00	1,862,291.41	*****	1,862,291.41
1940 Contracted Education Services	0.00	0.00	*****	0.00
1999 Total Instruction (K-12 only)	79,796,594.25	118,536,742.51	0.00	198,333,336.76
SUPPORT SERVICES				
2110 Attendance	2,334,941.24	0.00	0.00	2,334,941.24
2120 Guidance	1,894,709.98	5,813,066.84	0.00	7,707,776.82
2130 - 2190 Health, Psych, Speech and Audio	8,838,901.07	165,350.72	0.00	9,004,251.79
2210 Improvement of Instruction	7,093,076.50	591,340.60	0.00	7,684,417.10
2214 Professional Development	0.00	1,088,349.53	*****	1,088,349.53
2220 - 2290 Media Services (Library)	4,251,541.81	4,216,485.28	0.00	8,468,027.09
2310 Board of Education Services	3,658,952.24	0.00	0.00	3,658,952.24
2320 Executive Administration	11,237,262.22	1,285,415.39	0.00	12,522,677.61
2400 Building Level Administration	6,676,466.96	11,565,961.95	37,500.00	18,279,928.91
2510 Business, Fiscal, Internal Service (2510,20,70,90)	23,835,191.71	323,627.96	0.00	24,158,819.67
2540 Operation of Plant	38,251,748.34	0.00	19,811,084.38	58,062,832.72
2546 Security Services	5,144,120.07	0.00	0.00	5,144,120.07
2551 Pupil Transportation, Contracted	14,812,875.80	0.00	0.00	14,812,875.80
2552 Pupil Transportation, District Owned	0.00	0.00	0.00	0.00
2553 Handicapped Transportation, Contracted	6,836,155.53	0.00	0.00	6,836,155.53
2554 Handicapped Transportation, District Owned	0.00	0.00	0.00	0.00
2555 Payment To Other Districts For Non-Hand. Trans	0.00	*****	*****	0.00
2556 Payment To Other Districts For Handicapped Trans	0.00	*****	*****	0.00
2558 Non-Allowable Transportation Expenditure	1,680,054.79	0.00	0.00	1,680,054.79
2559 Early Childhood Special Education Transport Services	0.00	0.00	0.00	0.00
2561 Food Services	12,512,762.00	68,350.00	0.00	12,581,112.00
2569 Food Service - Title I	0.00	0.00	0.00	0.00
2600 Central Office Support Services	0.00	0.00	0.00	0.00
2900 Other Supporting Services	0.00	0.00	0.00	0.00
2998 Total Support Services	149,058,760.26	25,117,948.27	19,848,584.38	194,025,292.91
2999 Total Instruction & Support	228,855,354.51	143,654,690.78	19,848,584.38	392,358,629.67
NON-INSTRUCTION/SUPPORT SERVICES				
1610 Adult Basic Education	1,494,840.66	0.00	0.00	1,494,840.66
1660 Adult Continuing Education	1,483,184.38	1,476,240.33	0.00	2,959,424.71
3000 Community Services	962,723.74	771.00	0.00	963,494.74
4000 Facilities Acquisition and Construction	*****	*****	9,190,237.51	9,190,237.51
5100 Principal (Exclude DS IIIA, Include DS IIIB)	0.00	*****	0.00	0.00
5200 Interest (Exclude DS IIIA, Include DS IIIB)	0.00	0.00	0.00	0.00
5300 Other (Fin Fees, Etc- Exclude DS IIIA, Include DS IIIB)	0.00	0.00	0.00	0.00
9998 Total Non-Instruction/Support	3,940,748.78	1,477,011.33	9,190,237.51	14,607,997.62
9999 Grand Total	232,796,103.29	145,131,702.11	29,038,821.89	406,966,627.29

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Part III-B Expenditures - Program/Object

Description	6110 Certificated Salaries	6150 Non- Certificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Supplies	6500 Capital Outlay	Total
INSTRUCTION EXPENDITURES							
1110 Elementary	39,098,386.64	11,906,295.06	18,325,512.04	3,149,993.14	5,462,337.50	9,150.00	77,951,674.38
1130 Middle/Junior High	14,209,639.13	357,133.33	4,623,129.37	0.00	560,000.00	0.00	19,749,901.83
1150 Senior High	23,752,426.12	4,177,470.62	5,841,020.43	553,277.06	885,875.05	0.00	35,210,069.28
1191 Summer School (Regular)	2,199,535.38	350,000.59	266,426.51	1,240,714.58	68,801.09	0.00	4,125,478.15
1192 Juvenile Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1210 Special Education (1210- 1240, 1260-1270, 1290)	23,685,369.32	5,782,020.40	6,914,428.68	3,185,205.73	45,034.64	0.00	39,612,058.77
1250 Culturally Different (Compensatory Education)	59,117.00	2,520,828.35	930,182.99	1,654,632.00	504,808.00	0.00	5,669,568.34
1280 Early Childhood Special Education	0.00	2,082,613.79	794,577.72	923,300.00	18,000.00	0.00	3,818,491.51
1300 Vocational Instruction	2,037,915.33	681,627.99	1,425,048.79	78,769.54	298,319.53	146,447.05	4,668,128.23
1400 Student Activities	78,034.00	35,442.00	40,635.78	239,278.63	272,284.45	0.00	665,674.86
1910 Tuition To Other Districts	*****	*****	*****	5,000,000.00	*****	*****	5,000,000.00
1920 Area Voc. School Fees	*****	*****	*****	0.00	*****	*****	0.00
1930 Tuition, Sev. Handicapped Program	*****	*****	*****	1,862,291.41	*****	*****	1,862,291.41
1940 Contracted Education Services	*****	*****	*****	0.00	*****	*****	0.00
1999 Total Instruction (K-12 only)	105,120,422.92	27,893,432.13	39,160,962.31	17,887,462.09	8,115,460.26	155,597.05	198,333,336.76
SUPPORT SERVICES							
2110 Attendance	0.00	1,714,052.40	615,665.80	4,122.48	1,100.56	0.00	2,334,941.24
2120 Guidance	5,098,542.76	579,400.09	1,929,417.42	99,236.84	1,179.71	0.00	7,707,776.82
2130 - Health, Psych, Speech and 2190 Audio	150,148.08	5,196,962.35	1,631,814.33	2,006,668.21	18,658.82	0.00	9,004,251.79
2210 Improvement of Instruction	553,334.00	2,457,646.85	790,028.72	2,120,780.03	1,762,627.50	0.00	7,684,417.10
2214 Professional Development	0.00	0.00	1,088,349.53	0.00	0.00	*****	1,088,349.53
2220 - Media Services (Library) 2290	3,684,392.88	928,315.18	1,896,200.61	768,885.90	1,190,232.52	0.00	8,468,027.09
2310 Board of Education Services	0.00	64,471.00	22,004.14	3,571,297.87	1,179.23	0.00	3,658,952.24
2320 Executive Administration	1,224,604.83	3,626,299.60	1,770,005.84	5,752,802.92	148,904.67	59.75	12,522,677.61
2400 Building Level Administration	11,703,369.96	2,209,946.63	2,506,335.83	1,404,369.90	402,500.83	53,405.76	18,279,928.91
2510 Business, Fiscal, Internal Service (2510,20,70,90)	300,824.00	12,940,507.25	2,302,428.88	7,269,494.37	1,345,565.17	0.00	24,158,819.67
2540 Operation of Plant	0.00	971,601.60	338,676.91	28,020,461.53	9,497,453.45	19,234,639.23	58,062,832.72
2546 Security Services	0.00	3,429,055.64	1,617,988.52	62,440.23	34,635.68	0.00	5,144,120.07
2551 Pupil Transportation, Contracted	0.00	0.00	0.00	14,802,538.80	10,337.00	0.00	14,812,875.80
2552 Pupil Transportation, District Owned	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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	Description	6110 Certificated Salaries	6150 Non- Certificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Supplies	6500 Capital Outlay	Total
SUPPORT SERVICES (Continued)								
2553	Handicapped Transportation, Contracted	0.00	0.00	0.00	6,836,155.53	0.00	0.00	6,836,155.53
2554	Handicapped Transportation, District Owned	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2555	Payment To Other Districts For Non-Hand. Trans	*****	*****	*****	0.00	*****	*****	0.00
2556	Payment To Other Districts For Handicapped Trans	*****	*****	*****	0.00	*****	*****	0.00
2558	Non-Allowable Transportation Expenditure	0.00	314,562.00	123,482.40	1,238,616.53	3,393.86	0.00	1,680,054.79
2559	Early Childhood Special Education Transport Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2561	Food Services	68,350.00	9,260.00	0.00	12,503,502.00	0.00	0.00	12,581,112.00
2569	Food Service - Title I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2600	Central Office Support Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2900	Other Supporting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2998	Total Support Services	22,783,566.51	34,442,080.59	16,632,398.93	86,461,373.14	14,417,769.00	19,288,104.74	194,025,292.91
2999	Total Instruction & Support	127,903,989.43	62,335,512.72	55,793,361.24	104,348,835.23	22,533,229.26	19,443,701.79	392,358,629.67

	Description	6110 Certificated Salaries	6150 Non- Certificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Supplies	6500 Capital Outlay	6600 Other Objects	Total
NON-INSTRUCTION/SUPPORT SERVICES									
1610	Adult Basic Education	0.00	1,387,662.66	0.00	67,300.00	31,717.00	8,161.00	*****	1,494,840.66
1660	Adult Continuing Education	1,393,402.33	635,486.86	277,321.05	152,185.34	104,307.54	396,721.59	*****	2,959,424.71
3000	Community Services	771.00	588,736.00	245,980.88	96,050.00	31,956.86	0.00	*****	963,494.74
4000	Facilities Acquisition and Construction Principal (Exclude DS IIIA, Include DS IIIB)	*****	*****	*****	*****	*****	9,190,237.51	*****	9,190,237.51
5100	Interest (Exclude DS IIIA, Include DS IIIB)	*****	*****	*****	*****	*****	*****	13,501,058.00	13,501,058.00
5200	Other (Fin Fees, Etc- Exclude DS IIIA, Include DS IIIB)	*****	*****	*****	*****	*****	*****	2,051,000.00	2,051,000.00
5300	Total Non- Instruction/Support	1,394,173.33	2,611,885.52	523,301.93	315,535.34	167,981.40	9,595,120.10	102,479,263.76	102,479,263.76
9999	Grand Total	129,298,162.76	64,947,398.24	56,316,663.17	104,664,370.57	22,701,210.66	29,038,821.89	26,479,263.76	433,445,891.05

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Part III-C Expenditures - Object/Fund

Description		General (Incidental) Fund	Special Revenue (Teachers) Fund	Capital Projects Fund	Total All Funds
SALARY & EMPLOYEE BENEFITS					
6100	Salaries	64,947,398.24	129,298,162.76	*****	194,245,561.00
6199	Salaries - Subtotal	64,947,398.24	129,298,162.76	*****	194,245,561.00
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6211	Teacher Retirement	19,377,169.92	0.00	*****	19,377,169.92
6221	Non-Teacher Retirement	11,913,804.34	781.91	*****	11,914,586.25
6231	Old Age Survivor and Disability (OASDI)	0.00	0.00	*****	0.00
6232	Medicare	0.00	0.00	*****	0.00
6240 -6270	Employee Insurance	10,346,320.72	13,846,727.18	*****	24,193,047.90
6290	Other Benefits	831,572.91	286.19	*****	831,859.10
6299	Employee Benefits - Subtotal	42,468,867.89	13,847,795.28	0.00	56,316,663.17
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PURCHASED SERVICES & SUPPLIES					
6311	Tuition	7,365,679.00	1,985,744.07	*****	9,351,423.07
6312 -6314	Professional Services	1,905,208.13	0.00	*****	1,905,208.13
6315	Audit Services	183,159.00	*****	*****	183,159.00
6316	Technical Services	47,805,883.72	*****	*****	47,805,883.72
6318 -6319	Legal Services	2,873,689.38	*****	*****	2,873,689.38
6330 -6339	Property Services	5,691,450.73	*****	*****	5,691,450.73
6341	Contracted Transportation To and From School	24,774,469.36	*****	*****	24,774,469.36
6342	Other Contracted Pupil Transportation (Non-Route)	938,628.82	*****	*****	938,628.82
6343 -6349	Travel	323,673.99	*****	*****	323,673.99
6351	Property Insurance	591,947.00	*****	*****	591,947.00
6352	Liability Insurance	684,540.75	*****	*****	684,540.75
6353	Fidelity Premium	150,000.00	*****	*****	150,000.00
6359	Judgments Against LEA	0.00	0.00	*****	0.00
6360 -6390	Other Purchased Services & Prior Year Adj	9,390,296.62	0.00	0.00	9,390,296.62
6399	Purchased Services - Subtotal	102,678,626.50	1,985,744.07	0.00	104,664,370.57
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6410	General Supplies	8,728,645.84	*****	*****	8,728,645.84
6430	Regular Textbook	4,451,969.86	*****	*****	4,451,969.86
6440	Library Books	1,165.75	*****	*****	1,165.75
6450	Periodicals	806.89	*****	*****	806.89
6460	Warehouse Adjustments	0.00	*****	*****	0.00
6471	Food Service - Food Only	0.00	*****	*****	0.00
6480	Energy Supplies/Service	9,518,622.32	*****	*****	9,518,622.32
6490	Other Supplies	0.00	*****	*****	0.00
6499	Supplies - Subtotal	22,701,210.66	*****	*****	22,701,210.66

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Description	General (Incidental) Fund	Special Revenue (Teachers) Fund	Capital Projects Fund	Total All Funds
CAPITAL OUTLAY & OTHER OBJECTS				
6510 Land	*****	*****	0.00	0.00
6520 Buildings	*****	*****	28,462,226.74	28,462,226.74
6530 Improvement To Sites	*****	*****	0.00	0.00
6541 Equipment - General	*****	*****	410,848.51	410,848.51
6542 Equipment - Instructional Apparatus	*****	*****	165,746.64	165,746.64
6551 Vehicles (Except School Buses)	*****	*****	0.00	0.00
6552 School Buses	*****	*****	0.00	0.00
6590 Other Capital Outlay	*****	*****	0.00	0.00
6599 Capital Outlay - Subtotal	0.00	*****	29,038,821.89	29,038,821.89
6610 Principal (Exclude Debt Service Fund)	0.00	*****	0.00	0.00
6620 Interest (Exclude Debt Service Fund)	0.00	0.00	0.00	0.00
6630 Other (Fin. Fees, Etc.-Exclude Debt Service)	0.00	0.00	0.00	0.00
6699 Other Objects - Subtotal	0.00	0.00	0.00	0.00
9999 Grand Total	232,796,103.29	145,131,702.11	29,038,821.89	406,966,627.29

Individual Expenditure Amounts Used In Various Calculations

	Amount
8010 Expenditures for Building Project(s) (Funded by Bond Issue Proceeds)	0.00
8011 Expenditures for Building Project(s) (Funded by Impact Aid Proceeds)	0.00
8015 Total Expenditures Free & Reduced Lunch/At Risk	0.00

**ITEM 12-03-09-10
APPROVED AT THE
11/19/09 MEETING**

**ITEM 12-03-09-11
APPROVED AT THE
11/19/09 MEETING**



SAINT LOUIS PUBLIC SCHOOLS

Date: November 24, 2009

To: Dr. Kelvin R. Adams, Superintendent

From: Brian Wolfe, Dep Supt. - Operations

VENDOR SELECTION METHOD:

☒ RFP/Bid RFP 009-0910
☐ Sole Source
☐ Contract Renewal Previous Bd. Res. #
☐ Ratification

Agenda Item:
 Information:
 Conference:
 Action:

☐ 12-17-09-01
☐
☐
☒

SUBJECT:

To approve a contract with Johnson Controls, Inc. for Air Conditioning repairs at Peabody Elementary School to be provided December 18, 2009 through April 10, 2010 at a cost not to exceed \$35,765.00 plus a 10% contingency for a total of \$39,342.00.

BACKGROUND:

The existing building air conditioner chiller has two compressors out of three that have failed and need replacing. Currently the air conditioning system only has 1/3 capacity and will not cool the building if the outdoor temperature reaches over 85 degrees. The work can be accomplished during the winter months, but will be tested in early April for proper operation.

CSIP: Goal # SLPS Goal #1 - Performance Row # 109 MSIP: 8.10.1

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source: 909 - 2624 - 6522 - 562 - HE Non GOB	Requisition #: 10116028
Amount: \$ 39,342.00	
Fund Source: - - - -	Requisition #:
Amount:	
Fund Source: - - - -	Requisition #:
Amount:	
Cost not to Exceed: \$ 39,342.00	Pending Funding Availability Vendor #: 600001291

Department: Operations

Requestor: Tom Goodrich

Brian Wolfe, Dep Supt. - Operations

Angela Banks, Interim Budget Director

Enos K. Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



November 13, 2009

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 009-0910 Repair A/C Chiller at Peabody Elementary School.

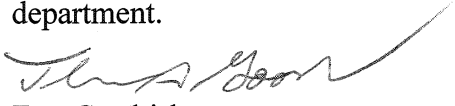
The evaluation began at 11/12/09, 4:00 p.m. and was concluded at 11/13/09 4:00 p.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Johnson Controls, Inc	\$35,765	358	Yes
System Aire, Inc	\$52,375	209	No
C & R Mechanical Company	\$63,392	263	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.


Tom Goodrich
Construction Project Manager
Operations Department

NAME: Yvonne Green

BID SUMMARY FOR RFP- 009-0910 Repair A/C Chiller at Peabody Elementary School						
Contractor	Price and Effectiveness	M/WBE	Past Performance with the District	Experience and Demonstrated Expertise	Overall Proposal	Scores
Johnson Controls, Inc	\$35,765	None				
Score	Max 50% (50)	Max 10% (0)	Max 20% (20)	Max 10% (10)	Max 10% (10)	90%
System Aire, Inc	\$52,375	None				
Score	Max 50% (30)	Max 10% (0)	Max 20% (5)	Max 10% (10)	Max 10% (10)	55%
C & R Mechanical Co.	\$63,392	None				
Score	Max 50% (20)	Max 10% (0)	Max 20% (20)	Max 10% (10)	Max 10% (10)	60%

BID SUMMARY FOR RFP- 009-0910 Repair A/C Chiller at Peabody Elementary School						
Contractor	Price and Effectiveness	M/WBE	Past Performance with the District	Experience and Demonstrated Expertise	Overall Proposal	Scores
Johnson Controls, Inc	\$35,765	None				
Score	Max 50% (50)	Max 10% (0)	Max 20% (20)	Max 10% (10)	Max 10% (10)	90%
System Aire, Inc	\$52,375	None				
Score	Max 50% (35)	Max 10% (0)	Max 20% (5)	Max 10% (10)	Max 10% (10)	60%
C & R Mechanical Co.	\$63,392	None				
Score	Max 50% (25)	Max 10% (0)	Max 20% (20)	Max 10% (10)	Max 10% (10)	65%

NAME: Mike Dobbs

BID SUMMARY FOR RFP- 009-0910 Repair A/C Chiller at Peabody Elementary School						
Contractor	Price and Effectiveness	M/WBE	Past Performance with the District	Experience and Demonstrated Expertise	Overall Proposal	Scores
Johnson Controls, Inc	\$35,765	None				
Score	Max 50% (50)	Max 10% (0)	Max 20% (20)	Max 10% (10)	Max 10% (8)	88%
System Aire, Inc	\$52,375	None				
Score	Max 50% (40)	Max 10% (0)	Max 20% (0)	Max 10% (0)	Max 10% (4)	44%
C & R Mechanical Co.	\$63,392	None				
Score	Max 50% (30)	Max 10% (0)	Max 20% (20)	Max 10% (10)	Max 10% (8)	68%

NAME: Yvonne Green

BID SUMMARY FOR RFP- 009-0910 Repair A/C Chiller at Peabody Elementary School						
Contractor	Price and Effectiveness	M/WBE	Past Performance with the District	Experience and Demonstrated Expertise	Overall Proposal	Scores
Johnson Controls, Inc	\$35,765	None				
Score	Max 50% (50)	Max 10% (0)	Max 20% (20)	Max 10% (10)	Max 10% (10)	90%
System Aire, Inc	\$52,375	None				
Score	Max 50% (40)	Max 10% (0)	Max 20% (0)	Max 10% (0)	Max 10% (10)	50%
C & R Mechanical Co.	\$63,392	None				
Score	Max 50% (30)	Max 10% (0)	Max 20% (20)	Max 10% (10)	Max 10% (10)	70%



SAINT LOUIS PUBLIC SCHOOLS

Date: November 24, 2009

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

VENDOR SELECTION METHOD:

☒ RFP/Bid RFP 008-0910
☐ Sole Source
☐ Contract Renewal Previous Bd. Res. #
☐ Ratification

Agenda Item:
 Information:
 Conference:
 Action:

☐ 12-17-09-02
☐
☐
☒

SUBJECT:

To approve a contract with PFM Group to guide the development of the District's five-year plan. The plan would be developed during the current fiscal year with a start date in December 2009. The cost of services is not to exceed \$135,000.

BACKGROUND:

SLPS is looking to develop a Five-Year Financial Plan that will serve as a road map to the financial stability of the District. We would like to engage a financial consulting firm that has experience in assisting public school districts in the development of a multi-year financial plan. The plan will identify opportunities to achieve financial stability, better alignment of District resources with its accreditation goals and provide a financial planning process that is understandable and can be supported by the community.

The PFM Group was selected through the RFP process. The RFP was posted on the SLPS website and was also e-mailed to six financial consulting firms who have previously done work for SLPS.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	74			MSIP:	8.5.2
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source: 110 - 2512 - 6319 - 970 - 00 GOB	Requisition #: 10115615
Amount: \$ 135,000	
Fund Source: - - - - -	Requisition #: _____
Amount: _____	
Fund Source: - - - - -	Requisition #: _____
Amount: _____	
Cost not to Exceed: \$ 135,000	Pending Funding Availability
	Vendor #:

Department: Budget

Requestor: Angela Banks

Angela Banks, Interim Budget Director

Enos K. Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Scope of Services

5.1 Scope of Services

St. Louis Public Schools Overview

The largest school district in Missouri, St. Louis Public Schools (SLPS) enrolls approximately 27,000 students. It faces many of the challenges of large urban school districts, including declining enrollment, a high percentage of students from low-income households or with special needs, and minimal growth in property valuation. It is notable that compared to the State of Missouri as a whole, SLPS has a much higher percentage of students who qualify for free and reduced price lunches (72 percent for SLPS and 42 percent for the State of Missouri as a whole), a lower attendance rate (82 percent for grades 9-12 compared to 92 percent for Missouri as a whole) and a much higher drop-out rate (23 percent for grades 9-12 compared to 4 percent for Missouri as a whole).

In March 2007, the Missouri State Board of Education voted 5-1 to remove the District's accreditation and to place governance of the District under a three-member special advisory board appointed by state and local officials. The school district is currently working to address both instructional and financial management issues and seeking return of state accreditation by 2011.

As a vehicle to achieve accreditation and improve overall performance and results, the SLPS has developed a draft of a detailed accountability plan, which is expected to be considered by the special advisory board when it meets on November 7, 2009. The plan includes educational enhancements, such as offering more advanced placement and career courses, reducing class sizes, and increasing monitoring of student performance.

The challenge, of course, is to find ways to dedicate sufficient resources to the many areas of need and opportunity within the SLPS, particularly when its two major revenue sources, state aid and property taxes, now face significant uncertainties. In the current environment, the need for a long-term financial plan to assist SLPS in charting its fiscal course is evident.

This is further underscored by the scale of recent, necessary actions to address current year budget shortfalls. In the spring, the District closed 17 schools and is in the process of cutting an additional \$18 million from the current year budget.

PFM is ready to work with the SLPS to both understand and frame the funding challenges faced by the District, and to outline options and strategies to respond to them. This has been the challenge that PFM faced in other long-term financial plans, involving school districts and other governments. In all cases, the point was to develop a plan to align long term revenues with long term expenditures. In that respect, the District's detailed description of the scope of services aligns directly with the approach PFM uses in multi-year planning projects.



Scope of Services

Approach

SLPS identifies six key activities for this RFP:

1. Identify the current budget commitments and quantify the future expenditures to maintain those commitments.
2. Provide a multi-year financial planning model that incorporates District historical financial information, establishes baseline revenue and expense assumptions in a Microsoft environment.
3. Provide a written report outlining the baseline assumptions contained in the model. Provide a cash flow projection model that can be used to forecast how changes in revenues and expenditures may impact the District's overall cash position.
4. Design a rigorous planning process that can be implemented by the District that can be used to communicate the goals and plans of the District to the community.
5. Provide the necessary training and documentation for the District to continue the use of the model.
6. Identify steps / methodology for implementation of recommendations.

At a conceptual level, PFM views a successful Long-Term Financial Planning process as encompassing three primary phases:

1. **Baseline Assessment: Operating, Special Fund, Capital**

- Review of trends: revenues, expenditures, demographics
- Review of tax levels and incentives
- Review of services and mandates
- Review of debt levels and capital needs
- Identification of key budget drivers, risks, and liabilities
- Development of "as-is" multi-year financial model
- Preparation of the base model five-year financial plan

2. **Initiatives Development**

- Identification of goals and targets beyond baseline (re-accreditation, programmatic, capital and technology investments etc.)
- Development of gap closing "initiative" options and strategies

3. **Five-Year Plan and Report**

- Integration of targets and initiatives into a balanced framework
- Financial model and communications document
- Implementation plan for initiatives
- Metrics for monitoring progress, inclusive of timeline

In turn, these phases ultimately cycle back for periodic (e.g., annual) updates based on the findings from ongoing implementation and monitoring. The following provides further detail regarding our approach and activities for each key component of multiyear financial plan development.



Scope of Services

- **Detailed review and analysis of financial/management data.**
The team would immediately conduct a detailed review and analysis of the District's financial and management data, complemented by interviews of key District managers and stakeholders. PFM adopts a collaborative approach wherever viable, builds on past analyses efficiently, and will actively engage and team with internal staff.
- **Conduct a baseline, multi-year assessment to quantify the impact of longer-term, structural trends going forward.**
Based on the analysis of the above data, interviews and research, PFM will identify the District's budget gap by major fund. Revenue and expenditure trend analysis, in tandem with identification of key economic and demographic patterns driving these trends, will be a core component of this phase of this project. The team will incorporate 3-5 years of historical data (as available and determined to be reliable) into our Financial Plan model, and will also review longer-term trends for certain revenue streams, expenditure line items, and underlying factors for which a further perspective is valuable to identify potential scenarios (e.g., state revenues, debt service, future capital program goals, enrollment).
- **Identify key budget drivers and frame major policy choices.**
Where resources are limited, difficult choices are often necessary. The project team will identify key revenue streams lagging in growth, key expenditure categories increasing at an unsustainable pace, and options and strategies for changing these trends to bring recurring revenues and spending into alignment.
- **Deliver national "Best Practice" perspectives on challenges and opportunities:** The project team will also evaluate key budget issues for the St. Louis Public Schools relative to national trends and best practices. Across the country, urban districts are grappling with difficult issues such as declining enrollment, charter school funding, facility utilization, administrative staffing models, and employee compensation – and the report will contextualize St. Louis findings relative to broader national trends and emerging best practices.
- **Provide a work plan for achieving structural fiscal improvements.** The team will work to assess areas with potential opportunity for financial and management improvement, estimating high-level fiscal impact of a recommended blueprint for change.

The PFM Strategic Consulting practice has been constructed as a team of "generalists with specialties" who provide both comprehensive budget planning services and also advise state and local governments on highly specialized budget issues. Given this structure, PFM can quickly bring experienced professionals to the District to apply active, national "best practice" experience in partnership with in-house staff identify and quantify achievable gap closing strategies.



Scope of Services

For this project, PFM anticipates that gap-closing opportunities for the St. Louis Public Schools will primarily derive from precedent analysis of key budget drivers, trends, and priorities. For example, to the extent that rising health benefit cost pressures are found to be eroding broader resources, PFM experts can team quickly with the District's own human resources professionals and any current benefit advisers to help evaluate and quantify opportunities for cost containment – applying current best practices in health management, vendor management, and plan design.

Each of these activities will help to provide the information necessary to complete activity one from the Scope of Services. The following details the approach for completing activity two:

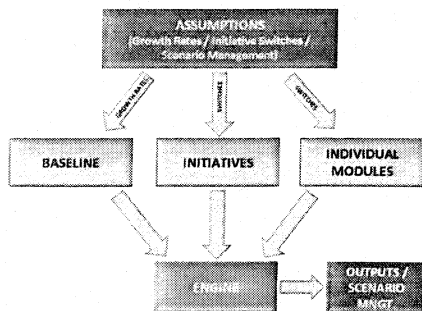
- **Incorporate the baseline assessment into a quantitative, multi-year financial projection model, with scenario evaluation capability.** PFM has been a recognized national leader in the development of long-term financial plans for major governments for more than 15 years. Over the course of this experience, we have developed and refined robust Excel-based, quantitative models to support multi-year decision-making.

At the same time, our models are not rigid or “black box” software, but rather have been based in Excel to support ease of direct use and eventual knowledge transfer to our clients. In addition, the use of an Excel platform allows for rapid customization to reflect an individual district's particular budget structure and project goals.

For the SLPS, we would anticipate a detailed review of any District existing forecasting tools, models, and data systems at the outset of the project. Based on this analysis, we would propose a modeling approach that would likely migrate key District data to a customized version of our primary Long-Term Financial Planning model – although adaptation and enhancement of existing District models may also be considered if desired.

Within our base Long-Term Financial Planning model, PFM has developed an architecture designed to support extensive “what if” scenario modeling. Along with a core baseline forecast, our model is structured to facilitate analysis of alternative revenue and expenditure growth rates, and can also be easily customized to reflect key budget initiatives under consideration (e.g., school closure, federal stimulus investments). For such initiatives, the model is developed with “switches” that enable policy makers to quickly mix and match approaches as they seek to balance program and policy goals within anticipated resources.

The Long-Term Financial Planning model will also allow PFM to develop a balanced budget scenario for the District, allowing leadership to understand the change required to achieve a balanced budget.

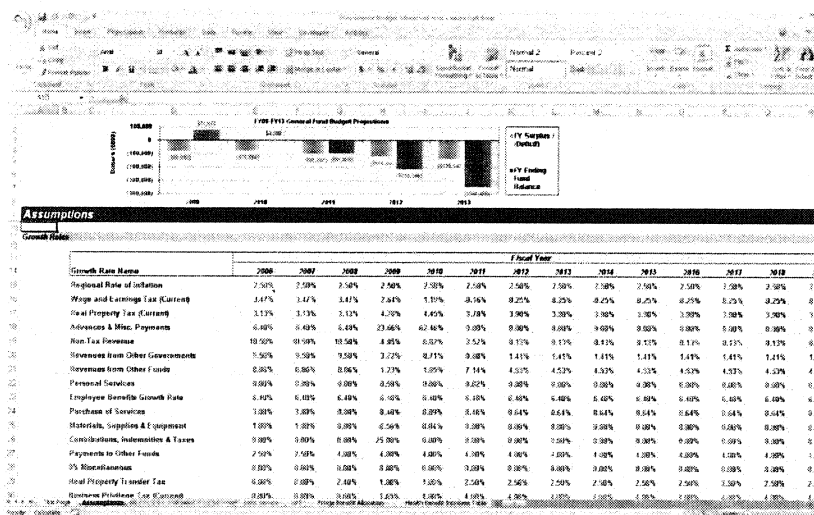




Scope of Services

In addition, our Long-Term Financial Planning model also features specialized modules that enable integrated scenario evaluations for major budget drivers – such as school closures and employee compensation. Our existing labor module within the Long-Term Financial Planning model, for example, allows for cost evaluation of potential changes in headcount by employee group over the course of the five-year plan in dynamic tandem with analysis of alternative wage increase and health benefit cost growth scenarios. Further, this module can accommodate more nuanced scenarios (e.g., “back-loaded” wage increases), and fully incorporates “roll up” assumptions regarding the impact of wage increases on FICA, overtime, employer pension contributions, and other salary and benefit line items.

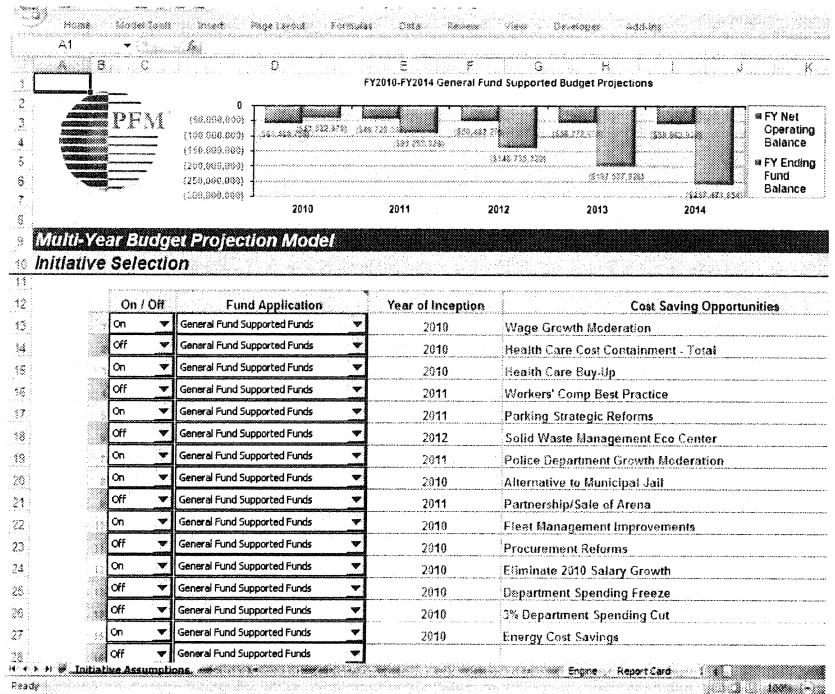
The following screen shot from one version of the model (data shown, illustrative only, not actual), presents the level of detail in standard model growth rate assumptions – based alternatively on historical trends or overrides based on other forecasting methodologies and assumptions. In addition, this screen shot demonstrates a “ribbon” typically incorporated at the top of each spreadsheet worksheet that shows “real time” changes in key fiscal indicators (here, operating results and Fund Balance) as alternative scenarios are modeled.



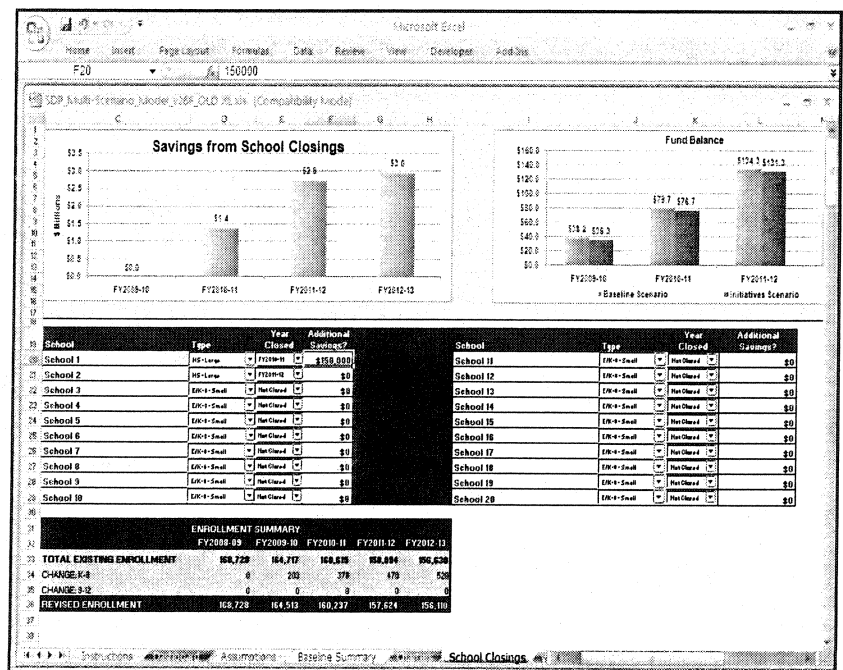
This next screen shot provides an example of how the Long-Term Financial Planning model can incorporate customized scenarios, using “switches” (green if on, red if off) to facilitate ease of review for multiple options.



Scope of Services



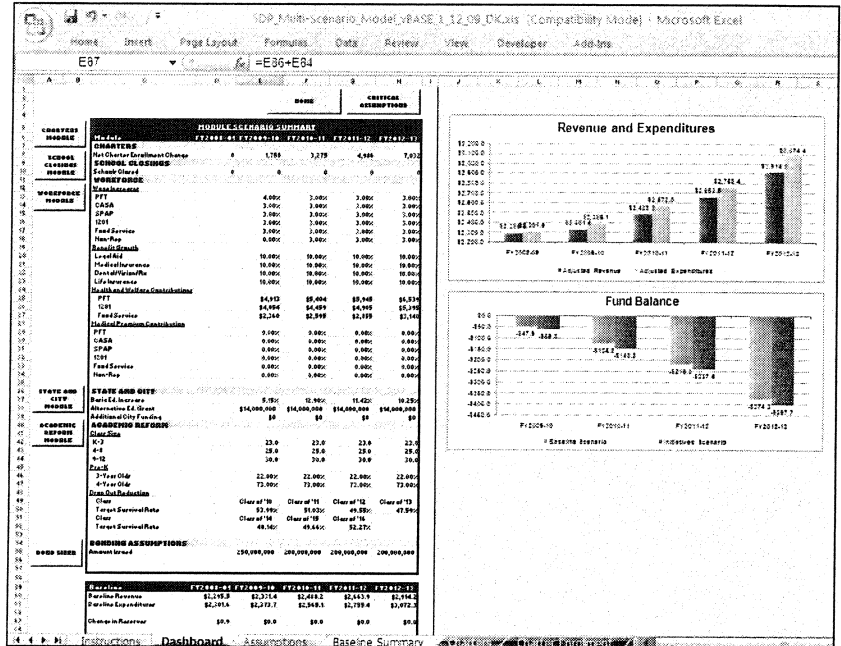
This next screen shot shows a customized module – in this case, for evaluating the impact of potential school closures – as can also be integrated into the overall Financial Planning model.



Finally, the next screen shot reflects the ease with which this sophisticated, but Excel-based tool can present key reports and outputs in a dashboard or scorecard format. Standard reports

Scope of Services

can also be customized to align with the budget format of the particular user district.



The following bullets align with the scope of services for activity 3:

- **Provide a written report detailing model assumptions.** The model is an important tool that will be used to create the final written report for the Multi-year financial plan. That plan contains chapters outlining the key budget drivers, the baseline and all assumptions, as well as discussion of key budget initiatives. The plans are generally in the range of 150 to 250 pages – as an example, the Multi-year plan for the City of Kansas City, Missouri totaled 188 pages.
- **Develop a cash flow projection model based on the available financial information and assumptions.** Used in conjunction with the Multi-year Planning model, the cash flow model can help inform the District and its stakeholders of how decisions may affect the day-to-day cash position of the District, both now and in the future.

PFM understands that the written report and model are tools, not the end result. The following explains our approach to use these tools for an overall improvement in the district's financial situation and financial planning – which are at the heart of activities four and six from the scope of services:

- **Work with District staff to develop a short-term action agenda to begin eliminating the negative gaps.** As a first step toward structural reform, the team will also develop a short-term action agenda that will outline timetables and next steps for realizing identified savings and capturing near-term fiscal benefits. This plan will align with the longer-term blueprint, but be focused on “quick win” initiatives that can begin to provide budget relief while generating momentum for structural reforms.



Scope of Services

In this engagement, we anticipate production of a final report that clearly, professionally, and effectively documents our key findings, significant scenario outputs from a long-term financial planning model, and options and strategies identified by the District for moving forward. PFM will also provide support for an internal and external communication plan to accompany the Financial Plan.

- **Provide related analysis, support and recommendations on issues and initiatives associated with eliminating the District's structural deficit.** Such analysis may include support for process improvements and communications on District fiscal issues.
- **Develop a detailed communication plan to obtain buy-in from stakeholders.** The challenges facing the District are daunting, and the solutions are far from easy. PFM understands the need for an effective strategy to communicate the situation the District faces, the choices, and the consequences from action and/or inaction. PFM will develop, in tandem with District staff, a multi-faceted communication plan that involves teachers and other District staff, staff, parents and students, local and state leadership and staff. PFM senior professionals are regularly involved in community, school board, city council and state-level meetings and presentations and will be available as needed to communicate project findings and recommendations.
- **Develop an implementation plan for project recommendations.** While any short-term recommendations and the long-range financial plan will likely generate immediate implementation tasks, at the end of the project, PFM will also provide a document to guide the District in implementing major plan recommendations as well as updating of the plan going forward. Depending on the actual recommendations and conditions, the implementation plan might include steps relating to:
 - Development of management and budgetary reporting tools and systems
 - Capital program reforms
 - Collective bargaining support
 - Assistance with implementing specific initiatives

Finally, PFM's goal is to ensure that the District has the capacity to continue to use the models as a key part of its budget planning process, as identified in activity five:

- **Provide training and documentation for District staff in the use and maintenance of the models.** All of PFM's models are Excel-based, and all necessary formulas and functions for use of the model are transparent and readily understood for individuals with a solid working knowledge of Excel. PFM staff will provide hands-on training and support in the use of the models, which includes 'how to' features built into the models as well as written documentation as needed. PFM staff are also available as



Scope of Services

needed to answer questions that may arise on use of the model both during and after completion of the project.

Project Management Overview

An experienced firm that has delivered literally hundreds of successful projects, the PFM strategic consulting practice uses a variety of “tried and tested” project elements to ensure a timely, successful outcome. These include:

- **Client Engagement.** PFM structures its projects to enhance the opportunities for client communication and involvement. This usually includes creation of a Guidance Team, which includes the client project sponsor and project manager as well as other key stakeholders. This Team helps set project direction, resolve issues and maintain project continuity.
- **Continuous Feed-back.** PFM project managers provide regular updates to the client on project progress, scheduling and issues to be resolved. PFM also provides regular opportunities for the District and its leaders and staff to vet recommendations and analysis, to help ensure that findings and recommendations are credible and actionable.
- **Useful Milestones.** PFM projects use key project events to ensure client involvement, project understanding and feedback. PFM projects generally are initiated with a *project kick-off*, which helps to introduce the PFM and client project team to a broader audience of stakeholders. At this point, the Guidance Team is also brought together to discuss key “definitions of success” for the client. PFM projects generally include a *mid-point project update* to communicate key high level project findings and recommendations and update on project schedule and next steps. PFM also generally builds into its schedule an *implementation work session* to provide the client and key project stakeholders an opportunity to work through issues that might impact on expected outcomes.
- **Project Guarantee.** PFM is committed to its work with governments and stands behind its work. We will spend the time and resources necessary to get the District the in-scope results it seeks – period.

Project Management Capability

The PFM Strategic Consulting team has extensive experience successfully managing projects within governments and other public sector organizations of comparable size and complexity.

Above any other keys to effective project management, PFM seeks to build a team of exceptional project managers. As the resumes included with this proposal demonstrate, our project managers bring strong qualifications to their client engagements. In our Strategic Consulting practice, most of our team has served in government – and we bring a “user perspective” to our work. We understand the structure and challenges of governments, and require no on-the-job training to orient ourselves to the context of a public sector agency. Our experience not only provides us credibility with line District staff, but also leads us to focus quickly on “actionable” opportunities for positive organizational



Scope of Services

change. As past consumers of consulting services, we are focused on quality, value, and results that make a difference.

Also important to successful project management, PFM is strongly committed to understanding and gaining buy-in from those who will carry our recommendations forward (or not) when our project engagement is complete. As also noted above, key strategies for such efforts may include:

- Active coordination with a senior-level Guidance Team to provide ongoing direction and feedback to best target our work and “reality test” working concepts;
- Designation of a primary Project Liaison to centralize data requests, scheduling, and other logistics so as to minimize administrative burdens and the disruption of day-to-day operations that can arise from consultant reviews;
- Regular, interim status reports and updates for the project sponsor and/or other designated contacts as a project progresses;
- Survey tools, including easy-to-use, customized, on-line instruments; and,
- Interviews and focus groups with key “customers” and “partners” of the department or function under review (e.g., civic and community groups, vendors, other public agencies).

Internally, we also use a range of project management tools and techniques to keep our work moving forward on time and on budget. For every project, we designate both an Engagement Manager and Project Manager or Managers. The Project Manager coordinates development of project timelines, goals, team meetings, client checkpoints, and all interim and final deliverables, while the Engagement Manager ensures quality control and client satisfaction. Both the Engagement Manager and Project Manager receive biweekly project reports detailing hours worked by all team members assigned to the project, and are authorized to commit resources toward meeting client goals. Between these senior leaders, and across all levels of our teams, our corporate culture promotes regular, open, and active communication and coordination.



SAINT LOUIS PUBLIC SCHOOLS

Date: November 24, 2009

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☒ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-17-09-03
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

To approve a renewal and addendum of the contract with Missouri School Boards Association for direct service Medicaid claiming to be provided at a cost not to exceed 10% of the generated revenue and \$12/student case reviewed.

BACKGROUND:

The MSBA Medicaid Claiming Consortium will provide all of the products, services and/or technical assistance necessary in order for the SLPS to be able to submit appropriate claims to the State of Missouri's Title XIX/Medicaid Program with respect to the claimable costs that the SLPS incurs in providing speech, occupational and physical therapy services to students, as described in their Individual Education Programs (IEPs).

The MSBA will invoice the SLPS ten percent (10%) of all funds that are paid by the State of Missouri in conjunction with claims that are submitted for payment by the Consortium. **Total FY09 revenue: \$1,004,124.**

CSIP: Goal 2: Process Performance **Row:** 133 **MSIP:** 7.1.2

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 140-2132-6358-828-MZ	GOB	Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600001003

Department: Special Education

Requestor: Dr. Chip Jones

Dr. Carlinda Purcell, Dep. Supt., Academics

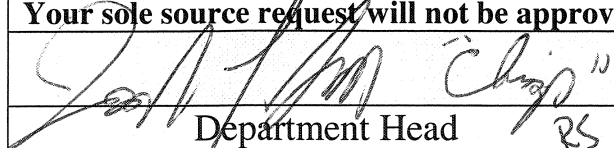
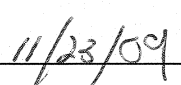
Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Chip Jones	Date: 11/13/09
Department / School: Special Education	Phone Number: 314-633-5303
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Products, services and technical assistance necessary to submit, on behalf of the SLPS, direct Medicaid service claims for the claimable costs incurred by the district in providing speech, occupational and physical therapy to students as described in their IEPs.	
Vendor Name: Missouri School Boards Asso	Email: Ratcliffe@msbanet.org
Vendor Contact: Dr. Kim Ratcliffe	Phone Number: 573-239-3722
Justification Information	
1. Why the uniquely specified goods are required?	
A sophisticated electronic logging system is required to capture the services provided along with additional documentation required to process direct service claims.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Current system, TherapyLog by MSBA, was implemented in January 2009. Intense training of therapy providers was conducted. A change in technology would trigger new training and could delay or eliminate documentation necessary for claims to be processed.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	 Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- ☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.

ADDENDUM TO MSBA MEDICAID CONSORTIUM AGREEMENT

Physician Prescriptions/Referrals for Schools

This addendum ("ADDENDUM") is made by and between the Missouri School Boards' Association Medicaid Consortium ("MSBA"), and

Saint Louis Public Schools

("School District"), with reference to the following:

WHEREAS, MSBA and the School District have contracted together for MSBA to provide the district with professional Medicaid claiming services; and

WHEREAS, MSBA has a Consulting Agreement ("Consulting Agreement") in effect for Missouri Physician Prescriptions/Referrals for Schools with Max H. Burgdorf, M.D. of St. Louis, MO, a Medicaid-enrolled physician.

WHEREAS, the School District may seek to obtain physician prescription/referral services through MSBA.

WHEREAS, the student records to be transferred contain confidential information and shall be handled by all parties in a manner consistent with the Family Educational Rights and Privacy Act.

NOW, THEREFORE, in consider of the mutual terms, conditions and covenants set forth herein, the parties agree as follows:

1. Use of Physician Prescription/Referral Service. Use of this service is at the discretion of the School District.
2. Transfer of Student Records by the School District. The School District agrees to either transfer student records to MSBA that it desires be reviewed by the physician or to mail student records to be reviewed directly to the physician. The student records will be transferred or mailed at the expense of the School District.
3. Physician Access to Student Records. MSBA shall promptly provide access to the physician to all records electronically submitted by the School District for review by the physician.
4. Disposition of Records After Physician Review. After physician review, the district shall either receive a prescription/referral form or a rejection notice, which shall be returned directly to the School District. The physician shall shred all paper records transferred by the School District, thereby not retaining any student records after return of the prescription/referral form to the School District.

5. Payment for Physician Prescriptions/Referral Services. The School District agrees to reimburse MSBA \$12/student case reviewed by the physician. The School District shall remit payment to MSBA within 30 days of receipt of an invoice from MSBA.

6. Limitation of Liability. The School District acknowledges that MSBA is acting as a conduit of information only under this Agreement and does not provide any health-care services. Accordingly, MSBA' liability under this Agreement, for any reason whatsoever, shall be limited to the fees paid to MSBA for the particular case giving rise to a claim. In no event shall MSBA be responsible for any indirect, incidental, special, punitive or consequential damages.

IN WITNESS WHEREOF, the parties have executed this Agreement through their duly authorized representatives.

School District (identifying information)

District Name: Saint Louis Public Schools

Superintendent: Kelvin Adams, PhD.

Street/Mailing Address: 801 N. 11th St.

City/State/Zip: Saint Louis, MO 63101

Telephone number: 314-633-5310

By _____ (Superintendent)

Date: _____

MSBA Medicaid Consortium
2100 I-70 Drive S.W.
Columbia, MO 65203
Telephone (573) 445-9920

By _____ (sign)

Date: _____

Return signed agreement to MSBA, Attention: Dr. Kim Ratcliffe via fax (573.445.9981) or mail to:

MSBA Medicaid Consortium
Att: Kim Ratcliffe
2100 I-70 Drive S.W.
Columbia, MO 65203

Copy will be returned to district once both entity representatives have signed the agreement.

SAINT LOUIS PUBLIC SCHOOLS

Date: October 8, 2008

To: Dr. John Wright, Interim Superintendent

From: Charles W. Simms, Interim Chief Academic Officer

Agenda Item: 10-30-08-12
Information: ☐
Conference: ☐
Action: ☒

Subject:

Agreement with Missouri School Boards Association (MSBA) to provide claim services for Direct Service Medicaid billing.

Background:

The MSBA Medicaid Claiming Consortium will provide all of the products, services and/or technical assistance necessary in order for the SLPS to be able to submit appropriate claims to the State of Missouri's Title XIX/Medicaid Program with respect to the claimable costs that the SLPS incurs in providing speech, occupational and physical therapy services to students, as described in their Individualized Education Programs (IEPs).

Fees are based on the following schedule:

For the 2008-2009 school year, the MSBA will invoice the SLPS ten percent (10%) of all funds that are paid by the State of Missouri in conjunction with claims that are submitted for payment by the Consortium. For the 2007-2008 school year, and any prior periods, the SLPS will pay the Consortium eight percent (8%) of all funds that are paid by the State of Missouri in conjunction with claims that are submitted for payment by the Consortium

Funding Source :N/A

Requisition No. 0

Cost not to exceed: N/A

Recommendation: Approval

Charles W. Simms, Interim Chief Academic Officer

Sam Aihie
Executive Director of Budgets

Enos Moss
CFO / Treasurer

Dr. John Wright
Interim Superintendent

October 28, 2008

Dr. Kelvin Adams
c/o St. Louis Public Schools
801 North 11th Street
St. Louis, MO 63101

RE: "Letter-of-Agreement"

Dear Dr. Speckhard:

I am writing in order to confirm the terms and conditions that will be applicable with respect to the various products, services and technical assistance that the Missouri School Board's Association through the Missouri School Boards' Association Medicaid Consortium (Consortium) will be providing to St. Louis Public Schools (SLPS). In this regard, those terms and conditions are as follows:

- I. Duties and Responsibilities of Consortium:** In conjunction with this "Letter-of-Agreement," the Consortium will provide all of the products, services and/or technical assistance that are necessary in order for the SLPS to be able to submit appropriate claims to the State of Missouri's Title XIX/Medicaid Program and/or its Title XXI/State Children's Health Insurance Program (SCHIP) with respect to the claimable costs that the SLPS incurs in providing health-related services to its Special Education students (Note: The Consortium will develop such claims for the prospective period that is covered by this "Letter-of-Agreement" – and for any applicable retroactive period. In doing so, the Consortium will utilize Internet-based billing software, which has been designed to facilitate the claims development process – and the claims submission process – per the applicable policies and procedures that have been established by the State of Missouri and the U.S. Department of Health and Human Services (DHHS) for those two (2) programs. The Consortium reserves the right to contract with a third party administrator to perform the services stipulated in this Letter-of-Agreement.

The Consortium will develop the SLPS's above-referenced claims – and submit those claims directly to the State of Missouri on behalf of the SLPS. In this regard, the Consortium will, upon request, provide the SLPS with "hard copies" of all such claims – and with Compact Discs (CDs) that contain all of the "back-up information/source documents" concerning those claims (Note: The SLPS will retain the *originals* of all such "back-up information/source documents".). In addition, the Consortium will also store an electronic copy of all such "back-up information/source documents" in a protected archival environment.

- II. Duties and Responsibilities of the SLPS:** In conjunction with this "Letter-of-Agreement", the SLPS will do the following:

- (a) Furnish copies, either electronically or in paper format, of all of the data and/or documents that the Consortium needs in order to meet its obligations with respect to this "Letter-of-Agreement" (Note: These copies will contain accurate and complete information – and they will be provided by the SLPS without charge to the Consortium);

- (b) Be responsible for the performance of its employees and agents – and for the accuracy and completeness of all of the data and/or documents that they provide to the Consortium (Note: The Consortium will return any forms that are missing requisite signatures and/or required information – and, after it receives back the completed/corrected forms, the Consortium will process them in its next claims processing cycle);
- (c) Execute the required “Inter-agency Agreement” with MoHealthNet that provides for cooperation with respect to any matters that are essential to this “Letter-of-Agreement”;
- (d) Provide and/or assist the Consortium with obtaining access to and/or copies of any data and/or documents that are in the custody and control of SLPS and are necessary for the performance of the Consortium’s obligations per this “Letter-of-Agreement”;
- (e) Provide appropriate facilities for the Consortium to provide “Training Programs” for any of the SLPS’s staff who are providing health-related services that are claimable per the Title XIX/Medicaid program or the Title XXI/SCHIP program;
- (f) Assign a *Project Liaison* to the Consortium who has decision-making authority – or who reports directly to someone who has such decision-making authority;
- (g) Have its applicable staff fill out appropriate “Service Delivery Logs” as required in order to record claimable time for reimbursable services as defined by MoHealthNet; and
- (h) Provide other reasonable assistance as requested by the Consortium.

III. Modifications/Upgrades: Throughout the term of this “Letter-of-Agreement”, the Consortium will implement any modifications/upgrades that are required as the result of any changes in the policies and/or procedures of the State of Missouri and/or DHHS with respect to the Title XIX/Medicaid program or the Title XXI/SCHIP program. In this regard, the Consortium will not charge any additional amounts for any such modifications/upgrades.

IV. Compliance: The Consortium and the SLPS will comply with all of the applicable Federal and State laws and/or regulations concerning the Title XIX/Medicaid program and the Title XXI/SCHIP program. In addition, the Consortium and SLPS will also comply with all of the applicable provisions of the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability & Accountability Act (HIPAA), and the Individuals with Disabilities Education Act (IDEA).

V. Training: The Consortium will provide appropriate training, on an “as needed/as requested” basis, in order to ensure that all of the SLPS’s affected staff are able to comply with the applicable regulations, rules, etc. of the State of Missouri and/or DHHS with respect to the Title XIX/Medicaid program and the Title XXI/SCHIP program (Note: This training will generally take place in facilities that will be provided by the SLPS). In this regard, the Consortium will not charge any additional amounts for any such training.

- VI. **“Help Desk” Support:** The Consortium will provide “Help Desk” support throughout the term of this “Letter-of Agreement” (Note: In conjunction with this activity, the Consortium will make available a toll-free number that can be utilized by the SLPS’s staff to contact the Consortium’s “Help Desk” personnel). In this regard, the Consortium will not charge any additional amounts for this “Help Desk” support.
- VII. **Website Support:** The Consortium will establish – and maintain – a Website that can be accessed by SLPS’s staff on an “as needed” basis. In this regard, this Website will include, at a minimum, the following information: the Names, Telephone Numbers and E-Mail Addresses for all of the Consortium staff who will be providing services to the SLPS; copies of the curricula – and or materials – that are utilized in conjunction with the Consortium’s “Training Programs”; copies of informational materials concerning the Title XIX/Medicaid program and the Title XXI/SCHIP program; a “Blog” concerning the Consortium’s work for the SLPS that will be updated at least once per quarter; and links to related Websites.
- VIII. **Forms:** The Consortium will provide all of the forms that are required for the SLPS to document its delivery of claimable health-related services pursuant to appropriate “Individualized Education Plans” – and to bill the State of Missouri for those services.
- IX. **Confidential and/or Proprietary Information:** During the term of this “Letter-of-Agreement”, the Consortium may be required to divulge confidential and/or proprietary information – including, but not necessarily limited to, its trade secrets and methodologies – to agents, consultants, contractors and/or employees of the SLPS. In this regard, the SLPS – and its agents, consultants, contractors, employees, etc. – agree not to disclose any such information that is considered to be confidential and/or proprietary by the Consortium to any third party without the prior written consent of the Consortium , except as otherwise ordered by a court of competent jurisdiction (Note: The SLPS agrees to inform all of its agents, consultants, contractors, employees, etc. who will be working with the Consortium per this “Letter-of-Agreement” about these confidentiality and non-disclosure requirements).
- X. **INDEMNIFICATION** Contractor agrees to indemnify and hold harmless the Board and the Board’s officers, directors, servants, employees, and agents from and against any and all liabilities, losses, damages, costs, and expenses (including without limitation, reasonable legal fees and expenses) which may be suffered by, incurred by or threatened against the Board or any officers, directors, servants, employees, or agents of the Board on account of or resulting from injury, or claim of injury to person or property arising out of the gross negligent or willful misconduct of the Contractor and/or its agents under this Agreement. This provision shall survive termination or expiration of the Agreement.
- XI. **Fees:** In return for the products, services and/or technical assistance to be provided hereunder by the Consortium , the SLPS will pay the Consortium per the following fee schedule:
- For the 2008-2009 School Year, the SLPS will pay the Consortium ten percent (10%) of all of the Title XIX/Medicaid funds and Title XXI/SCHIP funds that are paid by the State of Missouri in conjunction with claims that are submitted for payment by the Consortium ; and
 - For the 2007-2008 School Year – and/or any prior time periods – the SLPS will pay the Consortium eight percent (8%) of all of the Title XIX/Medicaid funds and Title XXI/SCHIP funds that are paid by the State of Missouri in conjunction with claims that are submitted for payment by the Consortium .

XII. Invoices and Payments: The Consortium will submit appropriate "Invoices" to the SLPS on a quarterly basis – and those "Invoices" will be payable within thirty (30) days of the SLPS's receipt of same. In this regard, the SLPS will notify the Consortium within five (5) business days of its receipt of each such "Invoice" if any additional information will be needed before it will process the "Invoice" for payment.

XIII. Duration and Termination: This "Letter-of-Agreement" will remain in full force and effect from October 1, 2008, through September 30, 2009, – and it will be extended on a year-to-year basis, per the same terms and conditions, unless either of the parties gives to the other, a thirty (30) day written notice prior to the expiration date to terminate this agreement. Notwithstanding the above, the SLPS may unilaterally cancel this "Letter-of-Agreement" upon thirty (30) days written notice to the Consortium any time on or after, as applicable, the ninetieth (90th) day of the initial term – or the ninetieth (90th) day of any renewal term of this "Letter-of-Agreement".

XIV. Miscellaneous:

- (a) The Consortium will provide all of its products, services and technical assistance in accordance with the generally accepted professional standards for this type of work.
- (b) The Consortium will provide its products, services and/or technical assistance at such locations as the SLPS and the Consortium mutually deem to be appropriate. In addition, the Consortium will meet with representatives of the SLPS at such times and places as may be requested by the SLPS.
- (c) The Consortium will submit "Quarterly Progress Reports" to the SLPS. In this regard, each such report will describe the Consortium's activities during the prior calendar quarter – and will be signed by an authorized officer or designee of the Consortium.
- (d) The Consortium will immediately inform the SLPS if/as problems, delays or adverse conditions occur that will materially impact its ability to provide products, services and/or technical assistance to the SLPS. In this regard, the Consortium will provide the SLPS with a report of any action taken, or contemplated, by the Consortium – and any assistance that will be required by the SLPS.
- (e) Upon request, the Consortium will conduct "mini-audits" with respect to all of the Title XIX/Medicaid claims – and all of the Title XXI/SCHIP claims – that it has developed for the SLPS (Note: These "mini-audits" will be undertaken per the same standards and procedures that are utilized by the State of Missouri and/or DHHS with respect to such claims). In this regard, the Consortium will not charge any additional amounts for these "mini-audits".
- (f) In the event that any of the Title XIX/Medicaid claims or Title XXI/SCHIP claims which the Consortium develops for SLPS are audited by the State of Missouri or DHHS, the Consortium will provide support services and technical assistance before, during and after any such audits. In this regard, the Consortium will not charge any additional amounts for these support services and/or technical assistance.

- (g) Upon its receipt of a "Notice-of-Termination" from the SLPS, the Consortium will stop work under this "Letter-of-Agreement" on the date specified in the "Notice-of-Termination" – and preserve all of its records and documents concerning the products, services and/or technical assistance that it provided to the SLPS. Thereafter, upon receipt of its final payment from the SLPS, the Consortium will transfer all such records and documents to the SLPS. (Note: The Consortium will have the right to retain copies of all such records and documents).

In order to ensure an orderly and non-disruptive business continuance, each party will help the other in the orderly termination of this "Letter-of-Agreement". In this regard, the Consortium will not charge any additional amounts for any of its termination-related activities.

Notwithstanding the termination of this "Letter-of-Agreement", the obligations of the SLPS to make payments to the Consortium for work-in-process, claims submitted and claims pending hereunder, as of the effective date of the expiration or termination of the "Letter-of-Agreement", will continue in full force and effect. Similarly, the Consortium will fulfill all of its obligations to the SLPS through the effective date of the expiration – or the termination – of this "Letter-of-Agreement".

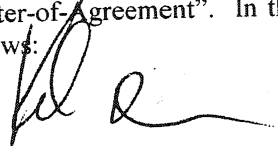
Please acknowledge your understanding of – and your agreement with – all of the terms and conditions that are set forth in this "Letter-of-Agreement" by signing below where indicated and returning this document to me (Note: A *Duplicate Original* is enclosed for your files). In addition, please feel free to contact me if you have any questions and/or if I can provide you with any further information concerning this matter.

Sincerely,

Carter D. Ward, Ph.D.
Executive Director

ACKNOWLEDGMENT

On behalf of St. Louis Public Schools, I, **Dr. Kelvin R. Adams**, hereby acknowledge that I understand – and that I am in agreement with – all of the terms and conditions that are set forth in this “Letter-of-Agreement”. In this regard, I hereby indicate that understanding – and that agreement – as follows:



Kelvin R. Adams, Ph.D.
Superintendent of Schools

12/5/08

Date

**SAINT LOUIS PUBLIC SCHOOLS****Date:** November 24, 2009**To:** Dr. Kelvin R. Adams, Superintendent**From:** Dr. Carlinda Purcell, Dep. Supt., Academics**VENDOR SELECTION METHOD:**

- ☐ RFP/Bid
☒ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-17-09-04
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

To approve a sole source contract with READ 180, Scholastic Education, for the purchase of materials for Soldan and Roosevelt at a cost not to exceed \$28, 253.00

BACKGROUND:

READ 180 is an intervention reading program with quantifiable improvement in the areas of reading. It delivers individualized adjusted reading instruction which provides practice, support, as well as motivates students as they progress toward becoming lifelong readers. READ 180 combines researched-based reading practices with effective use of technology offering students an opportunity to achieve reading success. It has been implemented at Soldan with great success. The purchase will allow an upgrade and expansion of delivery at Soldan and a new implementation at Roosevelt. In school districts where the program is implemented, data shows dramatic improvement in dropout rate.

CSIP: Goal 3: Resource**Row:** 20**MSIP:** 6.3.1**FUNDING SOURCE: (Fund Type – Function – Object Code – Location Code – Project Code)**

Fund Source: 110-1152- 6421-838-DT	GOB	Requisition #: 10116062
Amount: \$28, 253.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$28, 253.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013873

Department: ESOL Program**Requestor:** Nahed Chapman

 Dr. Carlinda Purcell, Dep. Supt., Academics


 Angela Banks, Interim Budget Director


 Enos Moss, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Nahed Chapman, Executive Director ESOL Program	Date: November 12, 2009
Department / School: ESOL Program	Phone Number: 314-776-1686
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Read 180 software for Soldan High School and Roosevelt High School	
Vendor Name: Scholastic Education Bloomington, Ill	Email: kkemp@scholastic.com
Vendor Contact: Kathy Kemp	Phone Number 800-225-4625
Justification Information	
1. Why the uniquely specified goods are required?	
READ180 is needed to improve reading skills of the ELL students of Roosevelt High School and Soldan High School.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Scholastic Education is the sole provider of this product.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
None exist.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO B	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☒ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.



READ 180 Results

Closing the Achievement Gap High School Effectiveness



Silver Standard

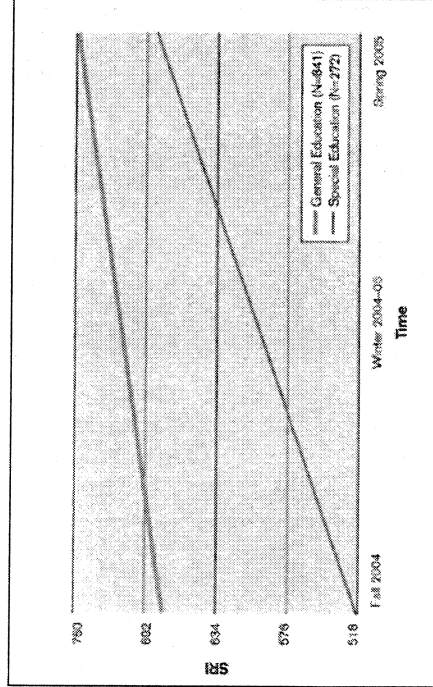
SPED

ELL

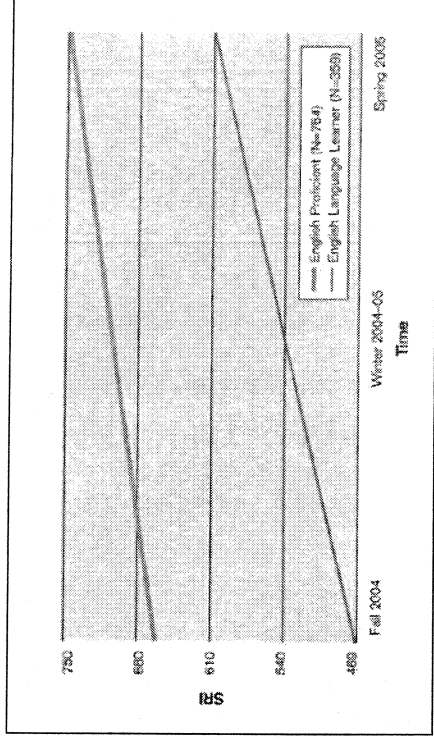
Clark County School District, NV

Evaluator: K. Zvoch & L. LeTourneau

Ninth-Grade Student Literacy as a Function
of Program Days and Educational Status



Ninth-Grade Student Literacy as a Function of
Program Days and English Language Status



Key Finding:

- The growth made by the average *READ 180* participant was equivalent to an advance of one grade level of reading ability. However, the growth experienced by English Language Learners and students in special education was roughly equivalent to an advance of 1.5 grade levels.



READ 180 Results

Decreasing Dropout Rates High School Effectiveness



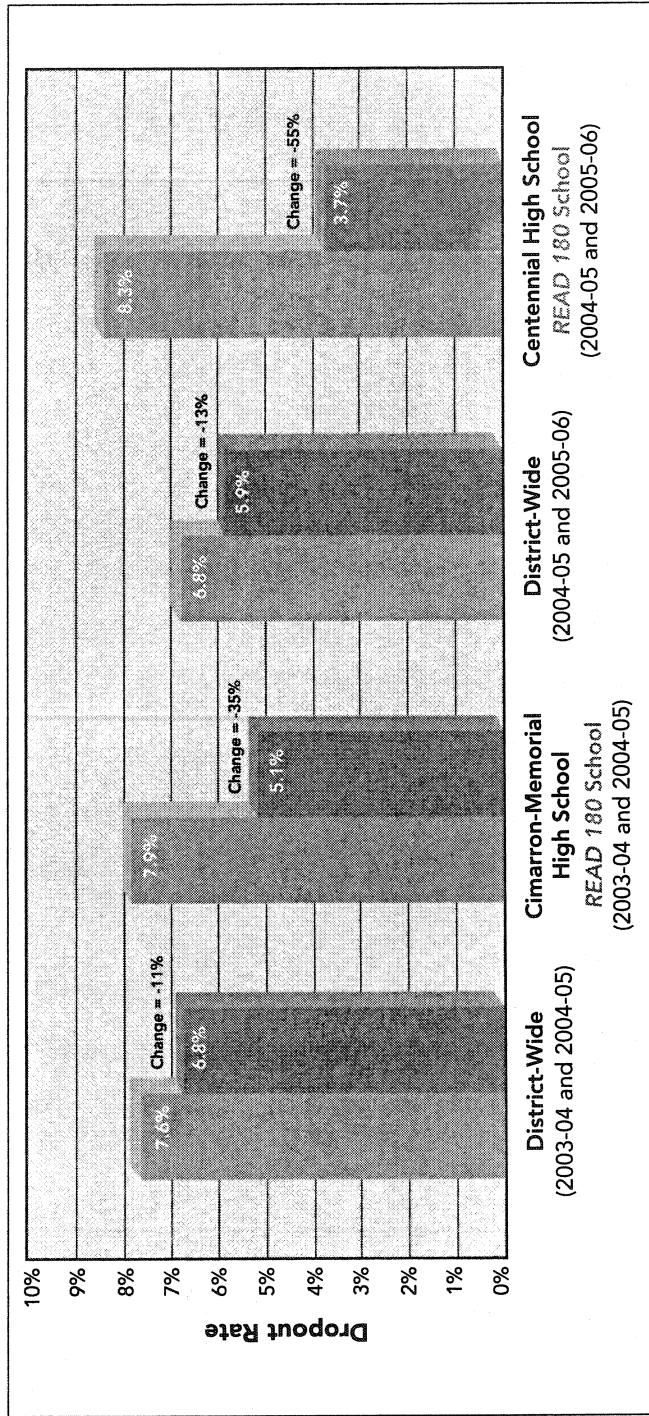
SPED

ELL

Clark County School District, NV

Evaluator: K. Zvoch & L. LeTournneau

High School Dropout Rates



Key Finding:

- At Cimarron-Memorial High School, which began its *READ 180* program with 215 students in Fall 2004, the dropout rate decreased by 35 percent during 2004-05, while Clark County School District's overall dropout rate decreased by 11 percent during this period. At Centennial High School, which began its *READ 180* program in the Fall of 2005, the dropout rate in 2005-06 declined by 55 percent, while the district's overall dropout rate declined by 13 percent.



READ 180 Results

Decreasing Dropout Rates High School Effectiveness

Clark County School District, NV:

Clark County School District first implemented *READ 180* during the 1999–2000 school year. Student achievement improved considerably and the district expanded the program. Fast forward to 2004–05 school year: student dropout rates improved dramatically at Centennial High School and Cimarron-Memorial High School. At Cimarron-Memorial High School, the dropout rate decreased by 35% between 2003–04 and 2004–05 and at Centennial High School, the dropout rate decreased by 55% between 2004–05 and 2005–06. These declining dropout rates are particularly notable compared to the Clark County School District's overall decrease in dropout rate of 11% from 2003–04 to 2004–05 and 13% from 2004–05 to 2005–06.

In addition, a district study of *READ 180* English Language Learner (ELL) students and *READ 180* students with special needs showed significant growth compared to general education *READ 180* students. Although Scholastic Reading Inventory (SRI) status scores showed Special Education (SPED) students and English Language Learners were reading at significantly lower reading level than general education students at the beginning of ninth grade, an analysis of reading growth rates from 2004–05 school year revealed that “students in these special populations grew at a faster rate than their peers during the ninth grade school year. As a result, the achievement gap between special and general education students was smaller by the end of the ninth grade” (p.1, Zvoch & LeTourneau, 2006). The same was found to be true with English Language Learners and students considered proficient in English.



SPED

ELL



READ 180 Results

Sustaining Results High School Effectiveness

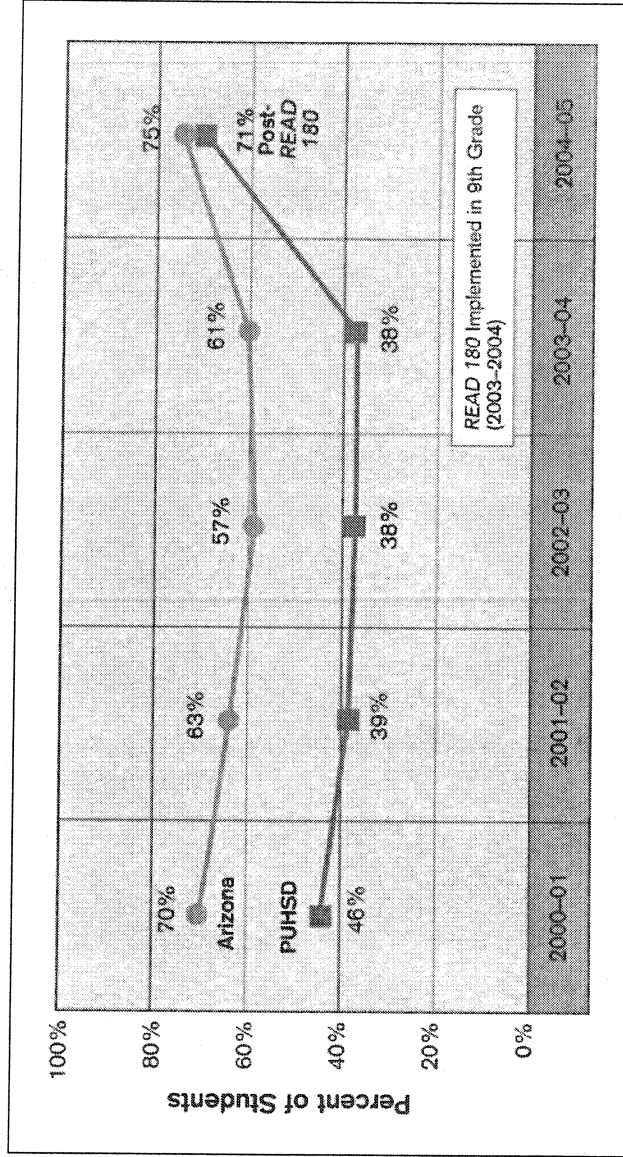


ELL

Phoenix Union High School District, AZ (PUHSD)

Evaluator: Policy Studies Associates

Grade 10 Students Who Meet or Exceed Proficiency on AIMS Compared with Arizona State-Wide Average



Key Finding:

- One year after implementation of *READ 180* in PUHSD in fall of 2003, the number of PUHSD students who met or exceeded proficiency on the Arizona Instrument for Measuring Success (AIMS) test increased by 33 percent, compared to the statewide gain of 14 percent.



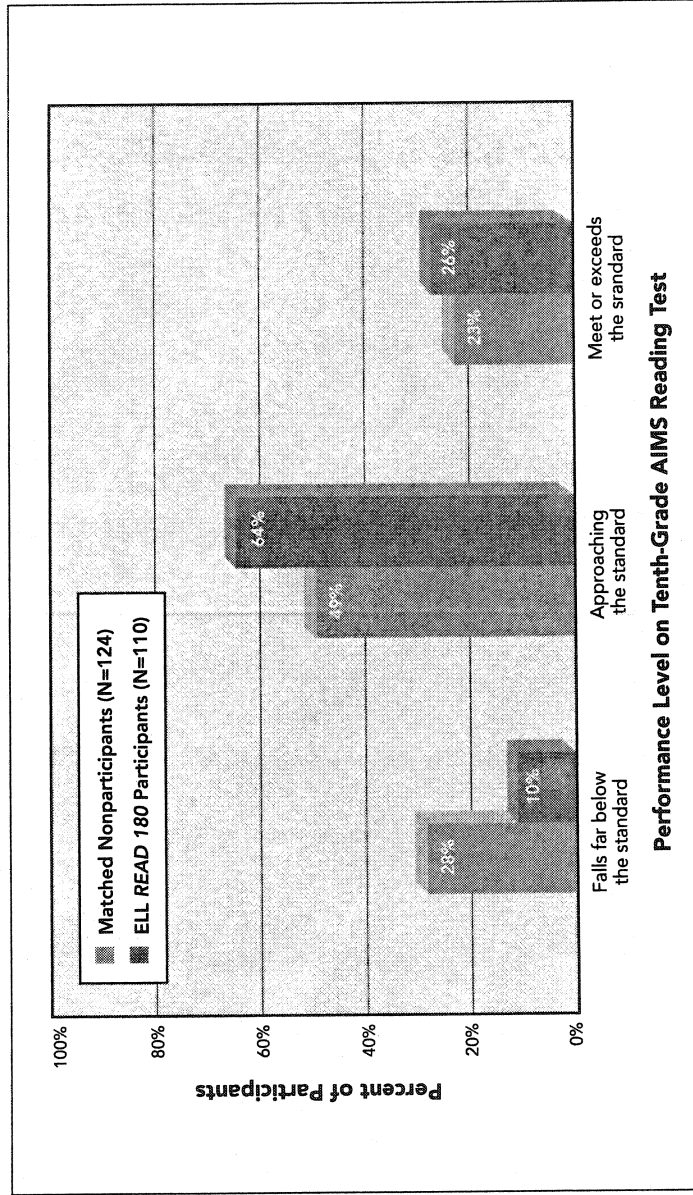
READ 180 Results

Sustaining Results High School Effectiveness

Phoenix Union High School District, AZ (PUHSD)

Evaluator: Policy Studies Associates

AIMS Reading Performance Level for Students Eligible for ELL Services,
READ 180 Participants vs. Matched Nonparticipants



Key Finding:

- *READ 180* ninth-grade students who were classified as English Language Learners (ELLs) outperformed matched ELL nonparticipants on the tenth-grade Arizona Instrument for Measuring Success (AIMS) reading test, with ELL *READ 180* students achieving 654 scale score points, and matched ELL nonparticipants achieving 646 scale score points.

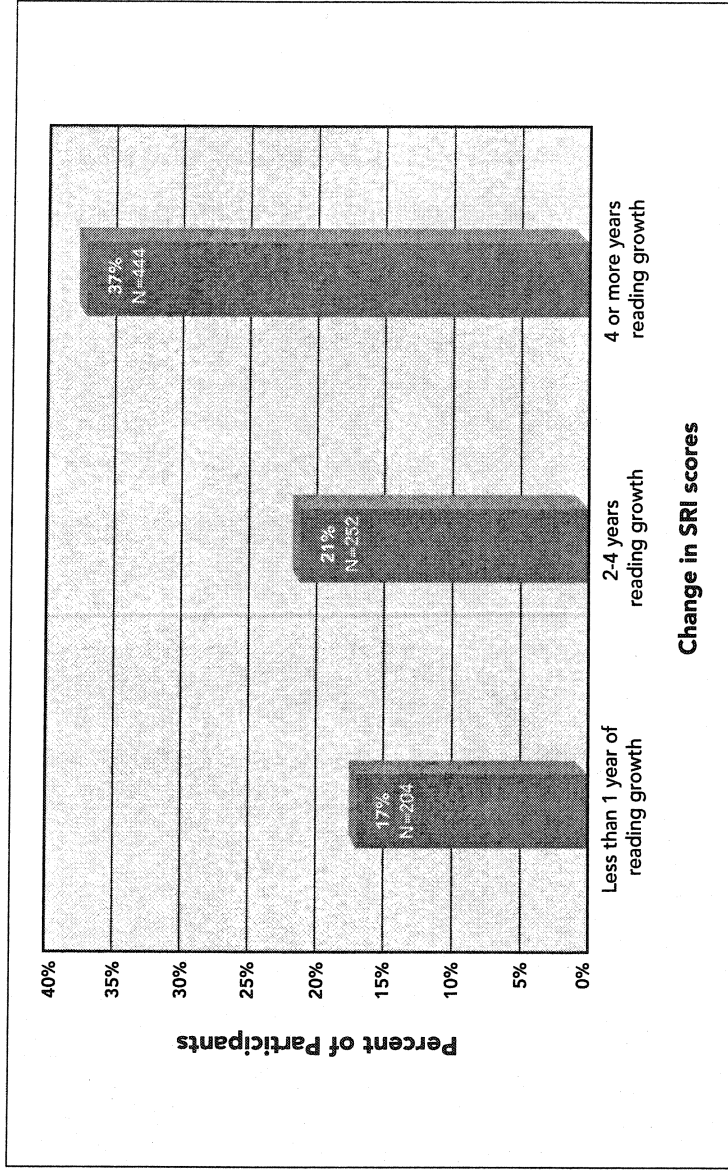


ELL

Phoenix Union High School District, AZ (PUHSD)

Evaluator: Policy Studies Associates

Ninth Grade *READ 180* Participants' Growth in SRI Scores, Phoenix Union High School, 2003-2004



Key Finding:

- More than half (58 percent) of the ninth-grade participants achieved two or more years of growth in reading ability and 37 percent achieved four years' growth or more on the SRI.



READ 180 Results

Sustaining Results High School Effectiveness

Phoenix Union High School District, AZ:

In fall 2003, the Phoenix Union High School District (PUHSD) began using Stage C of *READ 180* for struggling readers in the ninth grade. These students were identified for *READ 180* because they scored below the seventh grade equivalent on the Stanford Achievement Test 9 (SAT-9) administered during the spring of eighth grade.

After one year of *READ 180*, ninth-grade participants averaged a gain of 14 normal curve equivalents (NCEs) on the Scholastic Reading Inventory (SRI) between August 2003 and May 2004. More than half (58 percent) of the ninth-grade participants achieved two or more years of growth in reading ability and 33 percent achieved four years' growth or more. In addition, African-American *READ 180* participants averaged a gain of 11.9 NCEs between their initial and final SRI. Longitudinal results of *READ 180* shown in the tenth-grade Arizona Instrument for Measuring Success (AIMS) test demonstrated that English Language Learner (ELL) *READ 180* participants outperformed matched nonparticipants on the AIMS reading test. On average, *READ 180* ELL students achieved 654 scale score points. In contrast, nonparticipating ELL students earned 646 scale score points. In addition, former *READ 180* participants who scored in the bottom quarter (below 35 NCEs) on the eighth-grade SAT-9 Reading test averaged 653 scale score points on the AIMS Reading assessment, while matched nonparticipating students with the same range of eighth-grade scores averaged 645 scale score points.



ELL



Quotation

Scholastic Education Central Region
300 Madsen Drive, Suite 102, Bloomingdale, IL 60108
Phone: (800) 225-4625 Fax: (630) 282-9002

Prepared for:

Nadina Robinson, ESOL Instructional Coordinator, 9-12
St. Louis Schools
3125 S. Kingshighway
St. Louis, MO 63139
314.776.1686
nadina.robinson@slps.org

Prepared by:**Date:** 10/12/2009

Kathy Kemp
Account Executive
(314) 302-1274
kkemp@scholastic.com

ISBN #	Description	QTY	Unit Price	Subtotal	Discount Amount	Total
979879	READ 180 Stage C Enterprise Conversion Package, Soldan	1	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00
978706	READ 180 Implementation Training, Day 1 (up to 20 participants, 7 hours)	1	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
981282	READ 180 Stage C Additional Classroom Package, Soldan	1	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00
Subtotal				\$18,000.00	\$2,500.00	\$15,500.00
				Shipping and Handling		\$720.00
				Sales Tax		\$0.00
				Total		\$16,220.00

Prices are valid through August 31, 2009

Terms and Conditions

Page 1 of 1

State law requires that sales tax be added to your order unless we have a sales tax exemption certificate on file. Scholastic's terms are FOB shipping point unless otherwise noted on the purchase order. Unless otherwise noted, all services must be delivered within 24 months of purchase.



Quotation

Scholastic Education Central Region
300 Madsen Drive, Suite 102, Bloomingdale, IL 60108
Phone: (800) 225-4625 Fax: (630) 282-9002

Prepared for: Nadina Robinson, ESOL Instructional Coordinator St. Louis Public Schools 3125 S. Kingshighway St. Louis, MO 63139 314.776.1686 nadina.robinson@slps.org	Prepared by: Kathy Kemp Account Executive (314) 302-1274 kkemp@scholastic.com	Date: 9/4/2009
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ISBN #	Description	QTY	Unit Price	Subtotal	Discount Amount	Total
967079	READ 180 Stage C, rBook Student Edition (individual copy) 45 copies for Soldan/60 copies ofr Roosevelt	60	\$29.95	\$1,797.00	\$0.00	\$1,797.00
981282	READ 180 Stage C Additional Classroom Package	1	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00
973485	READ 180 Stage C, rBook Teacher's Edition (individual copy)	1	\$425.00	\$425.00	\$0.00	\$425.00
516298	Stage C LBook Student Worktext (10 copies)	5	\$149.50	\$747.50	\$0.00	\$747.50
516589	Stage C LBook Classroom Pack (10 Student Worktexts and Teaching Guide)	1	\$445.00	\$445.00	\$0.00	\$445.00
Subtotal				\$11,414.50	\$0.00	\$11,414.50
				Shipping and Handling		\$639.30
				Sales Tax		\$0.00
				Total		\$12,053.80

Prices are valid for 90 days.

Terms and Conditions

Page 1 of 1

State law requires that sales tax be added to your order unless we have a sales tax exemption certificate on file. Scholastic's terms are FOB shipping point unless otherwise noted on the purchase order. Unless otherwise noted, all services must be delivered within 24 months of purchase.

**SAINT LOUIS PUBLIC SCHOOLS**

Date: November 24, 2009

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-17-09-05
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

Approve the purchase of technology equipment/supplies from World Wide Technology (State Contract with Dell, Inc.) in conjunction with the Innovative Technology Education Fund (ITEF) Grant awarded to Fanning Middle School for 2009/2010 school year. This project will enhance the curriculum for students by providing rigor and expanding differentiation strategies. The cost should not exceed \$9,300.

BACKGROUND:

This is a written request to fulfill the terms of the Innovative Technology Education Fund Grant (ITEF) at Fanning Middle School to purchase the following items through World Wide Technology: 12 student laptop computers @ \$775.00 each.

CSIP: Goal 2: Process Performance

Row: 79

MSIP: 7.2.3

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)


Fund Source: 730-1131-6542-314-UB	Non-GOB	Requisition #: 10116084, 10116087
Amount: \$9,300		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$9,300.00 <input checked="" type="checkbox"/>	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600005444

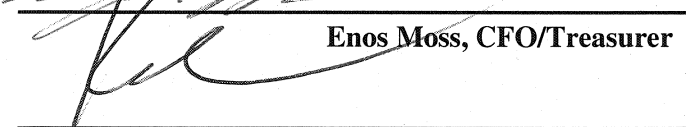
Department: Fanning Middle

Requestor: Verona Bowers


 Dr. Carlinda Purcell, Dep. Supt., Academics


 Angela Banks, Interim Budget Director


 Enos Moss, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent

CONFIGURATION REQUIREMENTS WORKSHEETS

Notebook - Business User

Pricing Effective: October 1, 2009 Through December 31, 2009

Quote Number:	509472166	50947496	509475035	509475681
Brand/Model:	Latitude E4300	Latitude E5400	Latitude E5500	Vostro 1720
Base Price:	\$1,224.00	\$748.00	\$775.00	\$870.00
Windows 7 W7PXD3E	W7PXD3E	W7PXD3E	W7PXD3E	W7PXD3E
Is your pricing available to cooperative entities?	13" Display	14" Display	15" Display	17" Display
Laptop Display Resolution: The manufacturer should indicate the laptop display's optimized resolution.	WXGA (1280 x 800) LED Display	WXGA (1280x800)	WXGA (1280x800)	WXGA+ (1440x900)
Minimum System Specifications/Requirements:	Manufacturer should indicate model number(s) and provide a description.			
General: Corporate Class PC with 12-month image stability proposed.				
CPU: Intel Core 2 Duo - Manufacturer must indicate the CPU.	Intel Core 2 Duo SP9400, 2.40GHz, 1066MHz 6M	Intel Core 2 Duo T7250, 2.00GHz, 2M L2 Cache, 800MHz FSB	Intel Core 2 Duo T7250, 2.00GHz, 2M L2 Cache, 800MHz FSB	Intel Core 2 Duo T6670, 2.2GHz800MHz FSB, 2M L2 Cache
Hard Disk: 80GB, 5400RPM	80GB Hard Drive 9.5MM, 5400RPM	80GB Hard Drive 9.5MM, 5400RPM	80GB Hard Drive 9.5MM, 5400RPM	160 GB Hard Drive 9.5MM, 5400RPM
Memory: 2GB	2.0GB DDR3-1066MHz 1 DIM	2.0GB, DDR3-1066 SDRAM, 2 DIMM	2.0GB, DDR3-1066 SDRAM, 2 DIMM	2.0GB, DDR3-866 SDRAM, 1 DIMM
Integrated Mouse: (touchpad, ball, or trackpoint)	Integrated	Touchpad	Touchpad	Touchpad
Sound Card: Integrated	Integrated	Integrated	Integrated	Integrated
Video Card: Integrated	Intel Graphics Media Accelerator 4500MHD	Intel Graphics Media Accelerator 4500MHD	Intel Graphics Media Accelerator 4500MHD	Intel Graphics Media Accelerator 4500MHD
Integrated Ethernet Support: (RJ-45) 10/100/1000 Ethernet with Wake on LAN	10/100/1000 NIC WOL	10/100/1000 NIC WOL	10/100/1000 NIC WOL	10/100/1000 NIC WOL
Modem: V.92 56K Integrated	USB MODEM	INTEGRATED	INTEGRATED	USB MODEM
Optical Drive: DVD/CD-ROM	DVD+RW	8X DVD+RW	8X DVD+RW	8X DVD+RW
Minimum of 2 USB 2.0 ports	2 USB 2.0 Ports	4 USB 2.0 Ports	4 USB 2.0 Ports	6 USB 2.0 Ports
Replicator port	Port for Port Replicator	Port for Port Replicator	Port for Port Replicator	Port for Port Replicator
Video Out port	VGA	VGA, S-Video	VGA, S-Video	VGA
Integrated Wireless Solution 802.11 b/g	Dell 1397 WLAN (802.11a/g) mini Card Latitude 6 Cell Battery	Dell 1397 WLAN (802.11a/g) mini Card Latitude 6 Cell Battery	Dell 1397 WLAN (802.11a/g) mini Card Latitude 6 Cell Battery	Dell Wireless 1395 802.11g 6 Cell Battery
Standard Battery				
Operating System: Microsoft Windows Vista Business, current service pack, with media and the ability to load Microsoft Windows XP. It is highly desirable for Microsoft Windows XP with the current service pack be installed on the device before delivery to the state agency.	Windows XP PRO SP3 with Windows Vista Business License	Windows XP PRO SP3 with Windows Vista Business License	Windows XP PRO SP3 with Windows Vista Business License	Windows XP PRO SP3 with Windows Vista Business License
System Warranty: 3 years, On-site, Next Business day, parts and labor				
Battery Warranty: 1 year	YES	YES	YES	YES
Delivery: Delivery shall be F.O.B. Destination to a secure inside location and included in the base price.				
Energy Star 4	YES	YES	YES	YES
Upgrades: Must be purchased at the same time as the device				
Upgrade to LED Display	Model Number/Description	Price	Model Number/Description	Price
Upgrade to Microsoft Windows Vista Ultimate	XP33UDE(XP) or VU31E(Vista)	\$65.00	XP33UDE(XP) or VU31E(Vista)	\$65.00
Upgrade to Microsoft Windows Vista 64-bit (necessary for devices with memory above 4GBs)	VB61E	\$0.00	VB61E	NA
Additional 1GB RAM Memory	4G2 (800MHz)	\$20.00	4G2D8	\$10.00 and \$25.00
Upgrade to 120GB Hard Drive - Indicate Speed	NA		NA	\$10.00
Upgrade to 160GB Hard Drive - Indicate Speed	160G54	\$3.00	160G54- 5400RPM	\$3.00
Upgrade to 250GB Hard Drive - Indicate Speed	250G72	\$10.00	250G72	\$10.00
Upgrade Optical Drive to CD-RW	INCLUDED	\$0.00	X45PC	\$0.00
Upgrade Optical Drive to DVD/CD-RW	INCLUDED	\$0.00	INCLUDED	\$0.00
Upgrade Optical Drive to DVD-RW	INCLUDED	\$0.00	8XDVWR	\$0.00
Upgrade Optical Drive to BluRay Reader	NA		na	\$
Upgrade Optical Drive to BluRay Reader/Writer	NA		BRAY	\$95.00
Upgrade to 802.11n WAN	DW1510	\$7.00	DW1510	\$7.00
Battery Upgrade	INCLUDED	\$0.00	9C	\$7.00
Biometric Fingerprint Reader	FRDR	\$15.00	FRTPAD	\$18.00
Embedded TPM security chip	INCLUDED	\$0.00	DPFRDR	\$15.00
Dual DVI video card	NA		NA	\$0.00
Intel CentrinoPro Processor Technology	INCLUDED	\$0.00	INCLUDED	\$0.00
Bluetooth 2.0	BT365	\$10.00	BT370	\$7.00
				IN355X \$10.00



SAINT LOUIS PUBLIC SCHOOLS

Date: November 24, 2009

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-17-09-06
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

Approve the purchase of Dell technology equipment/supplies from World Wide Technology (through the State Contract) in conjunction with the Innovative Technology Education Fund (ITEF) Grant awarded to Kennard CJA for the 2009/2010 school year. This project will enhance the gifted curriculum for students by providing rigor and expanding differentiation strategies.

BACKGROUND:

The request is being made to fulfill the terms of the Innovative Technology Education Fund Grant (ITEF) at Kennard CJA. The funds will be used to purchase 11 student Dell laptop computers @ \$775.00 (\$8,525.00). The State Contract through World Wide Technology is the vehicle being used to purchase the equipment.

CSIP: Goal 2: Process Performance

Row: 79

MSIP: 7.2.3

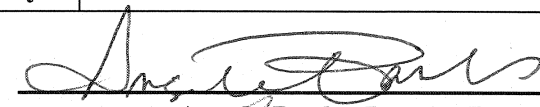
FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 730-1111-6443-503-U9	Non-GOB	Requisition #: 10115022
Amount: \$8,525.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$8,525.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600005444

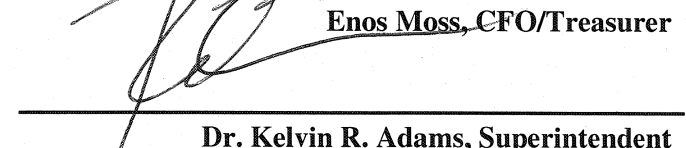
Department: Kennard CJA

Requestor: Wanda LeFlore


 Dr. Carlinda Purcell, Dep. Supt., Academics


 Angela Banks, Interim Budget Director


 Enos Moss, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent

CONFIGURATION REQUIREMENTS WORKSHEETS

Notebook - Business User

Pricing Effective: October 1, 2009 Through December 31, 2009											
Quote Number:	509472166	509474496	509475035	509475681							
Brand/Model:	Latitude E4300	Latitude E5400	Latitude E5500	Vostro 1720							
Base Price:	\$1,224.00	\$748.00	\$775.00	\$870.00							
Windows 7	W7PXD3E	W7PXD3E	W7PXD3E	W7PXD3E							
Is your pricing available to cooperative entities?											
	13" Display	14" Display	15" Display	17" Display							
Laptop Display Resolution:	The manufacturer should indicate the laptop display's optimized resolution.										
Minimum System Specifications/Requirements:	General: Corporate Class PC with 12-month image stability										
CPU: Intel Core 2 Duo	Manufacturer must indicate the CPU proposed.										
Hard Disk:	80GB, 5400RPM	80GB Hard Drive 9.5MM, 5400RPM	80GB Hard Drive 9.5MM, 5400RPM	160 GB Hard Drive 9.5MM, 5400RPM							
Memory:	2GB	2.0GB DDR3-1066MHz, 1 DIM	2.0GB, DDR3-1066 SDRAM, 2 DIMM	2.0GB, DDR3-866 SDRAM, 1 DIMM							
Integrated Mouse:	(touchpad, ball, or trackpoint)	Touchpad	Touchpad	Touchpad							
Sound Card:	Integrated	Integrated	Integrated	Integrated							
Video Card:	Integrated	Intel Graphics Media Accelerator 4500MHD	Intel Graphics Media Accelerator 4500MHD	Intel Graphics Media Accelerator 4500MHD							
Integrated Ethernet Support:	(RJ-45) 10/100/1000 Ethernet with Wake on LAN	10/100/1000 NIC WOL	10/100/1000 NIC WOL	10/100/1000 NIC WOL							
Modem:	V.92 56K Integrated	USB MODEM	INTEGRATED	USB MODEM							
Optical Drive:	DVD/CD-ROM	DVDRW	8X DVD+/-RW	8X DVD+/-RW							
Minimum of 2 USB 2.0 ports	2 USB 2.0 Ports	4 USB 2.0 Ports	4 USB 2.0 Ports	6 USB 2.0 Ports							
Replicator port	Port for Port Replicator	Port for Port Replicator	Port for Port Replicator	Port for Port Replicator							
Video Out port	VGA	VGA, S-Video	VGA, S-Video	VGA							
Integrated Wireless Solution	802.11a/g	Dell 1397 WLAN (802.11a/g) mini Card Latitude	Dell 1397 WLAN (802.11a/g) mini Card Latitude	Dell Wireless 1395 802.11g							
Standard Battery	6 Cell Battery	6 Cell Battery	6 Cell Battery	6 Cell Battery							
Operating System:	Microsoft Windows Vista Business, current service pack, with media and the ability to load Microsoft Windows XP. It is highly desirable for Microsoft Windows XP with the current service pack be installed on the device before delivery to the state agency.	Windows XP PRO SP3 with Windows Vista Business License	Windows XP PRO SP3 with Windows Vista Business License	Windows XP PRO SP3 with Windows Vista Business License							
System Warranty:	3 years, On-site, Next Business day, parts and labor										
Battery Warranty:	1 year	YES	YES	YES							
Delivery:	Delivery shall be F.O.B. Destination to a secure inside location and included in the base price.										
Energy Star 4	YES	YES	YES	YES							
Upgrades: Must be purchased at the same time as the device											
Upgrade to LED Display											
Upgrade to Microsoft Windows Vista Ultimate	XP33UDE(XP) or VU31E(Vista)		XP33UDE(XP) or VU31E(Vista)	XP33UDE(XP) or VU31E(Vista)							
Upgrade to Microsoft Windows Vista 64-bit (necessary for devices with memory above 4GBs)	VB61E		VB61E	NA							
Additional 1GB RAM Memory	4G2 (800GHz)		4G2D8	3GB2D							
Upgrade to 120GB Hard Drive - Indicate Speed	NA		NA	na							
Upgrade to 160GB Hard Drive - Indicate Speed	160G54		160G54 - 5400 RPM	160G54K - 5400RPM							
Upgrade to 250GB Hard Drive - Indicate Speed	250G72		250G72								
Upgrade Optical Drive to CD-RW	INCLUDED		INCLUDED	INCLUDED							
Upgrade Optical Drive to DVD/CD-RW	INCLUDED		INCLUDED	INCLUDED							
Upgrade Optical Drive to DVD-RW	INCLUDED		INCLUDED	INCLUDED							
Upgrade Optical Drive to BluRay Reader	NA		NA	\$							
Upgrade Optical Drive to BluRay Reader/Writer	NA		NA	BRCMBRP							
Upgrade to 802.11n WAN	DW1510		DW1510	DW1510							
Battery Upgrade	INCLUDED		9C	8CELL							
Biometric Fingerprint Reader	FRDR		FRTPAD	FPRDR							
Embedded TPM security chip	INCLUDED		INCLUDED	INCLUDED							
Dual DVI video card	NA		NA	na							
Intel CentrinoPro Processor Technology	INCLUDED		INCLUDED	INCLUDED							
Bluetooth 2.0	BT365		BT370	IN355X							
				\$10.00							

Backlit Keyboard	ENGBL	\$20.00	ENGBL	\$18.00	NA	NA	\$
LED Nightlight	INCLUDED	\$0.00	INCLUDED	\$0.00	NA	NA	\$
Integrated Webcam	CAM	\$15.00	CAMMIC	\$10.00	NA	LCDCDSW	\$20.00
Integrated Microphone	INCLUDED	\$0.00	INCLUDED	\$0.00	Na	LCDCDSW	\$20.00
Asset Tagging with Electronic Inventory Reporting (1st tag)	366-1000	\$10.00	366-1000	\$8.00	366-1000	366-1000	\$10.00
Asset Tagging with Electronic Inventory Reporting (each additional tag)	366-1000	\$8.00	366-1000	\$8.00	366-1000	366-1000	\$8.00
Image Load / Management	366-1227	\$25.00	366-1227	\$25.00	366-1227	366-1227	\$25.00
No hard drive return (in compliance with HIPPA)	KYHD3Y	\$7.40	KYHD3Y	\$7.40	KYHD3Y	KYHD3Y	\$7.40
Delivery to a secure agency location with pallet removal of pallet sized orders		\$		\$			\$
Options: Do not have to be purchased at the same time as the device, but may only be purchased for devices obtained through the bulk buy.							
USB - 1.44 MB 3.5" Floppy Drive	Model Number/Description	Price	Model Number/Description	Price	Model Number/Description	Price	Model Number/Description
Port Replicator	341-2545	\$20.00	341-2545	\$20.00	341-2545	\$20.00	341-2545
Docking Station	430-3113 E port Simple	\$83.00	430-3113 E port Simple	\$83.00	430-3113 E port Simple	\$83.00	A0457578
Monitor Stand	430-3114 E port Plus	\$95.00	430-3114 E port Plus	\$95.00	430-3114 E port Plus	\$95.00	A0457578
Additional Battery	330-0875	\$65.00	330-0875	\$65.00	330-0875	\$65.00	330-0875
Carrying Case - Nylon	312-0823	\$55.00	312-0762	\$48.00	312-0762	\$48.00	312-0741
HSOPA Internal Wireless Card: Up to 3G	330-1182	\$23.00	330-1182	\$23.00	330-1181	\$28.00	330-1935Q409
External Keyboard	430-3170	\$115.00	DW553A + 14VXG (MUST BE O	\$140.00	DW553A + 15WXG (MUST BE O	\$140.00	NA
Optical Mouse	310-7995	\$9.00	310-7995	\$9.00	310-7995	\$9.00	310-7995
Battery Slice	310-9603	\$8.00	310-9603	\$8.00	310-9603	\$8.00	310-9603
NA	NA		NA		NA		
System Warranty Upgrade: System warranty upgrades must be purchased at the time of the purchase of the device							
Accidental Damage Protection	CCADS3	\$99.00	CCADS3	\$99.00	CCADS3	\$99.00	CCADS3
Additional One Year, On-Site, Next Business day, Parts and Labor Warranty	U4OS	\$55.00	U4OS	\$55.00	U4OS	\$55.00	U4OS
Additional Two Years, On-Site, Next Business day, Parts and Labor Warranty	U5OS	\$75.00	U5OS	\$75.00	U5OS	\$75.00	U5OS
Parts-Only Warranty (i.e. direct parts ordering)	900-8050 Warranty Parts Direct per Technician per year	\$208.00	900-8050 Warranty Parts Direct per Technician per year	\$208.00	900-8050 Warranty Parts Direct per Technician per year	\$208.00	900-8050 Warranty Parts Direct per Technician per year
3 years, Depot Warranty, parts and labor		\$		\$		\$	
Battery Warranty Upgrades: Battery warranty upgrades must be purchased at the time of the purchase of the device							
Additional One Year Battery Warranty	EXTBAT1	\$58.00	EXTBAT1	\$58.00	EXTBAT1	\$58.00	EXTBAT1
Additional Two Years Battery Warranty	EXTBAT2	\$60.00	EXTBAT2	\$60.00	EXTBAT2	\$60.00	EXTBAT2
Additional One Year Battery Slice Warranty	NA		NA		NA		
Additional Two Years Battery Slice Warranty	NA		NA		NA		
Hard Drive: The manufacturer should indicate the speed of all proposed hard drives.							



1001 Craig Road • Suite 260 • St. Louis, MO 63146 • 314.317.2257 • lisa@enhancinglearning.org

May 13, 2009

Grant Agreement

Project Title: Kennard's Writing Program Moves to the 21st Century: Electronic Portfolios

Grant Number: 3038366

Name, address, and telephone number of grantee:

Merry Denny
St. Louis Public Schools
5031 Potomac
St Louis, MO 63139-1316
314-353-8875

Name, address, and telephone number of contact person for this grant:

Innovative Technology Education Fund
Lisa Dinga, Executive Director
1001 Craig Road, Suite 260
St. Louis, MO 63146
(314) 317-2257
lisa@enhancinglearning.org

Amount of Grant: \$14,567.03 (partial grant to fund up to: 1 Laptop Cart (\$1007.99); 1 Scanner (\$116.99); 125 High Speed USB drives (\$1343.75); 1 Digital Camera (\$175.00); 1 Printer (\$398.30); 15 Laptop Computers – Mini Dell's (\$9,000.00); Hyperstudio Software \$2325.00; and \$200.00 in paper)

Grant Period: Up to 12 Months



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Required Reports

Interim Report: No later than November 30, 2009

Final Report: No later than May 31, 2010 or within 30 days of the completion of your project/program (if finished sooner). Copies of all receipts to substantiate purchases **MUST** be mailed to the Innovative Technology Education Fund at the address on page 1 of this contract.

Note: Reports are Electronic and will be available online. Due within 30 days of the completion of your project / program. Please note if you have unused funds you can send a letter to ITEF explaining how you would use them to enhance your project or return them to ITEF with your final report

Grant Purpose: We would like to create electronic student portfolios for all students in grades 2nd and 3rd. This would enable us to update how our students learn to write effectively with the use of technology being the stimulus

Special Conditions:

- Grantees can not apply for future project grants until the current grant project has been completed, all final reports have been submitted, and any unused monies returned to ITEF. If for some reason the school is permanently closed, the equipment should be sent to the school where the majority of these students will be attending.

Conditions Pertaining to Grants

I. Expenditure of Funds

- A. This grant is to be utilized only for the purpose outlined above and in accordance with your grant proposal and budget. Neither the program nor the budget may be modified without the Innovative Technology Education Fund's prior approval.
- B. Any unexpended funds shall be returned to the Innovative Technology Education Fund no later than the close of the grant project or if your organization loses its exemption from federal income taxes under the Internal Revenue Code. Expenses charged against this grant may be incurred only as necessary to carry out the purposes and activities of the approved program. If there are funds remaining at the end of the project period you must return the funds or submit a request to use these additional funds to further support your project (additional supplies, an integrated piece of equipment etc). The ITEF board will review your request and make their determination within 30 days of your final report. If your request is denied, you will have 30 days from the date of the determination to return unused funds to ITEF.
- C. Your organization is solely responsible for the expenditure of funds and shall maintain adequate records of program receipts and expenses consistent with generally accepted accounting practices.



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- D. Your organization will permit the Innovative Technology Education Fund, at its request, to have complete access to your project files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary.
- E. No funds provided by the Innovative Technology Education Fund shall be used for the purpose of influencing legislation by propaganda, participating or interviewing in political campaigns, or engaging in activities which characterize it as an action organization [Treasury Regulation 1.501(c)(3)1(b)(3)].
- F. Interest earned on grant funds in possession of the recipient will accrue and be applied to the project for which funds were granted.
- G. This grant, or any payment thereof, may be discounted, modified or withheld at any time if, in the judgment of the Innovative Technology Education Fund, such action is necessary to comply with requirements of the law, or when there is evidence that the conditions of the grant have not been met, or if, in the judgment of the Innovative Technology Education Fund, continued funding of the project does not seem warranted.

Reports to the Innovative Technology Education Fund

ITEF monitors projects during the full funding period

- H. Annually, grant funds should be included in the regular audit of the organization's funds.
- I. Within two months of receiving the funds, the grantee shall begin using the funds for the program/project/timeline that was funded by ITEF.
If the use of the grant funds has not begun within two months from the date of the grant payment, then the organization should contact ITEF immediately and depending on the circumstances, ITEF may request the funds be immediately returned. Also, if project hiatus occurs for at least two-months, the unused funds are to be returned immediately to ITEF. The grantee may request the awarded funds be re-released for program/project expenses within the dates of the original grant period.

If, during the two-month delay in grant program/project activity, the chief contact for the grantee affirms in a letter to ITEF that the grantee will be using the money within 90 days from the date of the payment, the unused funds may be retained by the grantee for the additional 30-day period. A written report is to be provided to ITEF at the end of this 30-day extension. If ITEF does not agree to extend the grant period, the unexpended funds shall be returned immediately.

Failure to appropriately handle the grant funds according to the policies of ITEF and/or provide required report(s) will eliminate the grantee organization from any funding for a five year period commencing with the date for the original proposed conclusion of the project/program/timeline funded.

II. Limit of Commitment, Indemnification

- A. Unless otherwise stipulated in writing, this grant is made with the understanding that ITEF has no obligation to provide additional support to the Grantee.



1001 Craig Road • Suite 260 • St. Louis, MO 63146 • 314.317.2257 • enhancinglearning.org

- B. The Grantee is an independent organization and ITEF is not responsible for its acts or omissions. The making of the grant provided for herein does not constitute an assumption by ITEF of any of the Grantee's financial or other legal obligations. The Grantee shall pay and hold ITEF harmless from any and all claims, damages and expenses, including any costs of legal defense arising out of the performance of the funded project or attributable to any actual or alleged act or omission of the Grantee or any person(s) acting or alleged to be acting on the Grantee's behalf.

Announcement of Grants

ITEF appreciates receiving copies of press releases and other published references to ITEF. Publicity provides opportunities to highlight the need or problem addressed by the grant, promotes the mission of both the recipient and ITEF, and often helps to stimulate additional financial support for the project and the sponsoring agency or organization.

Materials related to the grant should mention the funder and should state that:

The Innovative Technology Education Fund partners with schools and non-profits to support innovative ideas and models that leverage the use of technology to enhance learning for students and classroom educators. Their grants focus on improving student achievement, extending learning outside regular classroom hours, and providing technology oriented professional development.

The ITEF logo is available in electronic form upon request for use by the grantee.

Grants approved by ITEF may also be reported by ITEF to the media or identified on the ITEF website and in ITEF publications.

The foregoing conditions are hereby accepted by the Grantee:

Signature of authorized representative (School Principal or District Superintendent)

Merry Q. Denny Date 5-20-09

Merry Q. Denny Principal
Printed Name Title

Please return to: Innovative Technology Education Fund, 1001 Craig Road, Suite 260 St. Louis, MO 63146

St. Louis Public School District
SUPERINTENDENT'S REPORT

June 11, 2009


1.0 Preliminary

1.1 CONSENT AGENDA

1.2 Information Items Only

- a) End of Legislative Session Presentation
Mr. Steve Carroll
- b) Wellness Update
Ms. Sharonica Hardin

1.3 Business Items – Action Required

- 06-11-09-01 (Approved at 05/28/09 meeting)** To approve a contract with The CSU, Chico Research Foundation (Sole Source Provider) for services for the Summer Leadership Academy for the time period July 13 – 15, 2009, in an amount not to exceed \$50,000.00. (Funding source: 739-2331-825-FM-6319 [Foundation])
- 06-11-09-02 (Approved at 05/28/09 meeting)** To approve a contract with Bel Mor Associates, LLC (Sole Source Provider) for consulting services related to the Summer Leadership Academy for Principals for the time period June 22-24, 2009, in an amount not to exceed \$5,000.00. (Funding source: 739-2331-825-FM-6319 [Foundation])
-  **06-11-09-03** To approve acceptance of funds from the Innovative Technology Education Fund (ITEF) and authorization to execute related transaction agreement for grant funds from ITEF for the time frame 2009-2010 school year, in an amount not to exceed \$69,183.00. (Funding source N/A [ITEF Grant])
- 06-11-09-04** To approve an increase in the amount of the contract with Microsoft Services Premier Support to provide problem resolution support and training and workshops for IT staff for the period June 1, 2009 through November 18, 2009, in an amount not to exceed \$28,980.00. (Funding source: 981-110-2828-6319-75-100 [GOB])
- 06-11-09-05** To approve an increase in the amount of the contract of the Student Information System (SIS) with Tyler Technologies to cover the time period through June 30, 2009, in an amount not to exceed \$30,000.00. (Funding source: 981-110-2828-6319-75-100 [GOB])

This consent agenda contains the routine operational contracts of the District and the items thereon are subject to change, addition and removal up to the time of the meeting.

Items for Consideration at June 25, 2009

- 06-25-09-01** To approve a contract with Allianz Global Risks U.S. Insurance Company to provide "All Risk Property Insurance" for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$548,918.00. (Funding source: 110-2514-6351-970-00)
- 06-25-09-02** To approve a renewal of a contract with Hartford Steam Boiler Insurance Company for boiler and machinery insurance for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$43,029.00. (Funding source: 110-2514-6351-970-00)
- 06-25-09-03** To approve a contract with State Farm Insurance Company to provide automobile liability and physical damage insurance for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$38,000.00. (Funding source: 110-2514-6354-970-00)
- 06-25-09-04** To approve a renewal of a contract with Markel Insurance Company to provide athletic accident insurance for the time period August 1, 2009 through July 31, 2010, in an amount not to exceed \$50,934.00. (Funding source: 110-2514-6355-970-00)
- 06-25-09-05** To approve a contract with Arch Insurance Company to provide excess - workers' compensation insurance for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$193,790.00. (Funding source: 170-2514-6261-970-00)
- 06-25-09-06** To approve a contract renewal with CCMSI to provide workers' compensation claims administration and loss control services for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$130,945.00. (Funding source: 170-2514-6261-970-00)
- 06-25-09-07** To approve a contract with International Systems of America, Inc. to provide annual testing and inspection of fire alarms for the district schools and buildings for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$71,477.00. (Funding source: 905-110-2624-6333-00).
- 06-25-09-08** To approve a contract with Bieg Plumbing Company, Inc. to provide domestic water backflow inspections, maintenance and repair services for district schools and buildings for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$75,000.00. (Funding source: 110-2624-6333-905-00)
- 06-25-09-09** To approve a contract with Wiegmann Associates to repair the air conditioning cooling tower at Bunche Middle School so that it is completed prior to school opening in the fall for the time period July 1,

This consent agenda contains the routine operational contracts of the District and the items thereon are subject to change, addition and removal up to the time of the meeting.

2009 through June 30, 2010, in an amount not to exceed \$32,896.00.
(Funding source: 110-2828-6319-981-00)

- 06-25-09-20** To approve the continuation of the Excess Workers' Compensation Bond as required by the Missouri Department of Insurance for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$11,125.00. (Funding source: 170-2514-6261-970-00)
- 06-25-09-21** To approve a purchase from Universal Business Supply (Sole Source Provider) from the SLPS preferred vendor list of hygienic items for students enrolled in the district's students-in-transition homeless program for the period June 1, 2009 through June 30, 2009, in an amount not to exceed \$12,750.00. (Funding source: 822-2336-6411-299-RM)
- 06-25-09-22** To approve the Technology Plan for the purpose of guiding the district's technology implementations for the 2009-2012 school years, at no cost to the district.
- 06-25-09-23** To approve acceptance of the Charles Stewart Mott Foundation funds for the grant for the full service schools initiative, Community Education Division for the 2009-2010 school year, at no cost to the district.
- 06-25-09-24** To approve the final bus routes for the fiscal year 2008 – 2009.
- 06-25-09-25** To approve a contract with Schoolnet for assessment and professional development for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$650,000.00. (Funding source: 110-2822-984-00-110-6319)
- 06-25-09-26** To approve a contract renewal with Schoolwires for website hosting services and software licenses for the time period July 1, 2009 through June 30, 2010, in an amount not to exceed \$51,300.00. (Funding source: 981-110-2828-6358-75)
- 06-25-09-27** To approve a Memorandum of Understanding with the Teacher Home Visit Program to establish a cohesive partnership between home and school, for the time period June 11, 2009 through June 30, 2010, in an amount not to exceed \$30,000.00. (Funding source: n/a)
- 06-25-09-28** To approve adoption of the FY 2008 / 2009 SLPS Assessment Calendar for the time period FY 09-10, at no cost to the district.
- 06-25-09-29** To approve acceptance of 1003 NCLB Grand School Improvement Funds and authorize execution related to academic and accountability transactions for the time period FY 2009-2010, at no cost to the district.
- 06-25-09-30** to approve a contract with ACE Learning Centers to develop alternative programs for the time period September 1, 2009 through June 30, 2010, in an amount not to exceed \$2,080,000.00. (Funding source: 110-2325-802-00-110-6319)

This consent agenda contains the routine operational contracts of the District and the items thereon are subject to change, addition and removal up to the time of the meeting.

PARTICIPATING ADDENDUM

[hereinafter "Addendum"]

For

WSCA/NASPO PC Contracts 2009-2014

COMPUTER EQUIPMENT, PERIPHERALS, AND RELATED SERVICES

MASTER PRICE AGREEMENT NUMBER B27160

Between

Dell Marketing L.P.

[hereinafter "Contractor"]

and

State of Missouri

[hereinafter "Participating State"]

State of Missouri/ Contract # B27160

Page 1 of 5

1. Scope

This Addendum covers the WSCA/NASPO PC Contracts 2009-2014 (Computer Equipment, Peripherals and Related Services) lead by the State of Minnesota by the State of Missouri for use by political subdivisions of the State of Missouri. Agencies governed by chapter 34 RSMo are specifically prohibited from using this agreement unless specifically authorized by the Director of Purchasing and Materials Management for the State of Missouri.

2. Participation

Use of specific WSCA/NASPO cooperative contract shall be governed by the scope as approved by the Director of Purchasing and Materials Management for the State of Missouri. Issues of interpretation and eligibility for participation are solely within the authority of the Director of Purchasing and Materials Management for the State of Missouri.

3. Changes:

No changes are required.

4. Continuation of Participation from WSCA/NASPO PC Contracts 2004-2009:

To the extent permitted by the laws and rules of the state in which an individual participating entity is located, valid participating addenda for the WSCA/NASPO PC Contracts 2004-2009 are hereby extended to include participation in the WSCA/NASPO PC Contracts 2009-2014.

The authorization to participate in the WSCA/NASPO PC Contracts 2004-2009 is sufficient to permit participation in the WSCA/NASPO PC Contracts 2009-2014.

5. Lease Agreements

The political subdivisions of the State of Missouri are approved to utilize the lease agreement for equipment with no changes to the terms and conditions. Agencies governed by chapter 34 RSMo are specifically prohibited from using this lease agreement unless specifically authorized by the Director of Purchasing and Materials Management for the State of Missouri.

PARTICIPATING ADDENDUM

[hereinafter "Addendum"]

For

**WSCA/NASPO PC Contracts 2009-2014
COMPUTER EQUIPMENT, PERIPHERALS, AND RELATED SERVICES
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Page 2 of 5

6. Primary Contacts

The primary government **contact individuals for this Addendum** are as follows (or their named successors):

Master Agreement Contacts

Lead State:

Name: Bernadette Kopischke
Address: 112 Admin Bldg, St Paul, MN 55155
Telephone: (651) 201-2450
Fax: (651) 297-3996
E-mail: bernie.kopischke@state.mn.us

Contractor Lead:

Name: Stephanie D. Shipp
Address: One Dell Way, Mail Stop 8708, Round Rock, TX 78682
Telephone: (512) 728-7894
Fax: (512) 283-9092
E-mail: Stephanie_Shipp@dell.com

Participating Addendum Contacts

Participating State:

Name: Brent Dixon
Address: P.O. Box 809, Jefferson City, MO 65102
Telephone: 573/751-4903
Fax: 573/526-9818
E-mail: brent.dixon@oa.mo.gov

PARTICIPATING ADDENDUM

[hereinafter "Addendum"]

For

WSCA/NASPO PC Contracts 2009-2014

COMPUTER EQUIPMENT, PERIPHERALS, AND RELATED SERVICES

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State of Missouri/ Contract # B27160

Page 3 of 5

Contractor State Contract Manager:

Name: Ashleigh Lane

Address: One Dell Way, Mail Stop 8708, Round Rock, TX 78682

Telephone: 512-723-1033

Fax: (512) 283-9092

E-mail: Ashleigh_Lane@dell.com

7. Servicing Subcontractors:

Dell may engage third party service providers to perform various services and has several authorized Dell Service Providers (DSPs). DSPs will not accept orders or payments.

Dell wishes to identify **Servicing Subcontractor(s)** ("**WSCA Agent**") to market Dell's Products and Services, as identified on Dell's Products & Services Schedule ("PSS"), on behalf of Dell. The Participating Entity may utilize WSCA Agents pursuant to the Dell defined WSCA Agent program as defined in a separate written Agreement between Dell and WSCA Agent.

WSCA Agents authorized within the State will have their names identified on the State's respective www.Dell.com/naspowsca Dell state store page.

Placement of Orders and shipment of Order directly from Dell will remain unchanged in the PA. All orders and payments are to be issued directly to: **Dell Marketing L.P.**

All purchase orders issued by purchasing entities with the jurisdiction of this Addendum must include the Participating State contract number: [insert appropriate number]; and the Master Price Agreement Number B27160

8. Compliance with reporting requirements of the "American Recovery and Reinvestment Act of 2009" ("ARRA"): If Dell is notified by ordering entity that a specific purchase order is being made with ARRA funds, Dell agrees to assist the ordering entity with their requirement to comply with the data element and reporting as currently defined in Federal Register Vol 74 #61, Pages 14824-14829 (or subsequent changes or modifications to these requirements as published by the Federal OMB). Ordering entity is responsible for informing Dell at the time of purchase order placement that ARRA funds are being used. Dell will include the tracking data, if provided by ordering entity, as an element within the utilization report, as per Article 44 of the MPA. Dell, as it relates to purchases under this contract, is not a subcontractor or subgrantee, but simply a provider of goods and related services.

PARTICIPATING ADDENDUM

[hereinafter "Addendum"]

For

WSCA/NASPO PC Contracts 2009-2014

COMPUTER EQUIPMENT, PERIPHERALS, AND RELATED SERVICES

MASTER PRICE AGREEMENT NUMBER B27160

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State of Missouri/ Contract # B27160

Page 4 of 5

9. Services:

The terms of the Agreement shall apply each time Customer engages Dell to provide services.

All services provided will be described in one or more of the following:

- (i) "Service Descriptions" used to describe any services purchased by an entity;
- (ii) any mutually agreed upon "Statement of Work" ("SOW") executed by the parties; or
- (iii) any "Technical Specification Form" approved by the parties

10. Evaluation Equipment:

Dell, by mutual agreement with the Participating Entity, wishes to allow the use of equipment for the purposes of evaluation prior to purchase. Purchases of the equipment shall comply with the terms of the Master Purchase Agreement and participating addendum.

This Addendum and the Master Price Agreement together with its exhibits, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Addendum and the Master Price Agreement, together with its exhibits, shall not be added to or incorporated into this Addendum or the Master Price Agreement and its exhibits, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Addendum and the Master Price Agreement and its exhibits shall prevail and govern in the case of any such inconsistent or additional terms. This Addendum applies only in the jurisdiction of the Participating State or Participating Entity which has executed this Addendum.

PARTICIPATING ADDENDUM

[hereinafter "Addendum"]

For

WSCA/NASPO PC Contracts 2009-2014

COMPUTER EQUIPMENT, PERIPHERALS, AND RELATED SERVICES

MASTER PRICE AGREEMENT NUMBER B27160

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State of Missouri/ Contract # B27160

Page 5 of 5

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by Contractor below.

Signatures as required by State Statutes, Rules or Policies



Director

State of Missouri, Division of Purchasing & Material Management

James Miluski
Printed Name

8/17/09
Date

Dell Marketing, L.P.

Ashleigh Lane
Printed Name

August 18, 2009
Date

**SAINT LOUIS PUBLIC SCHOOLS****Date:** November 24, 2009**To:** Dr. Kelvin R. Adams, Superintendent**From:** Dr. Carlinda Purcell, Dep. Supt., Academics**VENDOR SELECTION METHOD:**

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 12-17-09-07
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

Approve the purchase of technology equipment/supplies from World Wide Technology (State Contract with Dell, Inc.) in conjunction with the Innovative Technology Education Fund (ITEF) Grant awarded to Gateway Michael School for 2009/2010 school year. This project will enhance the curriculum for students by providing rigor and expanding differentiation strategies. The cost should not exceed \$15,744.

BACKGROUND:

This is a written request to fulfill the terms of the Innovative Technology Education Fund Grant (ITEF) at Gateway Michael School to purchase the following items through World Wide Technology: Optiplex 760 Desktop computers and Touch Screen monitors.

CSIP: Goal 2: Process Performance**Row:** 79**MSIP:** 7.2.3**FUNDING SOURCE:** (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

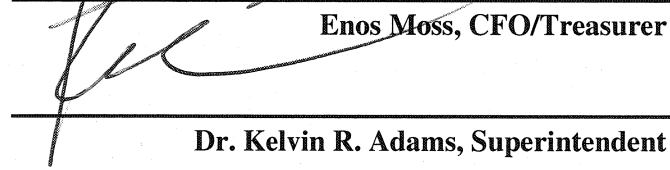
Fund Source: 730-1111-6443-552-RZ	Non-GOB	Requisition #:
Amount: \$ 15,744		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$15,744.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600005444

Department: Gateway Michael School**Requestor:** Petra Baker

 Dr. Carlinda Purcell, Dep. Supt., Academics


 Angela Banks, Interim Budget Director


 Enos Moss, CFO/Treasurer


 Dr. Kelvin R. Adams, Superintendent

CONFIGURATION REQUIREMENTS WORKSHEETS

Notebook - Business User

Pricing Effective: October 1, 2009 Through December 31, 2009

Quote Number: 509472166	509475035	509475035	509475035
Brand/Model: Latitude E4300	Latitude E5400	Latitude E5400	Latitude E5400
Base Price: \$1,224.00	\$748.00	\$775.00	\$775.00
Windows 7 W7PXD3E	W7PXD3E	W7PXD3E	W7PXD3E
Is your pricing available to cooperative entities?			
Laptop Display Resolution: The manufacturer should indicate the laptop display's optimized resolution.	13" Display	14" Display	15" Display
Minimum System Specifications/Requirements:	WXGA (1280 x 800) LED Display	WXGA (1280x800)	WXGA (1280x800)
General: Corporate Class PC with 12-month image stability proposed.	Manufacturer should indicate model number(s) and provide a description.		
CPU: Intel Core 2 Duo - Manufacturer must indicate the CPU proposed.	Intel Core 2 Duo SP9400, 2.40GHz, 1066MHz 6M	Intel Core 2 Duo T7250, 2.00GHz, 2M L2 Cache, 800MHz FSB	Intel Core 2 Duo T6670, 2.2GHz, 800MHz FSB, 2M L2 Cache
Hard Disk: 60GB, 5400RPM	80GB Hard Drive 9.5MM, 5400RPM	80GB Hard Drive 9.5MM, 5400RPM	160 GB Hard Drive 9.5MM, 5400RPM
Memory: 2GB	2.0GB DDR3-1066MHz 1 DIM	2.0GB, DDR3-1066 SDRAM, 2 DIMM	2.0GB, DDR3-866 SDRAM, 1 DIMM
Integrated Mouse: (touchpad, ball, or trackpoint)	Touchpad and Trackpoint	Touchpad	Touchpad
Sound Card: Integrated	Integrated	Integrated	Integrated
Video Card: Integrated	Intel Graphics Media Accelerator 4500MHD	Intel Graphics Media Accelerator 4500MHD	Intel Graphics Media Accelerator 4500MHD
Integrated Ethernet Support: (RJ-45) 10/100/1000 Ethernet with Wake on LAN	10/100/1000 NIC WOL	10/100/1000 NIC WOL	10/100/1000 NIC WOL
Modem: V.92 56K Integrated	USB MODEM	INTEGRATED	USB MODEM
Optical Drive: DVD/CD-ROM	DVD-RW	8X DVD+/-RW	8X DVD+/-RW
Minimum of 2 USB 2.0 ports	2 USB 2.0 Ports	4 USB 2.0 Ports	6 USB 2.0 Ports
Replicator port	Port for Port Replicator	Port for Port Replicator	Port for Port Replicator
Video Out port	VGA	VGA, S-Video	VGA
Integrated Wireless Solution 802.11 b/g	Deell 1397 WLAN (802.11a/g) mini Card Latitude 6 Cell Battery	Deell 1397 WLAN (802.11a/g) mini Card Latitude 6 Cell Battery	Deell Wireless 1395 802.11g 6 Cell Battery
Standard Battery			
Operating System: Microsoft Windows Vista Business, current service pack, with media and the ability to load Microsoft Windows XP. It is highly desirable for Microsoft Windows XP with the current service pack be installed on the device before delivery to the state agency.	Windows XP PRO SP3 with Windows Vista Business License	Windows XP PRO SP3 with Windows Vista Business License	Windows XP PRO SP3 with Windows Vista Business License
System Warranty: 3 years, On-site, Next Business day, parts and labor			
Battery Warranty: 1 year	YES	YES	YES
Delivery: Delivery shall be F.O.B. Destination to a secure inside location and included in the base price.			
Energy Star 4	YES	YES	YES
Upgrades: Must be purchased at the same time as the device			
Upgrade to LED Display			
Upgrade to Microsoft Windows Vista Ultimate	Model Number/Description	Model Number/Description	Model Number/Description
Upgrade to Microsoft Windows Vista 64-bit (necessary for devices with memory above 4GBs)	XP33UDE(XP) or VU31E(Vista)	XP33UDE(XP) or VU31E(Vista)	XP33UDE(XP) or VU31E(Vista)
	\$65.00	\$65.00	\$65.00
Additional 1GB RAM Memory	VB61E	VB61E	NA
Upgrade to 120GB Hard Drive - Indicate Speed	4G2 (6000RPM)	4G2D8 (4 GB, 8000RPM)	3GB2D (3 GB, 8000RPM)
	NA	NA	NA
Upgrade to 160GB Hard Drive - Indicate Speed	160GS4	160GS4 - 5400RPM	160GS4K - 5400RPM
Upgrade to 250GB Hard Drive - Indicate Speed	250G72	250G72	250G72
Upgrade: Optical Drive to CD-RW	INCLUDED	INCLUDED	INCLUDED
Upgrade: Optical Drive to DVD/CD-RW	INCLUDED	INCLUDED	INCLUDED
Upgrade: Optical Drive to DVD-RW	INCLUDED	INCLUDED	INCLUDED
Upgrade: Optical Drive to BluRay Reader	NA	NA	NA
Upgrade: Optical Drive to BluRay Reader/Writer	NA	NA	NA
Upgrade to 802.11n WAN	DW1510	DW1510	BRMBRP
Battery Upgrade	INCLUDED	INCLUDED	DW1510
Biometric Fingerprint Reader	FRDR	9C	8CELL
Embedded TPM security chip	INCLUDED	FRTPAD	FRPRDR
Dual DVI video card	NA	INCLUDED	INCLUDED
Intel ContinuumPro Processor Technology	NA	NA	na
Bluetooth 2.0	BT365	BT370	BT355X
	\$0.00	\$0.00	\$0.00
	\$10.00	\$7.00	\$10.00

Backlit Keyboard	ENGBL	\$20.00	ENGBL	\$18.00	NA	NA	\$
LED Nightlight	INCLUDED	\$0.00	INCLUDED	\$0.00	NA	NA	\$
Integrated Webcam	CAM	\$15.00	CAMMIC	\$10.00	NA	LCDCDSW	\$20.00
Integrated Microphone	INCLUDED	\$0.00	INCLUDED	\$0.00	Na	LCDCDSW	\$20.00
Asset Tagging with Electronic Inventory Reporting, (1st leg)	366-1000	\$10.00	366-1000	\$8.00	366-1000	366-1000	\$10.00
Asset Tagging with Electronic Inventory Reporting (each additional tag)	366-1000	\$8.00	366-1000	\$8.00	366-1000	366-1000	\$8.00
Image Load / Management	366-1227	\$25.00	366-1227	\$25.00	366-1227	366-1227	\$25.00
No hard drive return (in compliance with HIPAA)	KYHD3Y	\$7.40	KYHD3Y	\$7.40	KYHD3Y	KYHD3Y	\$7.40
Delivery to a secure agency location with pallet removal of pallet sized orders		\$		\$			\$
Options: Do not have to be purchased at the same time as the device, but may only be purchased for devices obtained through the bulk buy.							
USB - 1.44 MB 3.5" Floppy Drive	Model Number/Description	Price	Model Number/Description	Price	Model Number/Description	Price	Price
Port Replicator	341-2545	\$20.00	341-2545	\$20.00	341-2545	\$20.00	\$20.00
Docking Station	430-3113 E port Simple	\$83.00	430-3113 E port Simple	\$83.00	430-3113 E port Simple	A0457578	\$130.00
Monitor Stand	430-3114 E port Plus	\$95.00	430-3114 E port Plus	\$95.00	430-3114 E port Plus	A0457578	\$130.00
Additional Battery	330-0875	\$65.00	330-0875	\$65.00	330-0875	330-0875	\$65.00
Carrying Case - Nylon	312-0823	\$55.00	312-0762	\$48.00	312-0762	312-0741	\$55.00
HSDPA Internal Wireless Card: Up to 3G	330-1182	\$23.00	330-1182	\$23.00	330-1181	330-1835Q409	\$32.00
External Keyboard	430-3170	\$115.00	DW553A + 14WVG/ MUST BE O	\$140.00	DW553A + 15WVG (MUST BE O	NA	\$
Optical Mouse	310-7995	\$9.00	310-7995	\$9.00	310-7995	310-7995	\$9.00
Battery Slice	310-9603	\$8.00	310-9603	\$8.00	310-9603	310-9603	\$8.00
	NA		NA		NA		\$
System Warranty Upgrades: System warranty upgrades must be purchased at the time of the purchase of the device							
Accidental Damage Protection	CCADS3	\$99.00	CCADS3	\$99.00	CCADS3	CCADS3	\$99.00
Additional One Year, On-Site, Next Business day, Parts and Labor Warranty	U4OS	\$55.00	U4OS	\$55.00	U4OS	U4OS	\$55.00
Additional Two Years, On-Site, Next Business day, Parts and Labor Warranty	U5OS	\$75.00	U5OS	\$75.00	U5OS	U5OS	\$75.00
Parts-Only Warranty (i.e. direct parts ordering)	900-8050 Warranty Parts Direct per Technician per year	\$208.00	900-8050 Warranty Parts Direct per Technician per year	\$208.00	900-8050 Warranty Parts Direct per Technician per year	900-8050 Warranty Parts Direct per Technician per year	\$208.00
3 years: Depot Warranty, parts and labor		\$		\$			\$
Battery Warranty Upgrades: Battery warranty upgrades must be purchased at the time of the purchase of the device							
Additional One Year Battery Warranty	EXTBAT1	\$58.00	EXTBAT1	\$58.00	EXTBAT1	EXTBAT1	\$58.00
Additional Two Years Battery Warranty	EXTBAT2	\$60.00	EXTBAT2	\$60.00	EXTBAT2	EXTBAT2	\$60.00
Additional One Year Battery Slice Warranty	NA		NA		NA		\$
Additional Two Years Battery Slice Warranty	NA		NA		NA		\$
Hard Drive: The manufacturer should indicate the speed of all proposed hard drives.							